


**ACTION ITEM  
BOARD OF SUPERVISORS**

**DATE** December 2, 2008

**TO:** Board of Supervisors  
**FROM:** Anthony Romanello, ICMA-CM County Administrator   
**ISSUE:** Appoint a Member to the Rappahannock Area Agency on Aging (Advisory Council)

**STAFF RECOMMENDATION** N/A

**BUDGET IMPACT:** N/A

**ATTACHMENTS** (3)

- [1] Ltr dated 11/20/08
- [2] BACC Application
- [ ]
- [3] Reso/Ord/Proc # R08-553
- [ ] Reso/Ord/Proc #
- [ ] Reso/Ord/Proc #

**REVIEW** [ ] County Administrator's Office \_\_\_\_\_  
[ ] Legal \_\_\_\_\_  
[ ] Budget Division \_\_\_\_\_

- [X] **Consent Agenda**
- [ ] **Discussion Item**
- [ ] **New Business**
- [ ] **Other Business**
- [ ] **Presentation**
- [ ] **Public Hearing**
- [ ] **Unfinished Business**

**PRESENTATION BY** N/A

**ELECTION DISTRICT** N/A



## DEPARTMENT OF HEALTH &amp; HUMAN SERVICES

Office of the Secretary

The General Counsel  
Washington D C 20201

November 20, 2008

Paul V Milde III  
Aquia District  
10 Potomac View Lane  
Stafford, Virginia 22554

Dear Mr Milde

It is an honor and my great pleasure to recommend Brandon Smith for consideration as a member of the Advisory Council of the Rappahannock Area Agency on Aging

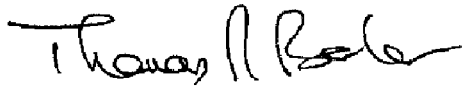
Brandon Smith is a general legal assistant in the Office of General Counsel of the United States Department of Health and Human Services. He also serves as my confidential personal assistant. I can personally attest to his strong capabilities.

In his dual roles, Brandon is responsible for maintaining my extremely busy schedule, for maintaining the equally-busy schedule of one of my deputy general counsels in this office, for distributing departmental regulations, policy guidance, and litigation recommendations to the deputy general counsels in this office for review, and for scheduling conference calls with high ranking government officials, including staff of the United States Department of Justice, the Office of the Vice President, and the White House. These roles require a person who demonstrates good judgment, the ability to respond to rapidly-changing demands on the time of principals in this office, and sound discretion. Brandon amply exercises all three.

From my first day in this office, I was impressed with Brandon's strong work ethic. He has always been willing to arrive early or stay late and to go out of his way to ensure that the important work of this office is completed on time. Aware of the many tight deadlines under which the attorneys in this office work, he monitors the progress and timelines of documents that are under review. I am also impressed with the discretion that he exercises – a trait that is extremely important to any legal office.

In summary, I can recommend Brandon to you without reservation. I am certain that he will be an asset to the Advisory Council of the Rappahannock Area Agency on Aging.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas R. Barker". The signature is written in a cursive style with a prominent horizontal line at the beginning.

Thomas R. Barker  
Acting General Counsel

**STAFFORD COUNTY**  
**BOARD BANK APPLICATION**

NAME SMITH BRANDON PHILIPPE  
(LAST) (FIRST) (MIDDLE)

HOME ADDRESS 14 PEREGRINE COURT

BUSINESS ADDRESS 200 Independence Ave, SW, Washington DC, 20201

PHONE NUMBERS (540) 720-0536 (540) 273-7740  
(HOME) (BUSINESS) (FAX)

E-MAIL ADDRESS BRANDON.PHILIPPE@GMML.COM

PROFESSION OR VOCATION General Legal Assistant / Dept of HHS

BOARDS, COMMITTEES OR COMMISSIONS ON WHICH YOU WISH TO SERVE

Rappahannock Area Agency on Aging (Advisory Council), Reg. Airport Authority,  
Community Policy + Management Team for At-Risk Youth + Families

OTHER INTERESTS \_\_\_\_\_

EDUCATION College: Rochester Institute of Technology; H.S.: Brooke Point

JOB EXPERIENCE BA in Economics and Concentration in American Politics

CIVIC OR SERVICE ORGANIZATION EXPERIENCE Learn and Serve Community  
Organization, NorthStar Community Member

ARE YOU PRESENTLY A MEMBER OF A STAFFORD COUNTY BOARD, COMMITTEE

OR COMMISSION? No IF YES, PLEASE NAME \_\_\_\_\_

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A STAFFORD COUNTY

BOARD, COMMITTEE OR COMMISSION? No IF YES, PLEASE NAME \_\_\_\_\_

ARE YOU A REGISTERED VOTER? Y ELECTION DISTRICT NAME Aquia

SIGN Brandon Smith DATE 09/17/2008

NOTE APPOINTMENT TO A STAFFORD COUNTY COMMISSION, COMMITTEE OR BOARD MAY  
MAKE YOU SUBJECT TO THE PROVISIONS OF THE VIRGINIA CONFLICT OF INTERESTS ACT

*cc all BOS on 9/30/08*

PROPOSED

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 2nd day of December, 2008

MEMBERS

VOTE

George H Schwartz, Chairman  
M S "Joe" Brito, Vice Chairman  
Harry E Crisp II  
Mark Dudenhefer  
Paul V Milde III  
Cord A Sterling  
Robert "Bob" Woodson

On motion of , seconded by , which carried by a vote of , the following was adopted

A RESOLUTION TO APPOINT A MEMBER TO THE RAPPAHANNOCK  
AREA AGENCY ON AGING (ADVISORY COUNCIL)

WHEREAS, Section 2 1-371 through 2 1-373 of the Code of Virginia (1950), as amended, authorizes the Board to appoint two members to serve on the Rappahannock Area Agency on Aging (Advisory Council), and

WHEREAS, the term of appointment is two years, and

WHEREAS, the Board desires to fill these vacancies,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2nd day of December, 2008, that

NAME

EXPIRATION

Brandon Smith  
(Member At-Large)

December 31, 2010

Vacant  
(Member At-Large)

be and he hereby is appointed to the Rappahannock Area Agency on Aging (Advisory Council)

SC myb eh