

STAFFORD *Virginia*



MONTHLY REPORT

NOVEMBER 2010

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MEMORANDUM

Public Information Office

To: Board of Supervisors

From: Cathy Riddle
Public Information Administrator

Subject: November Monthly Statistical Report

Date: November 16, 2010

A note about this month's report:

The Economic Development Third Quarter Update is included in this month's report.

Please let me know if you have any questions.

STAFFORD VALUE INDEX

The Stafford Value Index (SVI) is an indicator of how Stafford County government ranks among its peers on a per capita basis using budgeted amounts. The SVI was created by surveying our peer localities (Counties of Prince William, Fauquier, Hanover, Loudoun, Spotsylvania, and Albemarle).

Below are a few examples of how Stafford County is providing value to its citizens:

The Fire and Rescue Department helped the County save health care claims costs and keep the workforce healthier this flu season by administering free flu shots to County employees. Employees don't have to take time away from work to go to their doctor's office or a local retail pharmacy to get the shot, and the County doesn't have to pay for the medical claim. By providing the opportunity to employees to get the shot at work, the employee saves the \$15 co-pay that would be required to go to the doctor's office, and the County saves approximately \$7,000 for the cost of the shots.

* * *

The goals of the Treasurer's Office are to streamline processes, improve efficiencies and increase delinquent tax collections. Past collection efforts were an inefficient and time-consuming manual process, which resulted in missed opportunities for revenue collection. But automated efforts have brought improvements. This past September, the Treasurer's Office sent an electronic file of all Delinquent Personal Property accounts to the DMV to withhold or stop renewals of vehicle registrations to delinquent taxpayers. This automated effort touched more than 8,000 delinquent taxpayer accounts and greatly increased the efficiency of collection efforts. Since the automated process was implemented, the Treasurer's Office has collected more than \$250,000 in delinquent taxes.

* * *

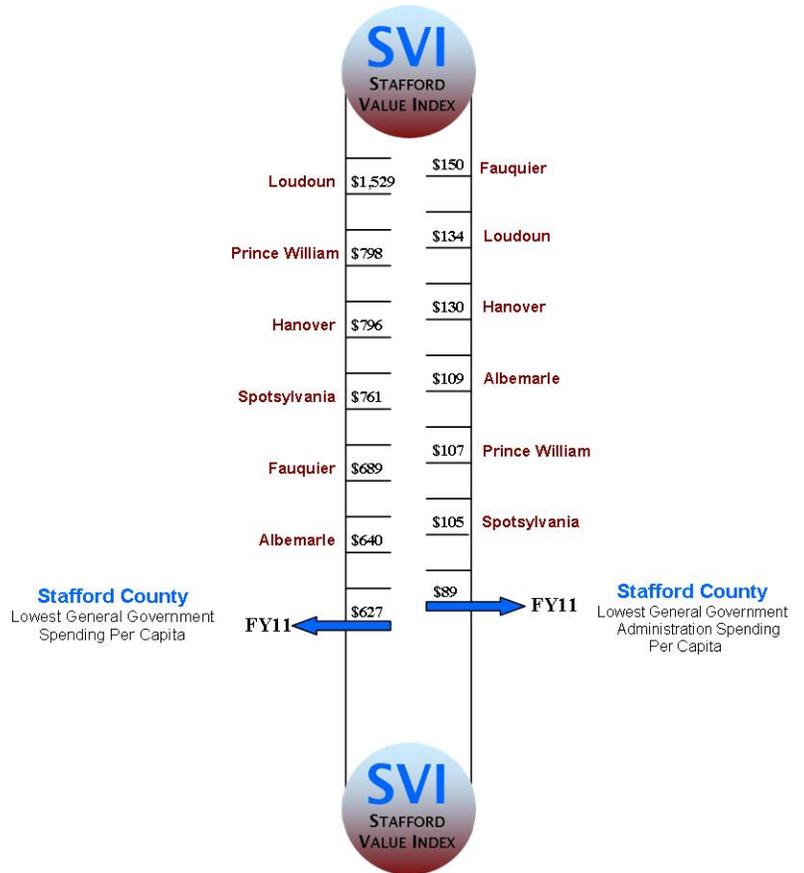
The Budget Office in the Finance and Budget Department normally outsources the publishing of the Proposed and Adopted Budget Books. Over the past 2 budget years, they have saved more than \$25,000 by printing copies of the books in-house. The online comprehensive budget information also assists citizens with their budget questions and general budget information.

* * *

The County participates in a "Government Account Program Fixed Rate Agreement" program with Columbia Gas for the purchase of natural gas for County facilities. The facilities included in the program are three fire and rescue stations, the Public Safety Building, the Stafford Gymnastics and Recreation Center, Porter Library, the Government Center, Chatham Office Building and Woodlands Pool. When the agreement was originally negotiated in April 2009, the price of natural gas was about \$9/mcf (1000 cubic feet). By renegotiating the agreement, the County can take advantage of lower natural gas prices and will pay approximately \$7/mcf. The County pays approximately \$165,000 per year for natural gas. Because the market rate is lower, the County will save more than \$42,000 this year through the new agreement.

* * *

The Departments of Utilities and Parks, Recreation and Community Facilities (PRCF) are watchful of the County's resources in several ways. For instance, Utilities compares customer bills looking for changes in the amount of water they use. Through this process, Utilities can assist customers if they detect a large increase in the usage, which might indicate a water leak. Utilities notified PRCF of an unusual amount of water being used at Woodlands Pool recently. After some research, staff at Woodlands discovered a leaking valve. The valve was fixed and PRCF saved hundreds of gallons of water and more than \$4,000.



