

**ACTION ITEM
BOARD OF SUPERVISORS**

DATE June 17, 2008

TO Board of Supervisors

FROM Robert E. Bos, P.E.
Director of Utilities



ISSUE: Designate Firms to Provide Engineering Services for the Department of Utilities

STAFF RECOMMENDATION: Approval

BUDGET IMPACT N/A

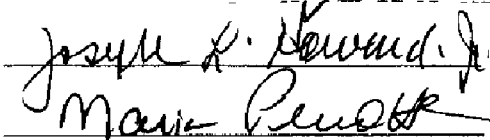
ATTACHMENTS (2)

- [1] Background Report
- [2] Reso/Ord/Proc # R08-333
- [] Reso/Ord/Proc #
- [] Reso/Ord/Proc #

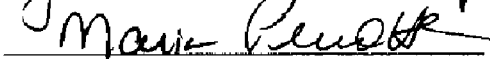
REVIEW [X] County Administrator's Office



[X] Legal



[X] Finance



- [X] Consent Agenda
- [] Discussion Item
- [] New Business
- [] Other Business
- [] Presentation
- [] Public Hearing
- [] Unfinished Business

PRESENTATION BY N/A

ELECTION DISTRICT N/A

BACKGROUND REPORT

The Department of Utilities uses several engineering firms to provide services in support of the Capital Improvement Program (CIP). This allows the selection of firms with the appropriate expertise for a particular project and provides the flexibility to even the engineering workload to facilitate completion of designs.

A Request for Proposal (RFP) was issued to garner responses from firms interested in providing design services to the Department of Utilities. The County received nineteen (19) proposals in response to the RFP.

The selection committee reviewed each proposal and determined that the most qualified firms to provide services to the Department of Utilities for CIP projects during the Fiscal Year 2009 and 2010 period are

Bury + Partners
Dewberry
Draper Aden & Associates
CH2MHill
Froeling and Robertson
Michael Baker, Jr , Incorporated
Parsons
Patton, Harris, Rust & Associates (PHR+A)
R Stuart Royer
Sullivan, Donahoe, and Ingalls (SDI)
URS

Following approval of the FY2009 CIP, staff will request engineering cost proposals from firms on this list for design services for a particular project. When the costs of these services exceed \$100,000, the Board must authorize the contract prior to the commencement of engineering work.

PROPOSED

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 17th day of June, 2008

MEMBERS

VOTE

George H. Schwartz, Chairman
M. S. "Joe" Brito, Vice Chairman
Harry E. Crisp II
Mark Dudenhefer
Paul V. Milde III
Cord A. Sterling
Robert "Bob" Woodson

On motion of _____, seconded by _____, which carried by a vote of _____, the following was adopted

A RESOLUTION TO DESIGNATE ENGINEERING FIRMS TO PROVIDE SERVICES IN SUPPORT OF THE COUNTY'S DEPARTMENT OF UTILITIES CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Department of Utilities solicited proposals from firms interested in providing engineering services in support of the Department of Utilities Capital Improvement Program, and

WHEREAS, nineteen (19) firms provided proposals in response to this solicitation, and

WHEREAS, the Department of Utilities has found it efficient to select multiple firms to provide these services, and

WHEREAS, the selection committee reviewed the submitted proposals and determined that Bury + Partners, Dewberry, Draper Aden & Associates, CH2MHill, Froeling and Robertson, Michael Baker, Jr., Incorporated, Parsons, Patton Harris Rust & Associates (PHR+A), R. Stuart Royer, Sullivan Donahoe and Ingalls (SDI), and URS were the most qualified firms to provide services for the Fiscal Year 2009 and 2010 period,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 17th day of June 2008, that the firms of Bury + Partners, Dewberry, Draper Aden & Associates, CH2MHill, Froeling and Robertson, Michael Baker, Jr , Incorporated, Parsons, Patton Harris Rust & Associates (PHR+A), R Stuart Royer, Sullivan, Donahoe, and Ingalls (SDI), and URS be and they hereby are authorized to provide engineering services in support of the County's Department of Utilities Capital Improvement Program for the Fiscal Years 2009 and 2010

REB DHA jls