

**ACTION ITEM  
BOARD OF SUPERVISORS**

**DATE** August 19, 2008

**TO** Board of Supervisors  
**FROM** Ron Billingsley *RB*  
Director Public Services  
**ISSUE** Authorize Renewal of a Contract for Landscaping and Mowing at Various  
County Facilities

**STAFF RECOMMENDATION:** Approval

<b>BUDGET IMPACT</b>	Government Center	100-4320-431-3143	\$ 51,180
	Public Safety Complex	100-4332-431-3143	\$ 46,920
	Rowser Complex	100-4324-431-3143	\$ 20,160
	Porter Library	100-4320-431-3143	<u>\$ 16,920</u>
			\$135,180

**ATTACHMENTS** (2)

- [1] Background Report [2] Reso/Ord/Proc # R08-390
- [ ] [ ] Reso/Ord/Proc #
- [ ] [ ] Reso/Ord/Proc #

**REVIEW** [X] County Administrator's Office *[Signature]*

[X] Finance Division *Maria [Signature]*

[X] Budget Division *Kim [Signature]* *[Signature]* *[Signature]*

- [X] Consent Agenda [ ] Other Business [ ] Public Hearing
- [ ] Discussion Item [ ] Presentation [ ] Unfinished Business
- [ ] New Business

**PRESENTATION BY** N/A

**ELECTION DISTRICT** N/A

**BACKGROUND REPORT**

The Department of Public Services, Property Management Division, outsources landscaping and mowing services that are beyond the capabilities of County resources. Services provided include mowing, trimming, edging, and removal of debris from sidewalks, tree and shrub pruning, bed maintenance such as mulching, weed control and property cleanup (trash, leaves and debris removal)

Currently, the County has a contract with Corner Garden Center to provide these services at the Government Center, Public Safety Complex, Rowser Complex and Porter Library. This will be the second year renewal of this contract.

In FY2007, the contract amount was \$88,260. The addition of the Public Safety Building increases the contract amount by \$46,920 to a total of \$135,180 for FY2008. Funds are available in the Public Services budget.

Staff recommends approval of proposed Resolution R08-390.

PROPOSED

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 19<sup>th</sup> day of August, 2008

MEMBERS

VOTE

George H. Schwartz, Chairman  
M. S. "Joe" Brito, Vice Chairman  
Harry E. Crisp II  
Mark Dudenhefer  
Paul V. Milde III  
Cord A. Sterling  
Robert "Bob" Woodson

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried by a vote of \_\_\_\_\_, the following was adopted

**A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR  
TO RENEW A CONTRACT FOR LANDSCAPING AND MOWING AT  
VARIOUS COUNTY FACILITIES**

WHEREAS, the Department of Public Services, Property Management Division, desires the services of outside contractors to perform landscaping and mowing services at several County facilities,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of August 2008, that the County Administrator be and he hereby is authorized to execute a contract with Corner Garden Center in an amount not to exceed One Hundred Thirty-five Thousand One Hundred Eighty Dollars (\$135,180)

AJR RLB wwb