FINANCIAL UPDATE

Stafford County General Fund Revenue / Expenditure Report FY 2011 through October 31, 2010

	Expenditures			Revenue		
	Revised Budget	Actual	%	Budget	Actual	%
<u>General Government:</u>						
Board of Supervisors	\$ 499,037	\$ 178,819	35.8%	\$ -	\$ -	-
Central Rapp Regional Library	4,264,717	2,132,359	50.0%	74,000	9,839	13.3%
Commissioner of Revenue	2,378,649	783,269	32.9%	245,440	60,753	24.8%
Commonwealth Attorney	2,594,476	824,937	31.8%	1,014,782	252,462	24.9%
Comprehensive Services Act	3,930,239	855,316	21.8%	1,919,063	241,608	12.6%
Cooperative Extension	170,779	25,170	14.7%	-	-	-
Corrections	7,092,764	3,397,728	47.9%	492,324	228,815	46.5%
County Administration	872,981	279,572	32.0%	-	-	-
County Attorney	765,366	269,220	35.2%	-	-	-
Courts	1,830,093	515,164	28.1%	1,564,240	427,559	27.3%
Econ Devel & Legislative Affairs	720,476	215,610	29.9%	-	-	-
Finance and Budget	1,388,808	429,897	31.0%	-	-	-
Fire and Rescue	12,389,578	4,066,865	32.8%	2,422,997	310,085	12.8%
Human Resources	525,531	147,218	28.0%	-	-	-
Information Technology	2,138,699	757,658	35.4%	750	708	94.4%
Non-Departmental	1,257,243	720,664	57.3%	-	-	-
Parks, Recreation & Comm Facilities	9,857,649	3,022,588	30.7%	1,793,121	727,458	40.6%
Partner Agencies	1,585,586	906,075	57.1%	18,500	11,250	60.8%
Planning and Zoning	2,395,930	737,059	30.8%	1,017,230	337,546	33.2%
Public Works	4,021,292	1,207,936	30.0%	2,779,592	1,110,804	40.0%
Registrar and Electoral Board	357,823	99,852	27.9%	52,762	-	0.0%
Sheriff	19,362,069	6,636,450	34.3%	6,611,704	1,486,332	22.5%
Social Services	7,827,277	2,166,972	27.7%	6,089,619	1,592,000	26.1%
Treasurer	1,746,846	482,756	27.6%	295,022	123,177	41.8%
Total General Government	89,973,908	30,859,154	34.3%	26,391,146	6,920,396	26.2%

Includes monthly expense for broadcasting meetings/annual member dues VACOVML, partial FY10 audit exp

Exp. includes 1st & 2nd qtr approp to Central Rapp Reg Library, Rev. is law library fees

1-month lag in receipt of State Comp Bd reimbursements

1-month lag in receipt of State Comp Bd reimbursements

2-month lag in receipt of State reimbursements; 1-month lag in program exp

Exp. includes 1st & 2nd qtr approp. to Regional Jail/Juv Ctr, Rev. includes qtrly PILOT for Jail/Juv Ctr, VJCCA and Jail admission fees

Exp includes outside counsel

1-month lag in receipt of State Comp Bd reimbursements

Exp. includes 1st & 2nd qtr approp. to Fred Regional Alliance

Exp. includes annual software maint fee

2-month lag in receipt of ambulance transport fees

Exp includes annual maintenance contracts, leave pay-out; Revis sale of GIS maps

Exp includes annual insurance premiums - VaCORP/FIS

Exp includes AC repairs/Blog repair; seasonal P&R program revenue

Exp. includes 1st & 2nd qtr approp to Community Agencies; revised budget includes \$33,333 to EDA from Staff Oppor Fund R10-308; Revenue is well/septic permits

Rev. is subdiv plats, misc zoning, E&S applic review & Site Devel plan review

Rev. is permitting and inspection fees, developer securities

Rev. for this function is on annual basis March-Febr, received in June

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1-month lag in reimb of exp

1-month lag in receipt of State Comp Bd reimbursements, revalso includes return check fees

FINANCIAL UPDATE

Stafford County General Fund Revenue / Expenditure Report FY 2011 through October 31, 2010

	Expenditures			Revenue			
	Revised Budget	Actual	%	Budget	Actual	%	
Capital Outlay	\$ 5,923	\$ 10,915	184.3%	-	-	-	Title Insur Duff Green Pk; consulting svcs
Debt Service	10,879,943	3,570,963	32.8%	-	-	-	Master Lease 2002 2006 2008 Lease Revenue Bonds
Transfers to Other Funds	1,000,000	1,000,000	100.0%	480,000	-	0.0%	Exp is transfer to Cap Proj Fund for purchase of Station 14; Rev transfer at year-end
Total County	101,859,774	35,441,032	34.8%	26,871,146	6,920,396	25.8%	
<u>Local School Funding:</u>							
Operations	93,645,210	7,123,865	7.6%	-	-	-	Operating transfer thru Sept 2010
Debt Service	25,514,671	16,776,713	65.8%	-	-	-	Master Lease, VPSA and Literary Loan principal and interest payments
Construction	-	-	-	-	-	-	
Total Local School Funding	119,159,881	23,900,578	20.1%	-	-	-	
Total	\$ 221,019,655	\$ 59,341,610	26.8%	26,871,146	6,920,396	25.8%	
<u>General Revenue:</u>							
Real Estate Taxes				137,264,400	1,839,526	1.3%	Taxes are due in Dec and June, collections to date are delinquents
Personal Property Taxes				25,442,200	796,884	3.1%	Taxes are due in Dec and June, collections to date are delinquents
Penalties and Interest				1,836,000	358,495	19.5%	Assessed when delinquency is paid
Sales Tax				9,394,000	1,638,819	17.4%	2-month lag in receipt of State funds
Consumer Utility Tax				7,819,478	1,799,713	23.0%	2-month lag in receipt of State funds
Motor Vehicle Licenses				2,239,000	146,868	6.6%	Vehicle license fees due with June pers prop taxes
Bank Stock Taxes				172,000	213	0.1%	Revenue received May/June based on previous year local deposits held
Recordation and Property Transfers				2,388,510	622,881	26.1%	1-month lag in reporting from Clerk of Court
Meals Taxes				5,500,000	1,512,712	27.5%	Lag due to accrual of meals tax revenue
Other Local Taxes				47,000	11,520	24.5%	Short-term rental taxes due quarterly
Use of Money and Property				400,845	29,183	7.3%	1-month lag in receipt
Other Local Revenue				1,772,823	475,433	26.8%	Receipts for misc on-demand items
State Non-Categorical				12,851,946	2,859,495	22.2%	PPTRA receipts due in Nov June and Aug; other receipts following end of qtr
Use of Fund Balance				1,033,333	-	0.0%	From FY10 designation for purchase of Station 14 and Stafford Opportunity Fund
Total General Revenues				208,161,535	12,091,742	5.8%	
Total General Fund	\$ 221,019,655	\$ 59,341,610	26.8%	\$ 235,032,681	\$ 19,012,138	8.1%	

FINANCIAL UPDATE

September 2010 Sales Tax Receipts

The sales tax distribution numbers for September 2010 are below. Once again, a respectable increase (4.9%) over the same period last year was noted along with modest, yet continued, growth for the August to September 2010 timeframe.

While other communities in the region also posted gains for the September period – most likely due to the annual “back to school shopping” and Virginia Sales Tax “holidays” – Stafford had the most significant increase over the past month (3.4%). Statewide receipts were also up for the month (4.3%), although only minimally for the 12-month comparative period.

