

**ACTION ITEM
BOARD OF SUPERVISORS**

DATE July 1, 2008

TO Board of Supervisors
FROM Fulton deLamorton
Transportation Administrator
ISSUE Discuss Revenue Sharing Program



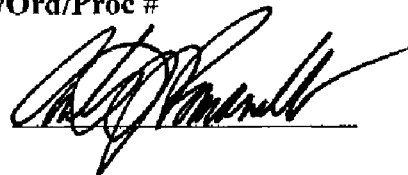
STAFF RECOMMENDATION. N/A

BUDGET IMPACT N/A

ATTACHMENTS (2)

- [1] Background Report Reso/Ord/Proc #
- [2] Letter dated 5/21/08 Reso/Ord/Proc #
- [] Reso/Ord/Proc #

REVIEW County Administrator's Office
 Legal _____



- Consent Agenda Other Business Public Hearing
- Discussion Item Presentation Unfinished Business
- New Business

PRESENTATION BY: Fulton deLamorton
Transportation Administrator

ELECTION DISTRICT N/A

BACKGROUND REPORT

The Virginia Department of Transportation (VDOT) Revenue Sharing Program allows localities to enhance funding for eligible transportation improvement projects. Generally, for qualifying projects, a locality allocates funding toward a project and VDOT matches the local funding, up to \$1,000,000.

Two projects for consideration to receive FY2009 VDOT Revenue Sharing Program funds are improvements to Jefferson Davis Highway (US-1) at George Mason Drive (SR-660) in conjunction with the construction of the southern access to the Quantico Corporate Center at Stafford (QCCS) and the 2-lane reconstruction of Mountain View Road (SR-627) from Rose Hill Farm Drive (SR-1245) to 0.25 miles north of Joshua Road (SR-643).

QCCS is situated on 85 acres between US-1 and Interstate 95 (I-95) immediately south of Marine Corps Base Quantico. When completed, it will consist of approximately one million square feet of Class A office space. The connections to US-1 are at two locations: a northern QCCS entrance and a southern QCCS entrance. The construction of the northern entrance included improvements on US-1 at the existing entrance of Hilldrup Moving and Storage facility. These improvements were completed by the developer. When it is deemed necessary, a southern entrance to QCCS will be constructed approximately 2,000 feet south of the northern intersection. In this second phase, the improvements on US-1 will consist of traffic signal devices, southbound right-turn lane and taper, southbound acceleration lane and taper, sidewalk, VDOT standard entrances for existing businesses on the west side of US-1, and a northbound left-turn lane. George Mason Drive is proposed to be realigned to better accommodate the desired traffic pattern at this intersection. These improvements will extend approximately 320 feet to the north and approximately 500 feet to the south of the center of the proposed intersection. At this time, there is no timeline for construction of the southern entrance. The Economic Development Authority has allocated \$300,000 toward this project to match the \$300,000 in VDOT Revenue Sharing Program funds.

The Mountain View Road improvement project is one of several identified in the Youth Driver Task Force final report of October 2004. It would rebuild the existing 2-lane facility, improving the horizontal and vertical alignments, constructing standard-width travel lanes and shoulders. The proposed project length is 1.27 miles and the estimated cost of it is approximately \$3.3 million. To ensure this project is allocated state Revenue Sharing Program funds, the County must provide more local funds than required for its match. In other words, the County may apply for \$1.0 million in revenue sharing funds for this project, but actually match it with more than a \$1.0 million local contribution.

At its regular meeting on June 17, 2008, the Board requested staff to prioritize the Youth Driver Task Force projects (all eligible for revenue sharing monies) and to perform a level of service analysis using the County's transportation demand model on the proposed Juggins Road Connector, a new two-lane road between Doc Stone Road (SR-657) and Staffordboro Boulevard (SR-684). This information will be available prior to the Board's July 1 meeting. Board action on the allocation of FY2009 VDOT Revenue Sharing program is required prior to July 23, 2008.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219 2000

DAVID S. EKERN, P.E.
COMMISSIONER

May 21, 2008

To County Administrators/City and Town Managers

Subject FY 2009 Revenue Sharing Program

On April 17, the Commonwealth Transportation Board approved a new policy for administration of the Revenue Sharing Program. The revision was based on changes made to the *Code of Virginia*, Section 33.1-23.05, by the 2008 General Assembly. The current program guidelines and application forms can be reviewed at <http://www.virginiadot.org/business/local-assistance.asp>

The program's budget remains at \$50 million for FY 2009. All counties, cities and towns maintaining their own roadways may apply for Revenue Sharing funds up to \$1 million. Changes have been made in several areas of the program's guidelines. The attachment to this letter summarizes key points to be considered in submitting a new or revised application for FY 2009.

