

**ACTION ITEM
BOARD OF SUPERVISORS**

DATE August 19, 2008

TO Board of Supervisors

FROM Jeffrey A Harvey
Director of Planning and Zoning

ISSUE Amend Development Fees for Services provided by the Department of Planning and Zoning

STAFF RECOMMENDATION: Approval

BUDGET IMPACT Fees to Cover Cost of Delivering Community Development Services for Plan Review

ATTACHMENTS (2)

[1] Background Report [2] **Reso/Ord/Proc #** O08-65

[] [] **Reso/Ord/Proc #**

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REVIEW [X] County Administrator's Office *[Signature]*
[X] Legal *[Signature]*
[X] Budget Division *[Signature]*
[X] Finance Division *[Signature]*

[] **Consent Agenda** [] **Other Business** [X] **Public Hearing**
[] **Discussion Item** [] **Presentation** [] **Unfinished Business**
[] **New Business**

PRESENTATION BY Jeffrey A Harvey, Director
Department of Planning and Zoning

ELECTION DISTRICT N/A

BACKGROUND REPORT

The Department of Planning and Zoning charges fees for review of development projects. These fees cover processing and review of plans of development. The fee schedule was amended at the July 1, 2008 Board meeting. However, due to inaccuracies in the advertisement, six individual items under the Planning and Zoning fees required re-advertisement and were not considered at that time. These fees include Four items regarding Erosion & Sediment Control and Stormwater Review, the appeal to the Board application and the Comprehensive Plan Compliance Review. Proposed Ordinance O08-65 reflects the adjustments.

Staff recommends that the Board approve proposed Ordinance O08-65. The proposed fees would allow the County to capture costs for providing services. Staff recommends that the fees become effective September 1, 2008. This would provide sufficient time to update the application forms and computer software to make a seamless transition for customers.

PROPOSED

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

ORDINANCE

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 19th day of August, 2008

MEMBERS

VOTE

George H Schwartz, Chairman
M S "Joe" Brito, Vice Chairman
Harry E Crisp II
Mark Dudenhefer
Paul V Milde III
Cord A Sterling
Robert "Bob" Woodson

On motion of , seconded by , which carried by a vote of , the following was adopted

AN ORDINANCE TO AMEND AND REORDAIN DEVELOPMENT
APPLICATION FEES FOR SERVICES PROVIDED BY THE
DEPARTMENT OF PLANNING AND ZONING

WHEREAS, the Board is authorized by the Code of Virginia to set reasonable fees and charges for the development review services provided by the Department of Planning and Zoning, and

WHEREAS, the Board acknowledges that the fees for these services should be current with the costs for the services provided by the County in reviewing and processing such applications, and

WHEREAS, the Board desires to set the fees for these services to be commensurate with the services provided by the County in reviewing and processing such applications,

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 19th day of August, 2008, that the schedule of fees for development review services listed below and provided by the Department of Planning and Zoning, be and they hereby are amended and reordained as follows

<u>Service</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Erosion & Sediment Control (E&S) and Stormwater Management (SWM)		
E&S/SWM Plan Review		
Preliminary Subdivision Plan	\$200+contractor's review charge @ \$70-220/hour, \$1,000 application deposit with balance due prior to approval of plan	\$1,022
Stormwater Management Concept Plan	\$200+contractor's review charge @ \$70-220/hour \$1,000 application deposit with balance due prior to approval of plan	\$1,180
Major Site Plan	\$200+contractor's review charge @ \$70-220/hour, \$2,000 application deposit with balance due prior to approval of plan	\$2,656
Grading Plan	\$200+contractor's review charge @ \$70-220/hour, \$1,000 application deposit with balance due prior to approval of plan	\$1,060
Planning and Zoning		
Appeal to BOS	\$2,250 + \$850/Provision	\$2,250
Comprehensive Plan Compliance Review	\$300	\$300

BE IT FURTHER ORDAINED that this ordinance shall take effect on September 1, 2008, and

BE IT FURTHER ORDAINED that the fees included in this ordinance were previously referenced in Ordinance O05-27 and Ordinance O07-61, and such fees of those ordinances be and hereby are rescinded effective September 1, 2008

AJR JH bjs