Aug-10	Sep-10	Sep-09	9/10 vs 9/09	%	Aug-10
Stafford	\$804,956	\$896,306	\$866,428	\$29,879	3.4
Fredericksburg	\$783,012	\$847,342	\$831,727	\$15,615	1.9
Spotsylvania	\$1,190,059	\$1,229,866	\$1,211,031	\$18,834	1.6
Prince William	\$4,209,001	\$4,287,090	\$4,223,630	\$63,460	1.5
Virginia	\$81,354,511	\$86,940,927	\$83,330,729	\$3,610,198	4.3

Local		YTD 2010	YTD 2009	YTD	%
Stafford	N/A	\$7,412,575	\$7,063,252	\$349,323	4.9
Fredericksburg	N/A	\$7,426,790	\$7,291,486	\$135,304	1.9
Spotsylvania	N/A	\$10,428,531	\$10,401,757	\$26,774	0.3
Prince William	N/A	\$35,198,974	\$33,388,132	\$1,810,842	5.4
Virginia	N/A	\$724,750,667	\$717,497,464	\$7,253,203	1.0

FEDERAL ECONOMIC STIMULUS FUNDS UPDATE

Category	Application Opens/Deadline	Initiate Construction	Formula	Competition	Federal	State	Award
Agriculture							
• Increased Funding for Supplemental Nutrition Assistance Program			X		X		\$1,535,000
Commerce							
• Broadband Technology Program				X	X		
Stafford Broadband (\$1.6 Million)	submitted to Virginia			X	X		
EDA (\$150 million available for BRAC related improvements)				X		X	not eligible
Stafford has provided data to support Virginia Broadband, a private provider, in its application for funding to provide high-speed access for unserved and underserved areas of the county.							
Justice							
• State and Local Law Enforcement Assistance							
1. Byrne - JAG Formula Grants (Stafford eligible for \$120,000)	Awarded		X		X		\$120,000
2. Byrne Competitive Grants (\$225 Million)				X	X		not awarded
3. Internet Crimes Against Children (\$50 Million)							not eligible
• COPS Hiring Grants (\$1 Billion)	Not awarded			X	X		not awarded
• V-STOP Grant				X	X		\$141,322
Dept of Defense							
• Operations and Maintenance, Marine Corps (\$113 Million)							
Homeland Security							
• Firefighter Assistance Grants (\$210 Million)				X	X		
** Station 14 Fire & Rescue (\$4,994,274)	Submitted			X	X		not awarded
Energy and Water							
• Energy Efficiency & Conservation Block Grants							
(\$484,300 available to Stafford)	Awarded		X				\$484,300
HUD							
• Community Development Block Grant (\$1 Billion)							
• Neighborhood Stabilization Grant (\$2 Billion)							
Interior and Environment							
• Clean (Waste) Water State Revolving Fund (\$4 Billion)				X		X	
Aquia Nutrient Removal Upgrades (\$21.513 Million)				X		X	not funded
Falls Run Sewer Interceptor Replacement (\$ 1.972 Million)				X		X	not funded
Little Falls Run WWTF (\$5.25 Million)				X		X	not funded
• Drinking Water State Revolving Fund (\$2 Billion)				X		X	
Rocky Pen Reservoir (\$90 Million)				X		X	not eligible
Water Main Rocky Pen Run (\$2.495 Million)				X		X	not eligible
Water Tank/ Courthouse(Hospital) (\$2.147 Million)				X		X	not eligible
Water Tank England Run (\$1.947 Million)				X		X	not eligible
Water Mains Beagle/Butler/Layhill/Forbes/Old Forge (\$3.862 Million)				X		X	not eligible
• National Park Service (\$589 Million)			X		X		
Transportation							
• National Surface Transportation System (\$1.5 Billion)				X	X		
** Rte 17 (\$47.683 Million)				X	X		***not eligible
• Federal Highway Administration (\$27.5 Billion)			X		X		
Rte 17 (\$47.683 Million)			X		X		
Rte 610 (\$7.702 Million)			X		X		
Rte 630 Bridge (\$5.39 Million)			X		X		\$5,390,000
Rte 1 Bridge (\$2.612 Million)			X		X		
Rte 630 Interchange (\$ 15 Million)			X		X		
Route 608 Bridge Over Potomac Creek							\$973,500
• Airports Improvement Program (AIP) (\$1.1 Billion)							
Terminal Building (\$3 Million)							
Access Control (\$150,000)							
Labor							
• Workforce Investment Act Training & Emp Svcs (\$3.95 Billion)							
One Stop Center With Germanna							not awarded
\$100K For Summer Work Program in PD16							
HHS							
• Increased Federal Share of Medicaid Match To Date			X		X		\$21,384
• Increased Fee Child Daycare Payments for FY2010			X		X		\$31,000
• Health Resources and Services							
1. Community Health Centers (\$500 Million)							
2. Construction, Renovation, Health Information Technology (\$1.5 Billion)							
• Health Information Technology (\$2 Billion)							

FEDERAL ECONOMIC STIMULUS FUNDS UPDATE

Category	Application Opens/Deadline	Initiate Construction	Formula	Competition	Federal	State	Award
Education							
• Title I Grants (\$13 Billion)			X			X	
1. Basic (Targeted) Grants (\$5 Billion)			X			X	
2. Incentive Grants (\$5 Billion)			X			X	
3. School Improvement Grants (\$3 Billion)			X			X	
• Impact Aid Construction (\$100 Million)			X			X	
• School Improvement Programs			X			X	
1. Education Technology (\$650 Million)			X			X	not awarded
2. Early Interventions (\$500 Million)			X			X	
• Innovation and Improvement Programs (\$200 Million)			X			X	
• Special Education			X			X	
1. IDEA, Part B State Grants (\$11.3 Billion) (to be obligated by 9/30/11)			X		X		\$5,285,722
2. Preschool Programs (\$400 Million)			X		X		\$177,968
3. Early Interventions (\$500 Million)			X		X		
• Head Start					X		\$946,217
State Stabilization Fund (\$53.6B (est) \$1.2 B to VA over 2 yrs.)							
• Flex Fund (18% of Above - Approx \$219 million)							
** Fire & Rescue Training Center (\$4.930 Million)				X		X	
** Public Safety Communications System (\$10.4 Million)				X		X	
J&DR Courthouse (\$30.5 Million)				X		X	
England Run Library (\$12.4 Million)				X		X	
Elementary School Reconstruction (\$36 Million)				X		X	
** Schools Infrastructure Renovations (\$20 Million)				X		X	
Fiber Optic Network (\$6 Million)				X		X	
• Education Fund					X		
Fiscal Year 2010					X		\$3,475,042
Budgeted for Fiscal Year 2011					X		\$14,330,734
• State Funding for Constitutional Officers						X	\$426,192
TOTAL AWARDS TO DATE							\$33,338,381

** Indicates a priority project of the Board of Supervisors

*** VDOT's schedule for this project shows advertisement for construction in February 2013, at the earliest. Funding criteria set forth by the U.S. Department of Transportation require projects to be completed by February 2012.