If your locality wishes to participate in the program for fiscal year 2009, the following items **must be provided by August 1, 2008** to the Local Assistance Division through your local VDOT representative:

- A resolution of the County Board of Supervisors or City/Town Council outlining their request to participate and support of the projects identified for possible funding from the program (sample on website),
- A *Detailed Designation of Funds Form* for each project, which gives detailed project information (on the website), and
- A *Summary Designation of Funds Form* which summarizes and prioritizes the list of eligible projects (on the website)

If an application was submitted to meet the original March 20, 2008 deadline and it remains valid, it will not be necessary to re-apply. A letter to that effect from the County Administrator or City/Town Manager will suffice.

Please coordinate closely with your local VDOT representative. Designation of funds forms should be submitted electronically to your Residency Administrator or Urban Program Manager at least seven days prior to the deadline to allow for review and concurrence. A signed copy of the forms should also be provided. If you have any questions about the program, you may contact Bill Dandridge, at 804-786-2743 or by email at William.Dandridge@VDOT.virginia.gov

Sincerely,

Michael A. Estes, P.E.
Director, Local Assistance Division

Revenue Sharing Program

- The General Assembly approved several changes to the Revenue Sharing Program this year
- Section 33 1-23 05 of the Code of Virginia, states the Revenue Sharing Program can provide up to \$50 million and each locality may request up to \$1 Million
- The Revenue Sharing funds will be used to match locality funds for improvement, construction, or reconstruction of the highway systems within a county, city or town. This includes the primary, secondary and urban systems of highways. A locality may request funds for a project in another locality
- The Revenue Sharing Program may be used to finance eligible work on a locality's highway systems
- The Revenue Sharing Program is intended to provide funding for relatively small, immediately needed improvements or supplement funding for larger projects
- Ideally, funds should be used in the same fiscal year they are received. Project work utilizing the Revenue Sharing funds must be initiated within 2 subsequent fiscal years of the date of allocation of funds
- Detailed descriptions of the types of work eligible for Revenue Sharing funds can be found in the Guide to the Revenue Sharing Program. These include
 - Deficits on Completed Construction, Reconstruction or Improvement Projects
 - Supplemental Funding for Projects Listed in the Adopted Six- Year Program Plan
 - Construction, Reconstruction or Improvement Projects not included in the Adopted Six-Year Plan
 - Improvements Necessary for the Acceptance of Specific Subdivision Streets Otherwise Eligible for Acceptance into the System for Maintenance (Rural Addition)
 - New Hardsurfacing (Paving)
 - New Roadways
- If a city or town maintaining its own streets, or a county wants to participate in this Program, the City or Town Council or Board of Supervisors must provide VDOT with a Revenue Sharing application and resolution by August 1, 2008. Towns not maintaining their own streets must submit their requests as part of the application from the county in which they are located
- All localities are being encouraged to work directly with the Residency, Urban Program Manager or other designated VDOT Representative selecting the projects for the Revenue Sharing Program. Once notified a locality is interested the local contact will need to work closely with the locality to work out details. All applications must be sent to the Residency Administrators or Urban Program Managers for review and approval before submittal so allow extra time for this prior to the deadline
- Upon receipt of the requests, the assigned VDOT manager will review the application from the localities. Once the localities' requests are found to be acceptable, the Local Assistance Division will prioritize the requests as delineated in Section 33 1-23 05 B of the Code of Virginia
- Priorities for funding are divided into four tiers. Tier one will be fully funded before any funds are available for tier two, tier two will be fully funded before funding is available for tier three, etc. If funds are depleted in the first tiers, no further funds will be available
- For all tiers, if requests within a tier exceed available revenue sharing funds, all projects within that tier will be prorated based on the total requests for that tier. Each project is considered individually to determine appropriate tier
 - Tier one provides funding when the project is administered by the city, county, or town. Local administration must include all remaining phases of the project. The locality may request VDOT perform certain services on a reimbursement basis and VDOT may agree based on resource availability
 - Tier one will not be implemented until FY 2010 as stipulated in the 2008 legislation
 - Therefore only tiers two through four will be used to prioritize requests for the FY09 application
 - Tier two provides funding when the governing body commits more general funds than required for their match (First tier for FY09). When a locality commits additional funds, those must be spent prior to any Revenue Sharing matching funds
 - Tier three projects may receive funds when the allocation will accelerate an existing project in the Six year Improvement Program or the locality's capital plans
 - Tier four projects include any other requests that the governing body has offered a matching allocation for. These are funded from any funds remaining
- Each locality will be notified of all approved projects and any contingencies that must be met to receive the funding