


**ACTION ITEM  
BOARD OF SUPERVISORS**

**DATE:** August 18, 2009

**TO:** Board of Supervisors

**FROM:** J. Robert Brown, Jr.   
Fire & Rescue Chief

**ISSUE:** Acceptance of Financial Assistance EMS (FAEMS) Grant

**STAFF RECOMMENDATION:** Approval


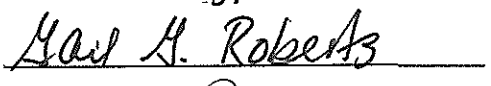
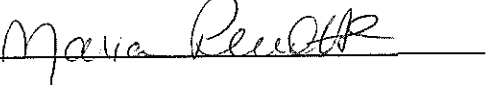
**BUDGET IMPACT:** \$51,100

**ATTACHMENTS:** (3)

[1] Background Report [3] Reso/Ord/Proc # R09-315

[2] OEMS Agreement [ ] Reso/Ord/Proc #

[ ] [ ] Reso/Ord/Proc #

**REVIEW:** [X] County Administrator's Office   
[X] Legal   
[X] Finance & Budget 

[X] **Consent Agenda** [ ] **Other Business** [ ] **Public Hearing**  
[ ] **Discussion Item** [ ] **Presentation** [ ] **Unfinished Business**  
[ ] **New Business**

**PRESENTATION BY:** N/A

**ELECTION DISTRICT:** N/A

### **BACKGROUND REPORT**

The Fire and Rescue Department applied for a grant to purchase fourteen (14) mobile ruggedized computers to equip additional EMS units with the capability of accessing the existing web-based patient care system that links to our pre-hospital patient care reports database.

The Office of Emergency Medical Services (OEMS) has awarded funding in the amount of \$51,100 for the Financial Assistance for Emergency Medical Services (FAEMS) Grant Program to the Fire and Rescue Department. This grant is a no-match, 100% funding from the OEMS as provided by the U. S. Department of Homeland Security (DHS).

The funding will provide governmental licensed EMS agencies with Panasonic Toughbook computers at no cost for permitted EMS patient transport vehicles for use in completing the newly upgraded EMS Registry data for Pre-Hospital Patient Care Reports (PPCR).

Each EMS agency operating in Virginia must comply with the specifications of Section 32.1-116.1 of the *Code of Virginia*. This section requires all licensed EMS agencies to participate in the pre-hospital patient care reporting procedure by making available the minimum data set as prescribed by the OEMS.

**Virginia Office of Emergency Medical Services  
Virginia Department of Health**

**OEMS Agreement for Services**

**Complete and return whole document via mail or facsimile and retain  
a copy for your records.**

I, as the County/City Manager, affirm that the grantee agrees to abide by all items listed in the Agreement for Services, and by signing below attests to this fact. Any fraudulent submissions for payment (or misrepresentations of any kind) may be considered sufficient cause for grant revocation, repayment and possible prosecution of the Grantee, whose name appears below. As a grantee under the terms of the Office of the Emergency Medical Services (OEMS), the undersigned hereby agrees to abide by the following requirements:

1. Awards shall not be transferable. Any funds disbursed pursuant to an award shall be properly used and accounted for at all times. Grantee is to be responsible for the preparation and maintenance of proper accounting records which shall be maintained for a period of not less than five (5) years and which shall be subject to and available for inspection for federal audit inspections.
2. Funds shall be reimbursed solely to grantee for the purposes for which they were awarded. Grantee must comply with all conditions as noted on this Agreement for Services. Should any audit reveal that funds were disbursed for item(s) not awarded funding, the grantee shall be held responsible for repayment.
3. Reimbursement shall not be made for expenditures or commitments made prior to July 1, 2009, or after the conclusion of the grant period, October 30, 2009. Documentation must be submitted to Virginia Department of Emergency Management (VDEM) for reimbursement of awarded item(s) no later than October 30, 2009. All reimbursements will be awarded by VDEM no later than December 31, 2009. **No extensions will be granted.**
4. Requests for reimbursement that have not been submitted to VDEM by October 30, 2009 shall be considered expired and become ineligible for reimbursement.
5. Ownership of the equipment purchased with the use of this grant award shall be in the name of the locality to which funding was awarded. The equipment purchased with the use of this grant award shall be used by the grantee and shall remain for use within grantee's jurisdiction.
6. Ownership of the equipment purchased must be retained by the locality awarded. This equipment will not be gifted to any agency, but will be loaned to each agency. Each Panasonic ToughBook 19 awarded to this locality will be maintained on a fixed asset list that may be viewed upon request.
7. Grantee must determine the life use and/or disposal of equipment purchased by viewing the Office of Management and Budget (OMB) Circular A-87 [http://www.whitehouse.gov/omb/circulars/a087/a87\\_2004.html](http://www.whitehouse.gov/omb/circulars/a087/a87_2004.html).
8. All grantees must use the Panasonic ToughBook 19 to comply with pre-hospital patient care reporting of the OEMS minimum dataset in the technical format prescribed by OEMS.

\_\_\_\_\_  
City/County Manager Signature

\_\_\_\_\_  
Date

PROPOSED

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 18<sup>th</sup> day of August 2009:

MEMBERS:

George H. Schwartz, Chairman  
Harry E. Crisp II, Vice Chairman  
M. S. "Joe" Brito  
Mark Dudenhefer  
Paul V. Milde III  
Cord A. Sterling  
Robert "Bob" Woodson

VOTE:

On motion of , seconded by , which carried by a vote of , the following was adopted:

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF FUNDING  
FROM THE FEDERAL GOVERNMENT FOR THE FINANCIAL  
ASSISTANCE FOR EMERGENCY MEDICAL SERVICES GRANT  
(FAEMS)

WHEREAS, a no match (100%) funding from the Virginia Office of Emergency Medical Services, provided by the U. S. Department of Homeland Security, has been awarded to the Fire and Rescue Department in the amount of \$51,100; and

WHEREAS, the purpose of this grant is to increase the use of electronic patient care reporting in the prehospital setting and increase the availability of information technology available to expand upon in the future; and

WHEREAS, funding must be used to purchase ToughBook Computers for use in completing pre-hospital patient care reporting, a statewide, web-based data collection and reporting tool.

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of August, 2009, that the County Administrator be and he hereby is authorized to budget and appropriate grant funding in the amount of Fifty-one Thousand One Hundred Dollars (\$51,100) from the U. S. Department of Homeland Security to the General Fund, Fire and Rescue Department.