ECONOMIC DEVELOPMENT THIRD QUARTER UPDATE

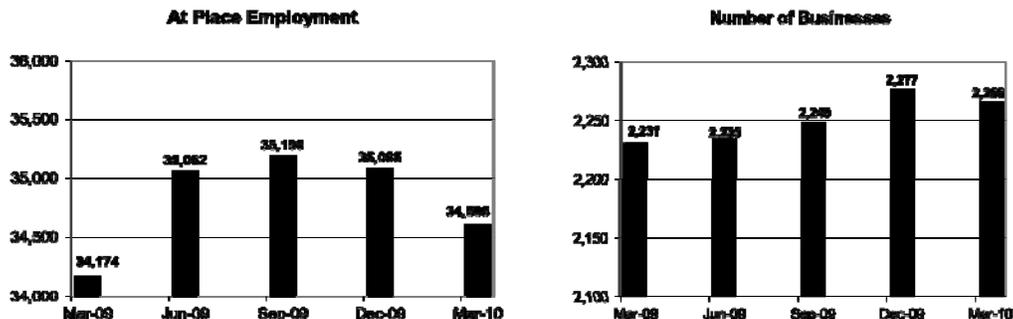
The Economy

Commercial Land Development – As of September 30th, the private sector had completed 271,279 square feet of new commercial space in the County during 2010. Of this amount, 70,014 square feet was completed during the first quarter, another 139,792 square feet completed during the second quarter and the remaining 61,473 square feet completed in the third quarter. This represents a decrease of 59% from this time last year when 662,488 square feet of space had been completed.

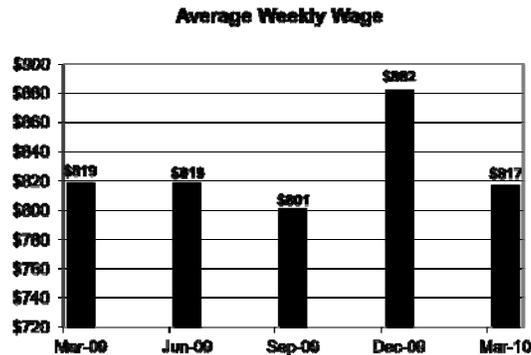
Another 450,066 square feet was under construction as of September 30th. This represents an increase of 62% from this time last year when only an additional 278,431 square feet of space was under construction.

Projects ready for construction, those with approved site plans but no building permit, totaled 2,395,480 square feet on September 30th, with some of these plans dating back to 2005. Lastly, projects with site plans currently under review totaled 1,538,308 square feet of space on September 30th, as compared to 2,722,023 square feet under review at this time last year.

Employment and Wages – The most recent quarter for which data is available from the Virginia Employment Commission is the first quarter 2010. At that time, the Stafford economy reversed its fourth quarter 2009 trends with increases in both employment and the number of employers. Average At-Place Employment for the quarter ending March 31, 2010 was 34,606, an increase of 432 employees, or 1.3% more than the first quarter of 2009. Stafford County's average total number of businesses at that time was 2,266. This is 35 more businesses, or 1.6% more than on March 31, 2009. However, even with the slight increases in employment and the number of businesses, the Average Weekly Wage decreased by \$2 from March 31, 2009 to \$817.



ECONOMIC DEVELOPMENT THIRD QUARTER UPDATE



The most recent month for which unemployment data is available from the Virginia Employment Commission is August 2010. At that time, Stafford’s unemployment rate was 5.5%, up 0.6% from the August 2009 rate of 4.9%. This rate placed us among the 13 counties with the six lowest unemployment rates in Virginia, with Arlington County having the lowest rate, 4.1%. This rate was lower than Prince William County (5.6%) and Spotsylvania County (5.7%). This rate was also still better than the overall Virginia unemployment rate for August 2010 of 7.0% and the U.S. average of 9.5%. These figures have not been adjusted for seasonal variations.

Total taxable sales for the quarter ending June 30, 2010 totaled \$235,379,978. This represents a 8.4% increase over the period ending June 30, 2009. The year-to-date total for 2010 is \$448,622,034, which is 2.0% higher than the same period in 2009.

Business Retention and Expansion

Site Visits – A total of 117 site visits have been made to Stafford County businesses to date. Ongoing efforts to engage companies who have expressed challenges, participants in the Biennial Business Survey and Focus Groups are underway. Many companies are also approached using “cold calls”.

A new effort to shadow a member of the Fire Inspection team on a bi-monthly basis has begun. Collaborating across County departments helps to convey County teamwork and increases communication within the business community, each being crucial components of being a business-friendly locality.

Networking and Outreach Efforts – Economic Development has established a working e-mail database. As the department moves towards making more use of electronic correspondence, having a database for keeping accurate contact information is increasingly important. Roughly 1,200 names and e-mail addresses have been captured thus far.

During July, the Fourth Biennial Business Survey was distributed to the business community. The document was made available on the GoStafford website and distributed electronically to more than 1,800 recipients using the Economic Development e-mail database. While the survey

ECONOMIC DEVELOPMENT THIRD QUARTER UPDATE

response rate was minimal (approximately 8% return rate) most of the input was positive. A complete posting of the survey results is accessible on the Business Retention Expansion portion of the GoStafford webpage.

The Stafford Focus Newsletter was distributed in July for the first time in two years. Originally a hard-copy newsletter, the document is now distributed almost exclusively via email. The one-page informational piece provides quick updates on economic development initiatives and highlights at least two Stafford companies. The second edition of the newsletter will be released during October and will be issued on a quarterly basis moving forward.

The localities commonly referred to as the Fredericksburg Region – Stafford, Spotsylvania, Caroline, King George and Fredericksburg – have agreed to offer quarterly workshops to the regional business community. King George and Stafford are teaming to combine the third and fourth quarter meetings in partnership with the Marine Corps Systems Command Office of Small Business Programs. Planning is underway for the Small Business Opportunities Conference which will take place on November 16, 2010.

