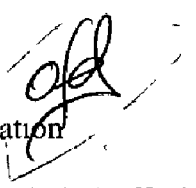


**ACTION ITEM
BOARD OF SUPERVISORS**

DATE: September 4, 2007

TO Board of Supervisors

FROM, Fulton deLamorton
Senior Engineer
Office of Transportation



ISSUE. Petition VDOT to Include Duffy Drive, Glendale Drive and Fritters Lane Into the Secondary System of State Highways

RECOMMENDATION: Approval

BUDGET IMPACT: N/A

ATTACHMENTS (2)

[1] Background Report

[2] Reso/Ord/Proc # R07-337

[]

[] Reso/Ord/Proc #

[]

[] Reso/Ord/Proc #

REVIEW [X] County Administrator's Office



[] Legal

[X] **Consent Agenda**

[] **Other Business**

[] **Public Hearing**

[] **Discussion Item**

[] **Presentation**

[] **Unfinished Business**

[] **New Business**

PRESENTATION BY: N/A

ELECTION DISTRICT: Griffis-Widewater

BACKGROUND REPORT

The following is the procedure for streets to be accepted into the Secondary System of State Highways

A developer contracts an engineering firm to design a subdivision. The subdivision layout has land dedicated for street right-of-way (ROW). This land is platted and deeded to Stafford County for public use. During the dedication process, an engineer's sealed cost estimate for all subdivision construction (not including homes) is submitted to the County's Planning Department's Review Planner. The planner distributes the engineer's cost estimate to each of the appropriate departments. Departments include Utilities for water and sewer, Code Administration for control of stormwater and soil sediment runoff, Planning for landscaping and survey monumentation and Office of Transportation for all road and roadway drainage construction.

Estimates are reviewed, costs of items adjusted and securities posted at 25% above the estimated cost to cover the construction. These securities are surety for the County to administer the construction if the developer defaults in completing the project. All securities are posted with the County's Finance Department's Securities and Records Management Division in the form of cash, escrow account, or irrevocable letter of credit.

With approved construction plans, the land is cleared and graded for roads and drainage construction. Following the road design, layer(s) of stone are installed and rolled to make a roadbed. After an established roadbed, home lots are cleared and home construction is started. As per approved design, drainage structures are installed followed by the base asphalt spread and rolled into place. Street signs are typically installed at this time. During street construction, a trained certified VDOT inspector conducts periodic inspections.

Near the end of the home construction, repairs and corrections to streets, shoulders and drainage systems are made by the developer. This is in preparation for the final asphalt surface course and VDOT street acceptance inspection.

VDOT's Land Development Manager, Land Development Specialist and Street Inspector perform final street acceptance inspections. Typically small discrepancies are found requiring adjustments and streets are not accepted with the first inspection. When requirements meet VDOT satisfaction, the streets are approved for acceptance into the Secondary System of State Highways for street maintenance.

The developer is required to submit to VDOT performance surety to guarantee the satisfactory performance of the street for a period of one year and a maintenance fee of \$150 per 1/10th mile of accepted road.

The County is notified of the approved inspection and Staff prepares a resolution to present to the Board of Supervisors requesting VDOT to accept the streets into the Secondary System of State Highways. When the Board adopts the street acceptance resolution, VDOT is

notified and continues the process. The developer submits all their bonds and fee obligations to VDOT and the street package is forwarded to VDOT's Central Office in Richmond for approval. When approved by Central Office, the streets are officially accepted into the Secondary System of State Highways and will be maintained by the State.

Duffy Drive, Glendale Drive, and Fritters Lane are associated with the construction of Kate Waller Barrett Elementary School which is north of Garrisonville Road off Fritters Lane.

Staff recommends approval of proposed Resolution R07-337.

PROPOSED

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 4th day of September 2007

MEMBERS

VOTE

Jack R. Cavalier, Chairman
Mark Dudenhefer, Vice Chairman
M. S. "Joe" Brito
Peter J. Fields
Robert C. Gibbons
Paul V. Milde III
George H. Schwartz

On motion of _____, seconded by _____, which carried by a vote of _____, the following was adopted

A RESOLUTION WHICH PETITIONS THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INCLUDE DUFFY DRIVE, GLENDALE DRIVE AND FRITTERS LANE, INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS

WHEREAS, the Board, pursuant to Section 33.1-229 of the Code of Virginia (1950), as amended, desires to add Duffy Drive, Glendale Drive and Fritters Lane into the Secondary System of State Highways, and

WHEREAS, the Virginia Department of Transportation (VDOT) has inspected these streets and found them acceptable,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 4th day of September 2007, that the Virginia Department of Transportation (VDOT) be and it hereby is petitioned to include the following streets into the Secondary System of State Highways

Street	Station	Length
Duffy Drive	From Inter Fritters Lane To E Inter Fritters Lane	0.08 Miles ROW = 50'
Glendale Drive	From 0.11 Mi N Inter Ridgewood Drive To 0.14 Mi N Inter Ridgewood Drive	0.03 Miles ROW = 50'
Fritters Lane	From 0.12 Mi N Inter Tanterra Drive To 0.18 Mi N Inter Tanterra Drive	0.06 Miles ROW = 50'

An unrestricted right-of-way (ROW), as indicated above, for each street with necessary easements for cuts, fills and drainage is guaranteed, as evidenced by Plat of Record entitled Kate Waller Barrett Elementary School LR# 040028806 PM 040000166, recorded the 28th day of July 2004, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Superintendent of Stafford County Schools and the Residency Administrator of VDOT

SC OFD toc tbm