

**ACTION ITEM
BOARD OF SUPERVISORS**

DATE: May 19, 2009

TO: Board of Supervisors

FROM: Keith Dayton *KCD*
Director of Public Works

ISSUE: Authorize Firms for On-Call Professional Engineering Services

STAFF RECOMMENDATION: Approval

BUDGET IMPACT: N/A

ATTACHMENTS: (2)

[1] Background Report [2] Reso/Ord/Proc # R09-78

[] [] Reso/Ord/Proc #

[] [] Reso/Ord/Proc #

REVIEW: [X] County Administrator's Office *[Signature]*
[X] Legal *[Signature]*
[X] Finance and Budget *[Signature]*

[X] **Consent Agenda** [] **Other Business** [] **Public Hearing**
[] **Discussion Item** [] **Presentation** [] **Unfinished Business**
[] **New Business**

PRESENTATION BY: N/A

ELECTION DISTRICT: N/A

BACKGROUND REPORT

In December 2008, County staff issued four individual Requests for Proposals (RFPs) for diverse professional engineering services on an on-call (as-needed) basis. These RFPs were issued to combine and replace the previous on-call authorization that expired in November 2008. The disciplines include civil and transportation engineering, geotechnical engineering, industrial hygiene engineering, and environmental and natural resources engineering. The selected consultants will provide the County with a wide array of professional services such as soil testing, environmental assessment, traffic engineering, site development and surveying for various Stafford County projects.

Staff received and evaluated 66 proposals in the four disciplines and participated in the evaluation of firms that submitted proposals.

Following review of the information provided with the proposal response and the subsequent interviews with those firms determined to be the most qualified, staff is recommending that the following firms be authorized to provide on-call engineering services in support of Stafford County projects:

Geotechnical Engineering Services

1. ECS Mid-Atlantic, LLC
2. Dominion Engineering Associates, Inc.
3. Geotechnical Consulting and Testing, Inc.

Industrial Hygiene Engineering Services

1. ECS Mid-Atlantic, LLC
2. APEX Companies, LLC
3. Froehling and Robertson, Inc.
4. Atrium Environmental Health and Safety Services, LLC

Civil Engineering Services

1. Timmons Group
2. Rinker Design Associates, PC
3. Webb and Associates
4. Sullivan, Donahoe and Ingalls
5. A. Morton Thomas & Associates, Inc.

Environmental and Natural Resources Engineering

1. McCormick Taylor
2. Timmons Group / GKY & Associates, Inc.
3. Williamsburg Environmental Group, Inc.
4. AMEC Earth & Environmental, Inc.
5. Wetland Studies and Solutions, Inc.

Virginia procurement regulations restrict the dollar value of the maximum allowable individual project to \$1,000,000 for on-call service contracts, and the aggregate total of fees to \$5,000,000.

The overall engineering services would be used on projects with budgeted funds. For a particular service, staff would request a price for the service from several of the authorized firms and in turn contract with the firm with the lowest price.

This authorization shall have an initial period of one year, with an option to renew for two additional one-year periods, for a total of three years. The County does not guarantee that any services will be requested during the term of this Contract. Using this procedure, the County has been very successful in selecting the most qualified engineering firms to provide services and support for the various County projects.

Staff recommends approval of proposed Resolution R09-78 authorizing the use of the above firms to provide on-call professional engineering services for County projects.

PROPOSED

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 19th day of May, 2009:

MEMBERS:

George H. Schwartz, Chairman
Harry E. Crisp II, Vice Chairman
M. S. "Joe" Brito
Mark Dudenhefer
Paul V. Milde III
Cord A. Sterling
Robert "Bob" Woodson

VOTE:

On motion of , seconded by , which carried by a vote of , the following was adopted:

A RESOLUTION AUTHORIZING FIRMS TO PROVIDE ON-CALL
PROFESSIONAL ENGINEERING SERVICES

WHEREAS, staff has found it efficient to have multiple engineering firms authorized to perform professional services for various County projects; and

WHEREAS, the County has solicited proposals from qualified vendors for engineering services on an on-call basis in four engineering disciplines; and

WHEREAS, staff evaluated the proposals received and conducted interviews with the most qualified vendors; and

WHEREAS, the term of these contracts shall be an initial period of one year with an option to renew for two additional one year periods for a total of three years;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of May, 2009, that the following firms be and they hereby are authorized to perform professional services on an on-call basis:

Geotechnical Engineering Services

1. ECS Mid-Atlantic, LLC
2. Dominion Engineering Associates, Inc.
3. Geotechnical Consulting and Testing, Inc.

Industrial Hygiene Engineering Services

1. ECS Mid-Atlantic, LLC
2. APEX Companies, LLC
3. Froehling and Robertson, Inc.
4. Atrium Environmental Health and Safety Services, LLC

Civil Engineering Services

1. Timmons Group
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5. Wetland Studies and Solutions, Inc.

AJR:KD:kkf