Planning for the March of Dimes Citizen of the Year Award event is a collaborative effort among Stafford Hospital, Stafford Economic Development and the Virginia Chapter of the March of Dimes. The event will take place during the month of December on the University of Mary Washington Graduate and Professional Studies campus.

Workforce Development – The Stafford Workforce and Education Partnership (SWEP) completed a Workforce Development Report in July. Creation of the report was a direct result of a focus group effort that took place across four industry groups during the first quarter of the year. The next steps, as defined in the report, are to create coursework that relates and is accessible to the existing Stafford business community. A greater effort to inform the business community about already existing educational opportunities is also underway. A matrix that can monitor the identified course needs and offerings will soon be developed to track SWEP progress.

Tourism

ABPP Grant Awarded – Stafford County Tourism received a \$77,700 grant in July from the United States Department of the Interior via the National Park Service's American Battlefield Protection Program. The purpose of this grant is to perform a Battlefield Survey determining the integrity of the Aquia Creek Battlefield, identifying the location of significant features, and establishing a baseline for future preservation efforts and educational programming. The survey will include underwater as well as terrestrial archeology. Additional information about ABPP Grants may be obtained at www.nps.gov/history/hps/abpp.

On September 4, 2010 a public program to highlight the 3 interpretive signs that will be installed at Aquia Landing was held. The signs tell the story of the activity at the steamship wharf and of the individual freedom seeker's journeys to escape the bondage of slavery. More than 10,000

ECONOMIC DEVELOPMENT THIRD QUARTER UPDATE

freedom seekers ultimately passed through Aquia Landing onto steamships. These signs were funded through a grant program of the Virginia Foundation of the Humanities.

Regional Vacation Packaging – The Fredericksburg Regional Tourism Partnership applied for and received a \$25,000 matching grant from the Virginia Tourism Corporation to promote the launch of the new on-line packaging program. This program will provide a network of visitor services offering on-line travel booking for the Fredericksburg Region, including Stafford and Spotsylvania hotels and attractions. The grant was announced and awarded by Lt. Governor Bill Bolling at the University of Mary Washington’s Stafford Campus.

July 4th Weekend Ferry Farm, Pratt Park Fireworks – George (and Martha) Washington hosted a beautiful Independence Day at his boyhood home at Ferry Farm. Saturday the 3rd was filled with children’s educational programs, living history, storytellers, three centuries of children’s games, music, drama and food. The day was beautiful, the parking lot was busy and people trolleyed from downtown Fredericksburg’s Street Festival to Ferry Farm throughout the day. On Sunday, July 4th, fireworks were displayed from Stafford’s Pratt Park. More than 4500 people from the community gathered at the Park to Watch the fireworks and enjoy the University of Mary Washington Orchestra.

Yankees in Falmouth (and some Confederates, too!) – A record breaking number of re-enacting and living history participants flocked to the grounds of the Moncure Conway House for the 3rd Annual Yankees in Falmouth Weekend, September 18th and 19th. Several new units, including Brooklyn’s “Red Legged” Devils helped area residence understand how Falmouth was so pivotal to the national landscape during the American Civil War. An interpretive marker was dedicated in a ceremony that included soldiers marching into Falmouth, an unveiling and commemorative rifle fire. The marker is installed at the site of the O’Bannon House (later known as the Eddie Brooks House) near the intersection of Jeff Davis Highway and Butler Road. This is where the historic photo of the gathered U.S. Sharpshooters was taken as they stood guard for the Provost Marshall of Falmouth in June of 1862.

Redevelopment

Master Redevelopment Plan Progress – Staff continues to work closely with Planning and Zoning Department staff on implementing the Form Based Code recommendation of the Master Redevelopment Plan. Two workshops are currently being planned for early next year: one workshop would focus on presenting actual Form Based Code experiences to members of Stafford’s development community, the other workshop would focus on presenting Form Based Code application processing lessons learned to County staff. A list of experienced practitioners, with actual experience working with adopted Form Based Code ordinances and procedures, from the fields of development finance, engineering, architecture, land developers and land use attorneys is being compiled. These briefings will advance us from our past discussions on theory to drafting actual ordinances and procedures appropriate to Stafford County.

ECONOMIC DEVELOPMENT THIRD QUARTER UPDATE

Boswell's Corner Progress – An \$800,000 grant has been awarded by the Department of Defense, Office of Economic Adjustment to begin engineering design for the Quantico Growth Management Committee's priority roadway improvement project for US Highway 1. An effort is also underway to accelerate a planned \$7,000,000 Defense Access Road project for improvements to the intersection of US Highway 1 and Telegraph Road to mitigate impacts associated with new personnel assigned to the Military Defense Intelligence Agencies building being constructed at the intersection of Russell Road and Telegraph Road.

Courthouse Area Progress – The Courthouse Streetscape project continues to make progress. The consultants prepared several preliminary concept drawings for staff review. Comments were returned to the consultants and a final review session with staff is scheduled for early November. Once staff agrees on a design, VDOT will be asked for their review and approval.

Falmouth Village Progress – Preliminary engineering work for Phase I of the safety and parking improvements in Falmouth continues. In July, the project team met with the new VDOT team to brief them on the project and seek their advice on how to best proceed to obtain VDOT permission. VDOT staff agreed to circulate the preliminary plans to the various VDOT offices, which led to a recent letter authorizing Stafford to utilize space under the Falmouth Bridge for future parking.

Southern Gateway Progress – On July 13th, VDOT held a public information meeting on their US Highway 17 improvement project. Supervisors Crisp and Milde attended.

Economic Development 10-Point Plan Update

The Subcommittee is currently working on Redevelopment and will report on that topic on November 30th.

CAPITAL PROJECTS UPDATE

CONSTRUCTION PHASE PROJECTS

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	COMPLETION DATE
England Run Library	Construction of a new 30,000 square foot library located at the corner of Lyons Boulevard and Plantation Drive.	\$12,597,244	October 4, 2010	October 4, 2010

RECENT ACTIVITY

- The library is completed except for a few minor items related as-builts. This is the last report on this project.
- The library has experienced high volume of traffic since it opened. Several large meetings have also been held in the building, as well as children story times and activities.
- VDOT right-of-way and dedication plat has been signed and recorded. The on-site easements for water, sewer, and storm water will be filed shortly.
- The architect is completing the as-built drawings for County approval.
- County maintenance staff is receiving training on building equipment.



