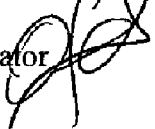


**ACTION ITEM
BOARD OF SUPERVISORS**

DATE August 19, 2008

TO Board of Supervisors

FROM Fulton deLamorton
Transportation Administrator
Office of Transportation 

ISSUE Execute a County-State Agreement with the VDOT, Appropriate Transportation Impact Fee Funds and Issue a Request for Proposal for the Engineering of a Two-Lane Reconstruction Project of Poplar Road from Warrenton Road to Truslow Road

STAFF RECOMMENDATION Approval

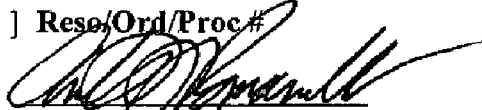
BUDGET IMPACT Central West Transportation Impact Fee Fund,
\$1,800,000

ATTACHMENTS: (3)

[1] Background Report [3] Reso/Ord/Proc # R08-422

[2] Location Map [] Reso/Ord/Proc #

[] [] Reso/Ord/Proc #

REVIEW [X] County Administrator's Office 

[X] Legal Gail M. Roberts

[X] Finance Division Marie Rudd

- [X] Consent Agenda [] Other Business [] Public Hearing
- [] Discussion Item [] Presentation [] Unfinished Business
- [] New Business

PRESENTATION BY: Fulton deLamorton
Transportation Administrator

ELECTION DISTRICT. N/A

BACKGROUND REPORT

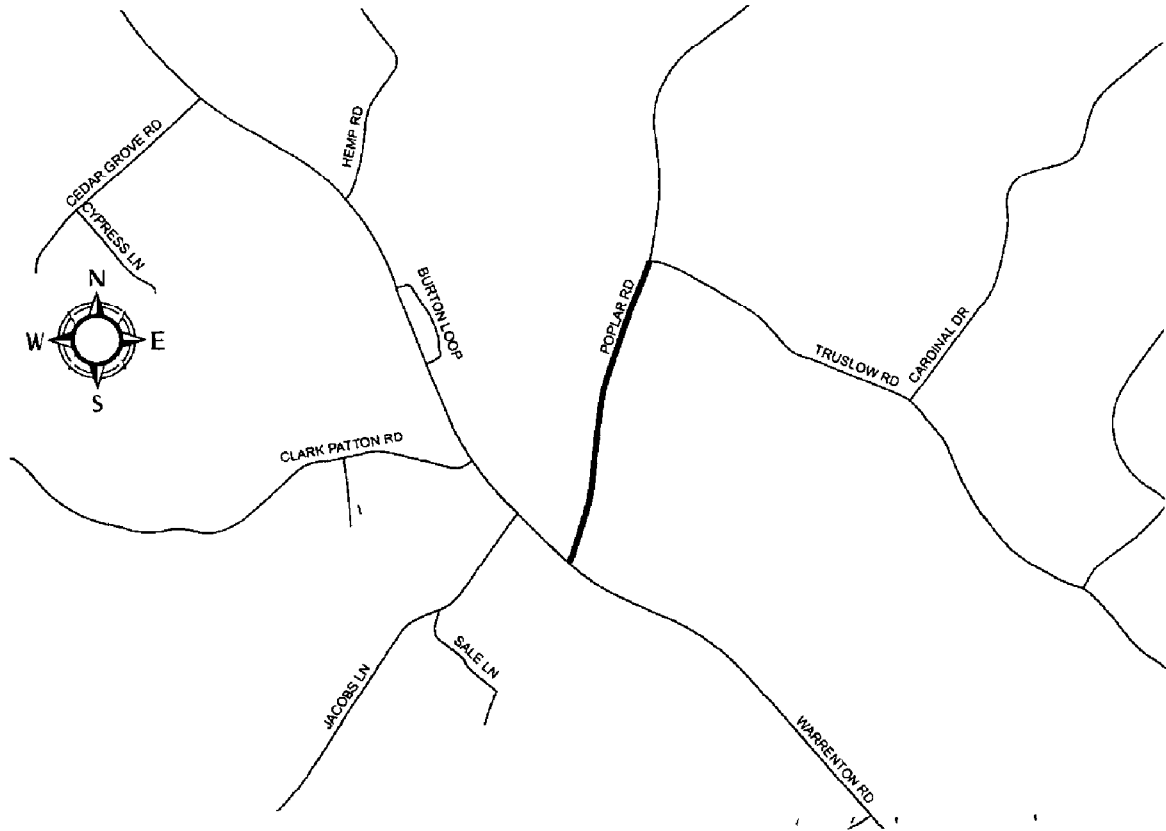
With the adoption of Ordinance O03-32, on June 3, 2003, the Central West Transportation Impact Fee Service Area was established. As a result of the analysis conducted for the impact fee service area, four road improvement projects were identified to receive funding from the fees collected. One of the projects is the two-lane reconstruction of Poplar Road (SR-616) from Warrenton Road (US-17) to Truslow Road (SR-652). The estimated cost developed using the original impact fee methodology has been revised to reflect 2008 cost methodologies. For a two-lane reconstruction project, the current methodology indicates the estimated cost for a two-lane reconstruction at \$3.6 million per mile. At 0.50 miles, the estimated cost of the proposed road improvement project is \$1,800,000.

