

**ACTION ITEM  
BOARD OF SUPERVISORS**

**DATE:** August 18, 2009

**TO:** Board of Supervisors  
**FROM:** Chris Hoppe *CH*  
Director of Parks, Recreation and Community Facilities  
**ISSUE:** Accept Audit and Approve Dissolution of the Fredericksburg-Stafford Park Authority

**STAFF RECOMMENDATION:** Approval

**BUDGET IMPACT:** N/A

**ATTACHMENTS:** (4)

- [1] Background Report [4] Reso/Ord/Proc #R09-291
- [2] Resolution Dissolving the FSPA [ ] Reso/Ord/Proc #
- [3] Minutes of the 7/22/09 FSPA Meeting [ ] Reso/Ord/Proc #

**REVIEW:** [X] County Administrator's Office *[Signature]*  
 [X] Legal *[Signature]*  
 [X] Finance and Budget *[Signature]*

- [X] **Consent Agenda** [ ] **Other Business** [ ] **Public Hearing**
- [ ] **Discussion Item** [ ] **Presentation** [ ] **Unfinished Business**
- [ ] **New Business**

**PRESENTATION BY:** N/A

**ELECTION DISTRICT:** N/A

## **BACKGROUND REPORT**

On May 5, 2009, the Board of Supervisors approved an agreement with the Fredericksburg-Stafford Park Authority (FSPA) and the City of Fredericksburg to transfer real property to the respective jurisdictions where the properties reside, transfer personal property and financial assets to the respective jurisdictions, and dissolve the Authority. On July 7, 2009, the Board of Supervisors approved an extension to the Agreement until July 30, 2009, by which time all actions would be completed.

As required by the Agreement, the following has been completed:

- The FSPA-mandated boundary survey that was to be performed for the Stafford properties has been completed.
- The personal property has been amicably distributed between the City and the County.
- The audit of the FSPA financial accounts to determine the cash assets to be divided between the County and the City has been completed and certified by the FSPA at their July 22, 2009 meeting.
- The cash assets have been distributed to the City and County.
- The deed of gift for the real property has been signed and recorded.

A copy of the Resolution approved by the FSPA dissolving the FSPA is attached. Minutes of the July 22, 2009 FSPA meeting are also attached.

Staff recommends that the Board accept the audit, withdraw its membership from the FSPA, and approve dissolution of the FSPA.

MOTION: HARRY CRISP

~~June 17, 2009~~

SECOND: MARY CATHERINE GREENLAW

July 22, 2009

RE: Adopt Resolution for Dissolution of FSPA

ACTION:

WHEREAS, the Board of Directors approved an Agreement with the Board of Supervisors of Stafford County and the City of Fredericksburg, for the winding up of the affairs of the Fredericksburg-Stafford Park Authority, at its regular meeting on April 15, 2009 ;

WHEREAS, pursuant to this approval, the Authority obtained an audit of its accounts for the purpose of determining whether the Authority owes any obligation, debt, bond or contract;

WHEREAS, the audit has been completed by a competent accountant, who has submitted her report to the Board;

WHEREAS, on the basis of the audit as well as to the best knowledge of the individual members of the Board of Directors, the Authority does not owe any obligation, debt, bond or contract

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Fredericksburg-Stafford Park Authority determines that the purposes for which the Authority was formed are substantially complete, and that all of its bonds, debts, and obligations are fully satisfied. The Chair of the Board of Directors is directed to submit a certified copy of this resolution to the Stafford County Administrator and to the Fredericksburg City Manager, pursuant to paragraph 5 of the proposed Agreement.

Votes:

Ayes: 6

Nays: 0

Absent from Vote: 2

Absent from Meeting: 2

CERTIFIED COPY:

 chairman

*A True and Accurate copy to be provided to each locality*

*A True Copy Teste:*



Chairman FSPA

ERIC L. OLSEN

**Fredericksburg – Stafford Park Authority  
Regular Board Meeting Minutes  
Wednesday, July 22, 2009**

The Fredericksburg – Stafford Park Authority held its regular monthly meeting on Wednesday, July 22, 2009 at the Dorothy Hart Community Center. Eric Olsen called the meeting to order at 7:10 pm.