Interior seating area



Children's area

CAPITAL PROJECTS UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	COMPLETION DATE
Government Island Trail	Construction of 1,250' of boardwalk and 1,650' of asphalt trail to access the historic quarry on Government Island.	\$850,000	September 6, 2010	November 12, 2010

RECENT ACTIVITY

- Contractor completed the parking lot by November 5th and the entrance by November 12.
- The grand opening for the park took place on November 6.



Parking lot stone base



Installation of porous pavers at entrance

CAPITAL PROJECTS UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	CURRENT PROJECTED COMPLETION DATE
Smith Lake Estates	Completion of the subdivision improvements in Smith Lake Estates following default by the developer.	\$193,342	November 2010	November 2010

RECENT ACTIVITY

- Work on this project is essentially complete. This is the last report for this project.
- VDOT has finished the inspection of the completed roads and the contractor is completing the punch list.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	PROJECT COMPLETION DATE
Energy Management System Upgrades	Construction of upgrades to the energy management systems at the Government Center, Courthouse, and Porter Library.	\$484,300	October 2010	October 2010

RECENT ACTIVITY

- Project is complete.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	ESTIMATED PROJECT COMPLETION DATE
Rowser	Construction of trail to baseball field	\$20,000	Spring 2011	Spring 2011

RECENT ACTIVITY

- Bleachers Purchase Requisition is in the system.
- Pursuing other prices for concrete bleacher pads and asphalt route from parking lot to dugouts and bleachers.

CAPITAL PROJECTS UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	ESTIMATED PROJECT COMPLETION DATE
Pratt Park	Construction of tennis court trails	\$25,000	Spring 2011	Spring 2011

RECENT ACTIVITY

- Accessible route will be grouped with other small trail connector projects. Alternative routes being designed.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	ESTIMATED PROJECT COMPLETION DATE
Pratt Park	Final phase of basketball court repair	\$10,000	November 2010	November 2010

RECENT ACTIVITY

- Purchase Requisition is in the system for sealing the surface and paint line markings.
- Accessible route will be grouped with other small trail connector projects. Alternative routes being designed.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	ESTIMATED PROJECT COMPLETION DATE
Numerous Parks	Construction of athletic field renovations	\$100,000	July 2011	July 2011

RECENT ACTIVITY

- Work on Willowmere baseball fields beginning in November.

CAPITAL PROJECTS UPDATE

PROJECT	DESCRIPTION	CONTRACT AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	ESTIMATED PROJECT COMPLETION DATE
Radio Communication System	Construction of new communication towers and equipment to improve the public safety communication system.	\$23,594,335	December 2010	June 2011

RECENT ACTIVITY

- All thirteen (13) co-location leases have been obtained and construction has been started, completed or scheduled. The system is comprised of 14 sites (including the ECC). The final site lease for site 13 (Thorny Point) has been completed.
- Critical Path Items: Two tower sites, NOVEC and Thorny Point are critical to the timing of the project. All sites are critical to the microwave network ring associated with the project as system cannot be brought on line without the "ring" being closed. The Powell Lane site, previously identified as critical for site implementation is nearing completion. The NOVEC and Thorny Point sites are under construction pending structural work, electrical connectivity to the sites, and tower site construction. Many of the site constructions have been completed and the system optimization has begun.
- Training has started with an established implementation team (ECC staff, Sheriff's Office staff and Fire/Rescue staff). Additional planning is underway for end user training and exercising which will occur as cutover draws closer.
- Installation of radio equipment into public safety apparatus has started.
- Other details of the system programming for subscribers are well under way. These details must and will be cognizant of the day-to-day radio communications needs of Stafford's public safety agencies as well as their interoperability needs with other localities.
- December, 2010 is being targeted for system cutover; however, the remaining site constructions, subscriber installations and programming must be completed before cutover can take place.

CAPITAL PROJECTS UPDATE

DESIGN PHASE PROJECTS

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION OF DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Poplar Road Design	Design of the intersection and road improvements on Poplar Road between Route 17 and Truslow Road.	\$287,100	March 2011	July 2012

RECENT ACTIVITY

- VDOT has provided review comments on the 90% design drawings. Drawings are being updated to reflect comments.
- Continue coordination of utility relocation requirements. Team has met with all affected utilities except AT&T. Still attempting to schedule a meeting with this utility.
- Stormwater Concept Plan has been approved and finalizing Infrastructure Plan submittal to Planning and Zoning.
- Finalized plats for land acquisition and working on all acquisition appraisals.
- Scheduled Public Information Meeting for December 7, 2010 at 7:00 PM at the Rocky Run Elementary School in Stafford Lakes subdivision.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION OF DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Mountain View Road Design	Design of the safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.	\$484,800	June 2011	June 2014

RECENT ACTIVITY

- Redesign with a 40 MPH design speed within the original project limits is underway.
- Held pre-proposal meeting with the engineers and VDOT to scope out a larger project area to include the section of road between the previous eastern project limits and Mountain View High School.
- Stormwater Concept Plan completed and submitted to Planning and Zoning for review.

CAPITAL PROJECTS UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION OF DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Courthouse Annex	Design of a new 11,500 square foot office building on the Government Center Campus	\$2,900,000	November 2011	November 2012

RECENT ACTIVITY

- Design contract executed with Peck, Peck and Associates.
- Space programming meeting completed with the Commonwealth's Attorney and Court Services offices.
- Site surveying and demolition analysis initiated.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION OF DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Falmouth Village Improvements Design	Design of parking and sidewalk improvements in Falmouth.	\$1,000,000	January 2011	June 2015

RECENT ACTIVITY

- In an October 14, 2010 letter, the VDOT Commissioner granted approval to locate a portion of the parking lot improvements within the VDOT right-of-way subject to Special Use Conditions of a Land Use Permit.
- Staff is reviewing the Special Use Conditions and the consultant is preparing construction plans of the proposed improvements to obtain VDOT and County development plan approvals to proceed with construction of the project.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION OF DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Courthouse Area Streetscape Improvements	Design of streetscape improvements along U.S-1 between Hope Road and Stafford Hospital Center Boulevard	\$2,156,000	April 2011	June 2014

RECENT ACTIVITY

- The consultant has continued to work on revisions to alignment alternatives, typical road sections, and streetscape plan to make the concept plan more compatible with the Courthouse Area Master Redevelopment Plan.
- Staff scheduled a meeting with the contractor and County Administration in November to review revisions to the concept plan and decide on a single preferred alternative to advance to VDOT.

