

**ACTION ITEM  
BOARD OF SUPERVISORS**

**DATE** December 2, 2008

**TO** Board of Supervisors

**FROM** Chris Hoppe, Director  
Parks and Recreation *CH*

**ISSUE** Award Contract for Construction of Synthetic Turf Athletic Fields at Smith Lake Park

**STAFF RECOMMENDATION.** Approval

**BUDGET IMPACT:** Budgeted in Account 320-9405-492 82-54,

**ATTACHMENTS** (2)

[1] Background Report [2] Reso/Ord/Proc # R08-532

[ ] [ ] Reso/Ord/Proc #

[ ] [ ] Reso/Ord/Proc #

**REVIEW** [X] County Administrator's Office *[Signature]*  
[X] Legal *[Signature]*  
[X] Budget *[Signature]*

- [ ] Consent Agenda
- [ ] Discussion Item
- [X] New Business
- [ ] Other Business
- [ ] Presentation
- [ ] Public Hearing
- [ ] Unfinished Business

**PRESENTATION BY** Chris Hoppe  
Director of Parks and Recreation

**ELECTION DISTRICT** N/A

## **BACKGROUND REPORT**

At a meeting on December 4, 2007, the Board approved lease revenue bond funding in the amount of \$1,800,000 for two synthetic turf rectangular fields to be constructed at Smith Lake Park to provide high quality playing fields. On May 6, 2008, the Board approved R08-266 awarding the design services contract to Clough Harbor & Associates, LLP for the synthetic turf fields. The construction grading permit plans have been submitted, are under final review, and are expected to receive approval in early December. To date \$136,210 has been encumbered or spent on design and engineering services.

US Communities has competitively bid installation of synthetic turf athletic fields nationally to achieve the lowest competitive price based upon unit prices and specifications that match up with the Smith Lake project. Bidders on this contract were required to have adequate experience in synthetic turf installations. The successful vendor on the current US Communities contract is General Sports Venue, LLC of Raleigh, North Carolina. The US Communities contract pricing is valid through January 31, 2011, and the contract may be renewed for two one-year extensions. Other parks and recreation departments in northern Virginia have successfully used this contract on their synthetic turf fields. The Smith Lake Synthetic Turf Athletic Fields project plans and specifications were provided to General Sports Venue for pricing based on the contract unit prices. The fields will have permanent markings inlaid for soccer, football, small sided soccer, lacrosse, and field hockey to allow for maximizing the potential use of the fields.

Additional costs over and above the construction cost will be incurred for remaining permit fees, geotechnical testing services, team benches, and soccer goals. The department will fund and procure these items directly to avoid the Contractor's overhead costs. As with any construction project, unforeseen conditions are possible. A contingency of ten percent (10%) of the construction contract amount is recommended to be approved at the time of construction contract award and to be held in reserve for unforeseen conditions. The total costs for implementation are expected to fall under the available balance for the project.

The price quote has not yet been received but is expected to be received prior to the Board meeting and will be forwarded to the Board.

This schedule was presented to the Board on December 4, 2007

<u>Milestone</u>	<u>Completion Date</u>
Advertise for A&E qualifications	January 2008
Site meeting with staff to determine Scope of Work	January 2008
Negotiate Consultant Fee Proposal	April 2008
BOS Contract Award	May 2008
Notice to Proceed with design	May 2008
Grading Permit received	November 2008
Solicit construction proposals/advertise for bid	October 2008
BOS Construction Contract Award	December 2008
Notice to Proceed with construction	December 2008
Construction substantially complete	March 2009

PROPOSED

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 2nd day of December, 2008

MEMBERS

VOTE

George H. Schwartz, Chairman  
M. S. "Joe" Brito, Vice Chairman  
Harry E. Crisp II  
Mark Dudenhefer  
Paul V. Milde III  
Cord A. Sterling  
Robert "Bob" Woodson

On motion of , seconded by , which carried by a vote of , the following was adopted

A RESOLUTION TO AWARD A CONTRACT FOR  
CONSTRUCTION OF SYNTHETIC TURF ATHLETIC  
FIELDS AT SMITH LAKE PARK

WHEREAS, at a meeting on December 4, 2007 the Board approved lease revenue bond funding in the amount of \$1,800,000 for two synthetic turf rectangular fields to be constructed at Smith Lake Park to provide high quality playing fields, and

WHEREAS, Stafford County has access to the US Communities nationwide contract for construction services for Synthetic Turf Athletic Fields at Smith Lake Park, and

WHEREAS, a proposal has been received from the vendor on the US Communities contract, General Sports Venue, LLC, for the construction of the Smith Lake Synthetic Turf Fields in the amount of \$1, [ ] , and

WHEREAS, the funding required for the construction of the synthetic turf fields totals \$ [ ] ,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2nd day of December, 2008, that the County Administrator be and he hereby is authorized to execute a contract with General Sports Venue in an amount not to exceed One Million [ ] Dollars (\$1, [ ] ) for construction of the Synthetic Turf Fields at Smith Lake Park

AJR CJH jls