

**ACTION ITEM  
BOARD OF SUPERVISORS**

**DATE** June 17, 2008

**TO** Board of Supervisors

**FROM** Maria Perrotte *mfp*  
Chief Financial Officer

**ISSUE:** Award Contract for Annual Renewal of the County Insurance for Liability, Property, Workers' Compensation, Volunteer Fire and Rescue and Sheriff's Special Deputies Insurance Coverage for FY2009

**STAFF RECOMMENDATION** Approval

**BUDGET IMPACT.** FY09 Total of \$1,351,152

**ATTACHMENTS:** (2)

- [1] Background Report [2] Reso/Ord/Proc # R08-315
- [ ] [ ] Reso/Ord/Proc #
- [ ] [ ] Reso/Ord/Proc #

**REVIEW:** [X] County Administrator's Office *[Signature]*

[X] Legal *[Signature]*

[X] Budget *[Signature]*

- [X] **Consent Agenda** [ ] **Other Business** [ ] **Public Hearing**
- [ ] **Discussion Item** [ ] **Presentation** [ ] **Unfinished Business**
- [ ] **New Business**

**PRESENTATION BY:** N/A

**ELECTION DISTRICT:** N/A

**BACKGROUND REPORT**

Each year, the County reviews its insurance coverages, claims experience and related premium expenditures. The original contract was issued in June 2006 for FY2007 (R06-291) with optional annual renewals for FY2008, FY2009, FY2010 and FY2011. The County's current year required insurance coverages are as follows:

1. General property, liability and Workers' Compensation insurance is provided by VACo Risk Management Programs. Workers' compensation costs are based on prior year employees, therefore, the increase is based on the increase in positions from FY07 to FY08. Also, Social Services employees are now covered by the County plan, rather than a separate policy.
2. Fire and Rescue (Volunteer and Career Svc) and Sheriff's Special Deputies' property, liability and automobile insurance is provided by Volunteer Fire Insurance Services Company (VFIS) through Welch, Graham and Ogden Insurance, Inc. (VACo does not provide insurance for not-for-profit private entities such as the volunteer fire and rescue companies.)
3. Volunteer Fire and Rescue and Sheriff Special Deputies' accident and sickness insurance is provided by Provident Insurance Company through Welch, Graham and Ogden Insurance, Inc.

The following table summarizes the cost of the insurance coverage for FY2008 and FY2009.

**County**

	<b>FY08</b>	<b>FY09</b>	<b>Actual Increase</b>	<b>Reason</b>
Property, Liability	\$192,172	\$204,958	\$12,786	Public Safety Building, Berea Fire Station, Property Appraisal Increases
Vehicle	\$62,434	\$73,444	\$11,010	Addition of Vehicles
Workers' Compensation	\$513,867	\$541,095	\$27,228	New Employees, Social Services Employees

**Fire and Rescue (Volunteer/Career) and Sheriff Special Deputies**

	<b>FY08</b>	<b>FY09</b>	<b>Estimated Increase</b>	<b>Reason</b>
Property, Liability	\$134,990	\$144,990	(estimate) \$10,000	Increase in Portable Equipment due to Increase in Vehicles
Vehicle	\$140,143	\$175,143	(estimate) \$35,000	New Fire and Rescue Vehicles, Vehicle Appraisal Increases

**Volunteer Fire and Rescue and Sheriff Special Deputies**

Accident and Sickness	\$211,522	\$211,522	00 0	No change
<b>Total</b>	<b>\$1,255,128</b>	<b>\$1,351,152</b>	<b>\$96,024</b>	<b>Total Increase</b>

PROPOSED

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 17th day of June, 2008

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MEMBERS

VOTE

George H Schwartz, Chairman  
M S "Joe" Brito, Vice Chairman  
Harry E Crisp II  
Mark Dudenhefer  
Paul V Milde III  
Cord A Sterling  
Robert " Bob" Woodson

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On motion of , seconded by , which carried by a vote of , the following was adopted

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT TO RENEW THE LIABILITY, PROPERTY, WORKERS' COMPENSATION, VOLUNTEER FIRE & RESCUE AND THE SHERIFF'S SPECIAL DEPUTIES INSURANCE COVERAGE FOR FY2009

WHEREAS, the County has reviewed its insurance coverage and related costs, and

WHEREAS, the board has budgeted and appropriated funds for the County insurance needs for fiscal year 2009, and

WHEREAS, VACo Risk Management Programs has submitted a policy renewal proposal to the County for liability, property and workers' compensation insurance, and

WHEREAS, Volunteer Fire Insurance Services Company (VFIS) and Provident Insurance Company through Welch, Graham and Ogden Insurance Inc have submitted policy renewal proposals to the County for liability, property, automobile, accident and sickness for the Volunteer Fire and Rescue personnel and the Sheriff's Special Deputies,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 17th day of June, 2008, that the County Administrator be and he hereby is authorized to

- 1      Execute a contract amendment to VACo Risk Management Programs for liability, property and workers' compensation insurance for FY09
- 2      Execute a contract amendment to Volunteer Fire Insurance Services (VFIS) for the Volunteer Fire and Rescue and Sheriff's Special Deputies for liability, property, and automobile insurance for FY09
- 3      Execute a contract amendment to Provident Insurance Company for Volunteer Fire and Rescue and Special Deputies for accident and sickness insurance coverage for FY09

AJR MJP cja