CAPITAL PROJECTS UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Hampton Park Boulevard Sidewalk	Design of a 600' sidewalk connection along the south side of Hampton Park Road to provide continuity between the Woodlands Pool and Porter Library	\$100,000	March 2011	August 2011

RECENT ACTIVITY

- Rinker Design has been retained to provide surveying and engineering services.
- Property owners whose properties must be accessed to conduct surveying activities were sent letters on November 10, 2010. Scheduling will begin soon.
- A letter requesting reallocation of the remaining federal funding assigned to this project has been sent to the local CTB member. If approved, the project will become a local project allowing for expedited completion.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Belmont Ferry Farm Trail	Design of Phase 3 and 5 trail segments from Belmont to Pratt Park.	\$1,376,122	May 2011	March 2012

RECENT ACTIVITY

- Meeting held with VDOT to discuss comments received on Phase 3.
- Design contract modification being prepared.
- An option to purchase new bridges being considered.
- Phase 3 construction documents draft is being reviewed by Stafford County Purchasing.
- Phase 5 VDOT and Stafford County review comments received and addressed by consultant. Need to resolve a few issues before submitting revised plans back to both.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Brooks Park	Design Replacement of 90' baseball field backstop and fence	\$50,000	October 2010	February 2011

RECENT ACTIVITY

- Price received from contractor too high, pursuing other quotes.

CAPITAL PROJECTS UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Smith Lake Park	Design of ballfield foul ball netting	\$50,000	October 2010	February 2011

RECENT ACTIVITY

- Price received from contractor too high, pursuing other designs and quotes.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Curtis Park	Design of repair sidewalk and fix stormwater runoff at office	\$25,000	October 2010	January 2011

RECENT ACTIVITY

- Purchase Requisition is in the system and contract has been sent to the contractor.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Numerous Parks	Bleachers at athletic fields	\$56,000	November 2010	April 2011

RECENT ACTIVITY

- Received prices for new bleachers, preparing to order.
- Specified size and determining cost of concrete bleacher pad.
- Determined locations and priority of replacement and new installation locations.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Courthouse Community Center	Design of ADA restrooms	\$35,000	December 2010	December 2011

RECENT ACTIVITY

- Preparing work orders to make modifications in the restrooms.

CAPITAL PROJECTS UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	ESTIMATED PROJECT COMPLETION DATE
Duff Green	Design of retrofit playground for ADA and provide lights	\$26,000	November 2010	April 2011

RECENT ACTIVITY

- Preparing notice to proceed for Dominion Virginia Power to install lights.
- Accessible route will be grouped with other small trail connector projects. Alternative routes being designed.

PLANNING PHASE PROJECTS

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION PLANNING	ESTIMATED PROJECT COMPLETION DATE
Carl Lewis Community Center	Planning of expansion & paving of parking lot, ball field re-grading, drainage improvements	\$310,000	Late 2010	September 2012

RECENT ACTIVITY

- Project delayed until project management resources become available to move the project forward.
- Seeking other sources of project management support.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of PLANNING PHASE	ESTIMATED PROJECT COMPLETION DATE
Numerous Parks	Planning of ADA accessibility upgrades	\$150,000	December 2010	December 2011

RECENT ACTIVITY

- Revisiting some sites to fill in incomplete data.
- Determining prioritization criteria.

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of PLANNING PHASE	ESTIMATED PROJECT COMPLETION DATE
Willowmere Park	Planning of repair & expansion of trails (4000 LF)	\$100,000	TBD	TBD