**Silent Roll Call**

**Members Present:** Eric Olsen, Harry Crisp, John Gray,  
Ken Kroko, Mary Katherine Greenlaw and Chris Shelton

**Members Absent:** Matt Kelly  
Randy Walther

**Associate Members**

**Present:** Chris Hoppe and Robert Antozzi

**Guests:** Anthony Romanello, Stafford County Administrator

**Approval of Minutes**

***A motion was made by John Gray, seconded by Harry Crisp to approve the June 24, 2009 Fredericksburg/Stafford Park Authority Minutes. The motion was then passed unanimously.***

**Board Member Presentation**

Eric Olsen welcomed the members and guests to the meeting. He then provided and brief ceremonial statement regarding the history of the Park Authority since this is its final meeting. He then briefed the members of the board on the items pending completion in the dissolution of the FSPA.

Copies of the final audit results were provided to the board members for their review. A copy of the audit to be attached to the July 22, 2009 minutes. The Chairman provided each member with a 14 page document. Pages 1-5 are the Miller/Foley Audit. The remainder is supporting documentation presented by the Chairman.

***A motion was made by John Gray, seconded by Harry Crisp, to return \$18,896.26 to Stafford County for park fees collected by the Stafford County Parks and Recreation. Motion passed 5 to 1. Ken Kroko opposed.***

***A motion was made by Mary Katherine Greenlaw, seconded by Harry Crisp to approve the audit and supporting documentation submitted by Miller/ Foley Group and Eric Olsen as written. The motion was then passed unanimously.***

Chairman Olsen asked for a motion to authorize him to pay Bill Hefty, Miller/Foley Group and the disbursement of the fund balance in accordance with the attached documentation to City of Fredericksburg and Stafford County.

***A motion was made by Harry Crisp, seconded by John Gray, to authorize the Chairman to pay Bill Hefty, Miller/ Foley Group, and to disperse the fund balance in accordance with the attached documentation. The motion passed unanimously.***

Chairman Olsen then provided the board a copy of the resolution to dissolve the FSPA board for their review and comment. No comments were provided.


***A motion was made by John Gray, seconded by Ken Kroko, conveying the land to the various jurisdictions. The motion passed unanimously.***

***A motion was made by Harry Crisp, seconded by Mary Katherine Greenlaw to adopt the resolution for dissolution of the FSPA. Motion passed unanimously.***

The Chair then decreed a recess.

Chairman Eric Olsen brought the meeting back to order at 8:15 p.m. The July 22, 2009 meeting minutes were read to the board members by the FSPA chairman.

***A motion was made by Ken Kroko, seconded by John Gray to approve the minutes as amended on July 22, 2009. The motion was passed unanimously. (Amendments incorporated in this document.)***

  
\_\_\_\_\_  
Eric Olsen, Chairman,  
Fredericksburg / Stafford Park Authority

7/22/09  
Date

PROPOSED

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, Stafford County Administration Center, Stafford, Virginia, on the 18th day of August, 2009:

MEMBERS:

George H. Schwartz, Chairman  
Harry E. Crisp II, Vice Chairman  
M. S. "Joe" Brito  
Mark Dudenhefer  
Paul V. Milde III  
Cord A. Sterling  
Robert "Bob" Woodson

VOTE:

On motion of , seconded by , which carried by a vote of , the following was adopted:

A RESOLUTION TO ACCEPT THE AUDIT AND APPROVE  
DISSOLUTION OF THE FREDERICKSBURG-STAFFORD PARK  
AUTHORITY

WHEREAS, on May 5, 2009 the Stafford County Board of Supervisors approved an Agreement with the Fredericksburg-Stafford Park Authority (FSPA) and the Fredericksburg City Council to accept distribution of assets from the FSPA; and

WHEREAS, on July 7, 2009 the Stafford County Board of Supervisors approved extending the Agreement with the FSPA and the City of Fredericksburg for thirty days until July 30, 2009; and

WHEREAS, all actions required in the agreement have been completed including the distribution of FSPA assets; and

WHEREAS, FSPA has no outstanding financial obligations; and

WHEREAS, on July 22, 2009 the FSPA certified the audit and approved a Resolution to dissolve the Authority;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18th of August 2009, that the Board be and hereby does accept the audit, withdraw its membership from the FSPA, and approve dissolution of the Fredericksburg-Stafford Park Authority.