Adequate funds have been collected to execute the Poplar Road two-lane reconstruction project. As of July 1, 2008, the County has collected approximately \$2,166,412 (unaudited). Staff has performed no activities for this project, except to estimate the cost. Therefore, a timeline for the project has not been established.

One of the necessary steps for a locally-administered project is the execution of an agreement between the County and the Virginia Department of Transportation (VDOT). Another step is to appropriate the sufficient funds from fund balance and to issue a Request for Proposals (RFP) for professional engineering services to conduct all activities within the preliminary engineering phase, assist the County in preparing construction bid documents, and provide construction engineering and inspection of the project during its construction phase.

Proposed Resolution R08-422 1) authorizes the County Administrator to execute a County-State Agreement with VDOT, 2) appropriates \$1,800,000 of the Central West Transportation Impact Fee Service Area fund balance for expenditures, and, 3) authorizes the County Administrator to issue an RFP in order to retain professional engineering services for the project or to solicit proposals under Public/Private Transportation Act (PPTA) Guidelines.

Staff recommends approval of proposed Resolution R08-422.



PROPOSED

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 19th day of August, 2008

MEMBERS

VOTE

George H. Schwartz, Chairman
M. S. "Joe" Brito, Vice Chairman
Harry E. Crisp II
Mark Dudenhefer
Paul V. Milde III
Cord A. Sterling
Robert "Bob" Woodson

On motion of _____, seconded by _____, which carried by a vote of _____, the following was adopted

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A COUNTY-STATE AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION, APPROPRIATE TRANSPORTATION IMPACT FEE FUNDS, AND ISSUE A REQUEST FOR PROPOSALS FOR THE ENGINEERING OF A TWO-LANE RECONSTRUCTION PROJECT OF POPLAR ROAD FROM WARRENTON ROAD TO TRUSLOW ROAD

WHEREAS, since July 2003, the County has been collecting transportation impact fees in the Central West Impact Fee Service Area, and

WHEREAS, the two-lane reconstruction of Poplar Road (SR-616), from Warrenton Road (US-17) to Truslow Road (SR-652), is a road improvement project identified as being funded by transportation impact fee revenues, and

WHEREAS, on July 1, 2008, the Central West Impact Fee Service Area Fund Balance equaled \$2,166,412 (unaudited), and

WHEREAS, the estimated cost of the road improvement project is approximately \$1,800,000, and

WHEREAS, it is the desire of the Board to locally administer the road improvement project thus requiring the execution of a County-State Agreement with the Virginia Department of Transportation, and

WHEREAS, to facilitate the local administration of the project, it is necessary to retain professional engineering services for the design of the road improvement project,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of August, 2008, that the County Administrator be and he hereby is authorized to execute a County-State Agreement with the Virginia Department of Transportation for a two-lane reconstruction project of Poplar Road from Warrenton Road to Truslow Road, and

BE IT FURTHER RESOLVED that the County Administrator be and he hereby is authorized to appropriate One Million Eight Hundred Thousand Dollars (\$1,800,000) in the Central West Transportation Impact Fee Fund for a two-lane reconstruction project of Poplar Road from Warrenton Road to Truslow Road, and

BE IT STILL FURTHER RESOLVED that the County Administrator be and he hereby is authorized to issue a Request for Proposals for the engineering of a two-lane reconstruction project of Poplar Road from Warrenton Road to Truslow Road, and

BE IT STILL FURTHER RESOLVED that the County Administrator be and he hereby is authorized to issue an Request for Proposals for the project under the Public/Private Transportation Act (PPTA) Guidelines