

**ACTION ITEM
BOARD OF SUPERVISORS**

DATE August 19, 2008

TO Board of Supervisors

FROM. Steve Crosby *SC*
Interim Director of Utilities

ISSUE Authorize Contracts for Water and Sewer Maintenance and Construction Services for FY2009

STAFF RECOMMENDATION Approval

BUDGET IMPACT Budgeted in Utilities Fund, \$1,010,000 from Field Operations and Capital Improvements

ATTACHMENTS (2)

[1] Background Report [2] Reso/Ord/Proc # R08-399

[] [] Reso/Ord/Proc #

[] [] Reso/Ord/Proc #

REVIEW [X] County Administrator's Office *[Signature]*
[X] Finance Division *[Signature]*
[X] Budget Division *[Signature]*

[X] **Consent Agenda** [] **Other Business** [] **Public Hearing**
[] **Discussion Item** [] **Presentation** [] **Unfinished Business**
[] **New Business**

PRESENTATION BY: N/A

ELECTION DISTRICT N/A

BACKGROUND REPORT

The Department of Utilities uses private contractors to provide water and sewer maintenance and construction services on projects that are beyond the capabilities of our crews due to depth, length of pipe to be installed, type of rehabilitation procedure to be used, time constraints or other factors. In addition, services are provided to clear water and sewer easements as needed.

In 2007, bids were solicited and received for unit prices for various labor classifications and pieces of equipment used to provide water and sewer maintenance and construction services. For these types of jobs, a variety of contractor capabilities may be required and it is important to ensure that a contractor is available when needed. Therefore, it was the intent of the bid specification to award a contract to the lowest responsible and responsive bidder who would be designated the Primary Responder and to also award one or more backup contracts to other responsible and responsive bidders who would be designated as Secondary Responders and would be contacted whenever the Primary Responder was unable to respond or when several County projects need to be completed within the same time frame.

Based upon the total costs for nine hypothetical projects, determined by using each bidder's unit prices, staff recommended, and the Board approved, the award of contracts to three private firms.

The FY2009 Field Operations budget includes \$260,000 for contracted maintenance and construction services. The Capital Improvements Program budget also includes funding for neighborhood water and sewer projects as well as other capital projects that could be performed by these contractors. It is estimated that these additional projects could total as much as \$750,000.

The initial contracts include a provision to extend the contracts for up to four additional one-year periods. Staff recommends that the Board authorize renewal of these contracts for FY2009 in the following not to exceed amounts:

Kruckenberg Service Company, as the Primary Responder - \$510,000
W C Spratt, Inc, as a Secondary Responder - \$250,000
Patterson Construction Company, as a Secondary Responder - \$250,000

PROPOSED

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 19th day of August, 2008

MEMBERS

VOTE

George H Schwartz, Chairman
M S "Joe" Brito, Vice Chairman
Harry E Crisp II
Mark Dudenhefer
Paul V Milde III
Cord A Sterling
Robert "Bob" Woodson

On motion of , seconded by , which carried by a vote of , the following was adopted

**A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR
TO EXECUTE CONTRACT AMENDMENTS FOR WATER AND SEWER
MAINTENANCE AND CONSTRUCTION SERVICES**

WHEREAS, the Department of Utilities periodically needs the services of outside contractors to perform water and sewer maintenance and construction projects that are beyond the capabilities of County resources, and

WHEREAS, funds have been appropriated in the FY2009 Operating and Capital Improvements budgets for this purpose, and

WHEREAS, the current contracts for these services provide for up to four one-year extensions,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of August 2008, that the County Administrator be and he hereby is authorized to execute contract amendments with Kruckenberg Service Company in an amount not to exceed Five Hundred Ten Thousand Dollars (\$510,000), W C Spratt, Inc in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), and Patterson Construction Company in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) to continue to provide water and sewer maintenance and construction services for the County during FY2009