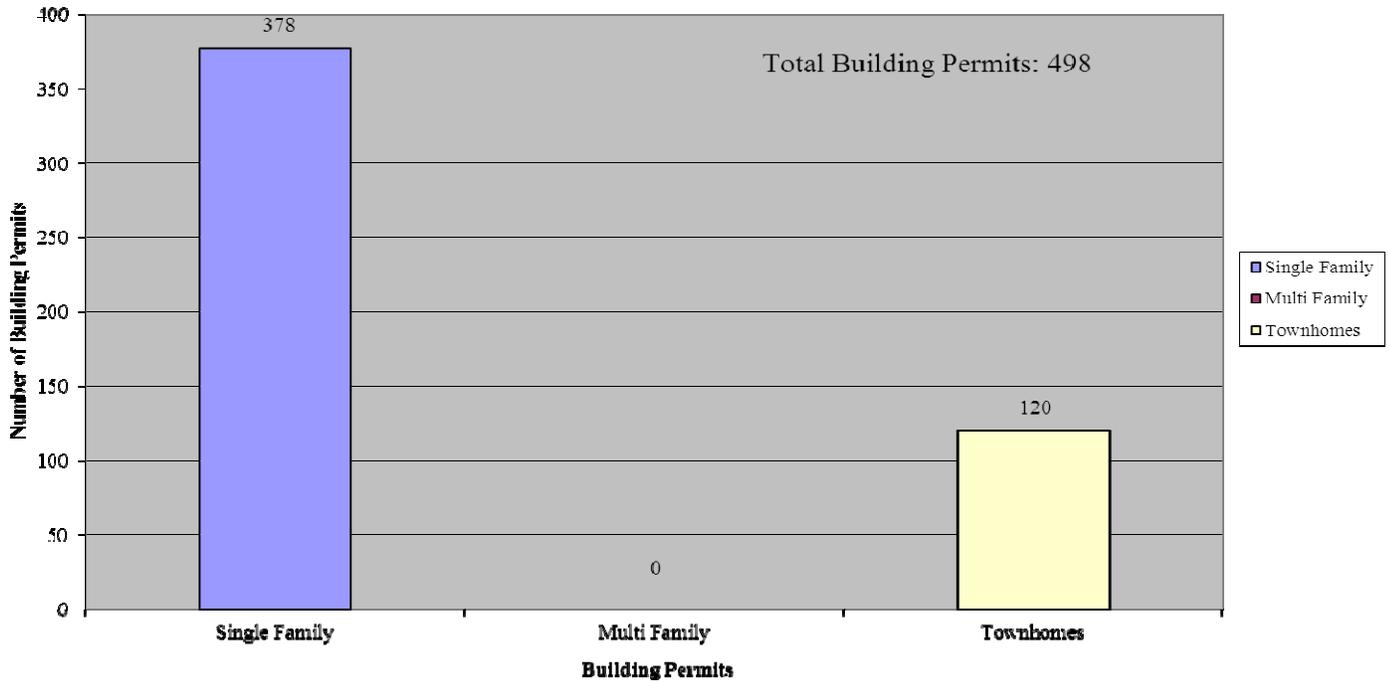
CAPITAL PROJECTS UPDATE

RECENT ACTIVITY

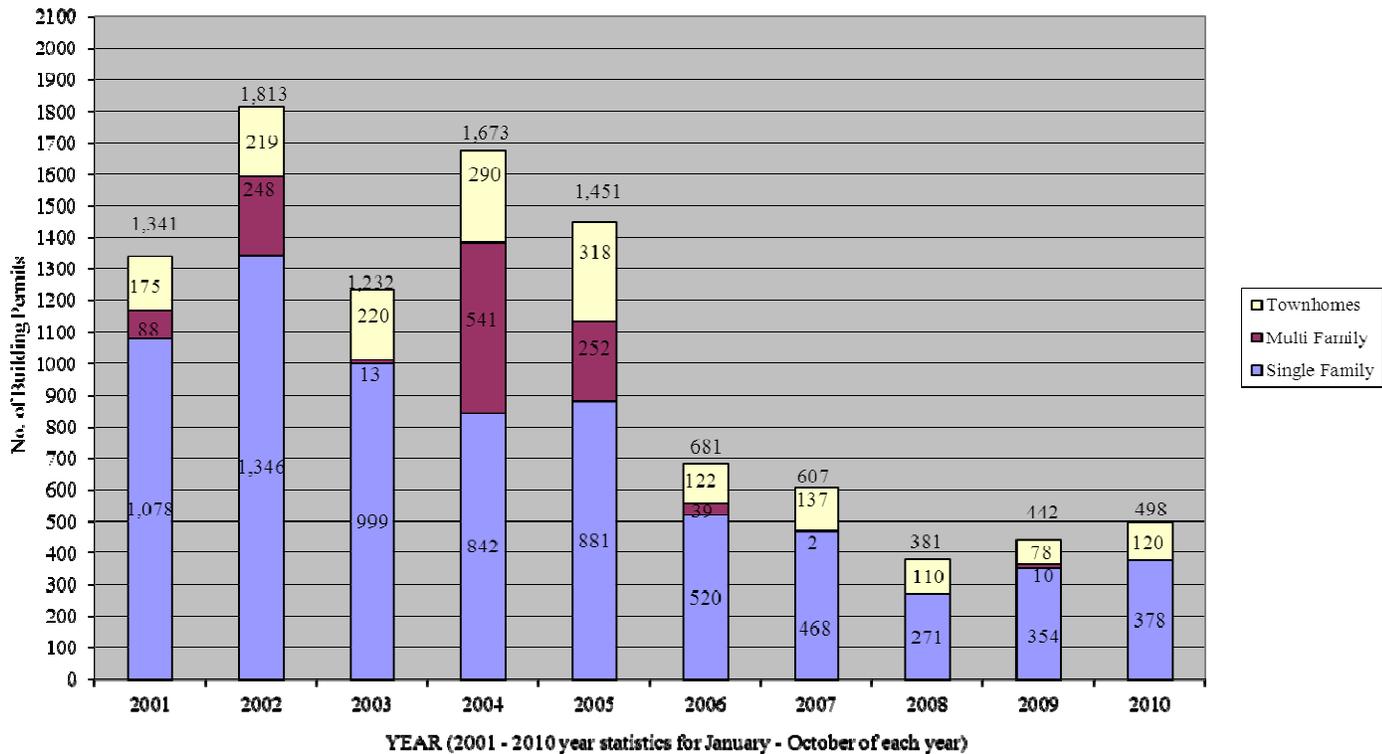
- On hold, Board did not approve funding.

PUBLIC WORKS – PERMITS UPDATE

BUILDING PERMITS ISSUED THROUGH OCTOBER 2010

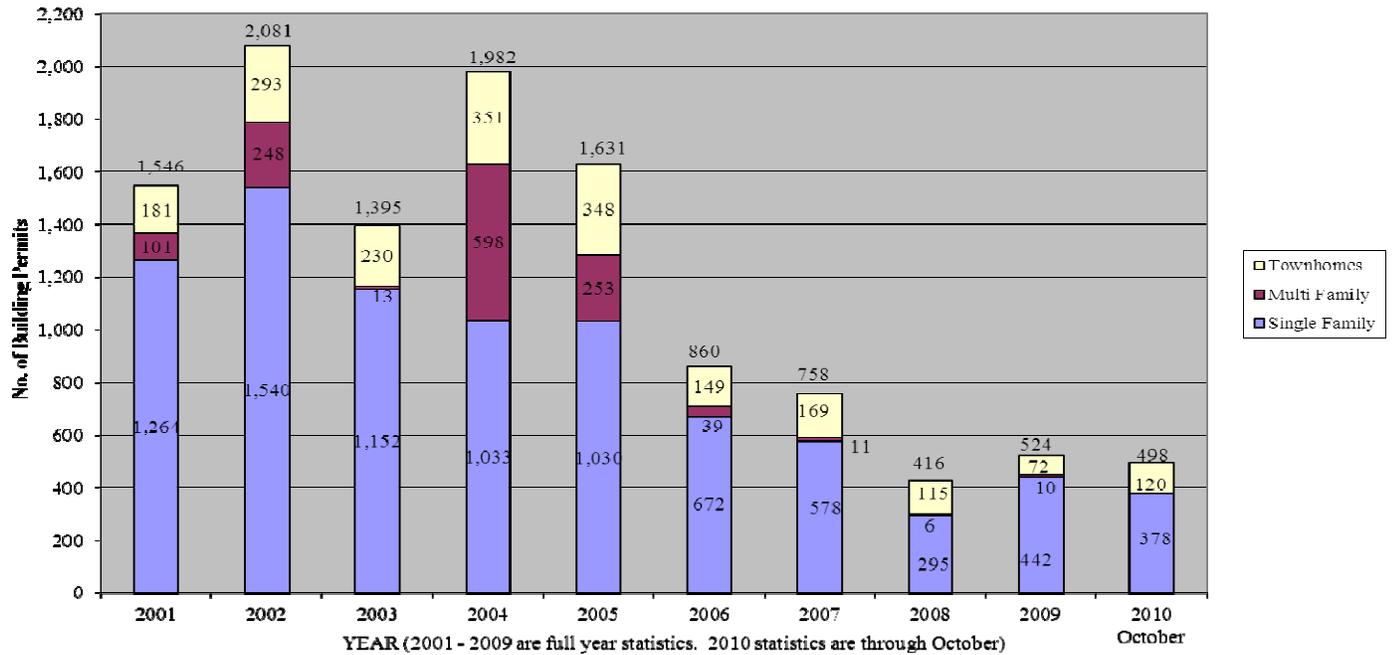


HISTORY OF BUILDING PERMITS ISSUED 2001- 2010 January – October of Each Year

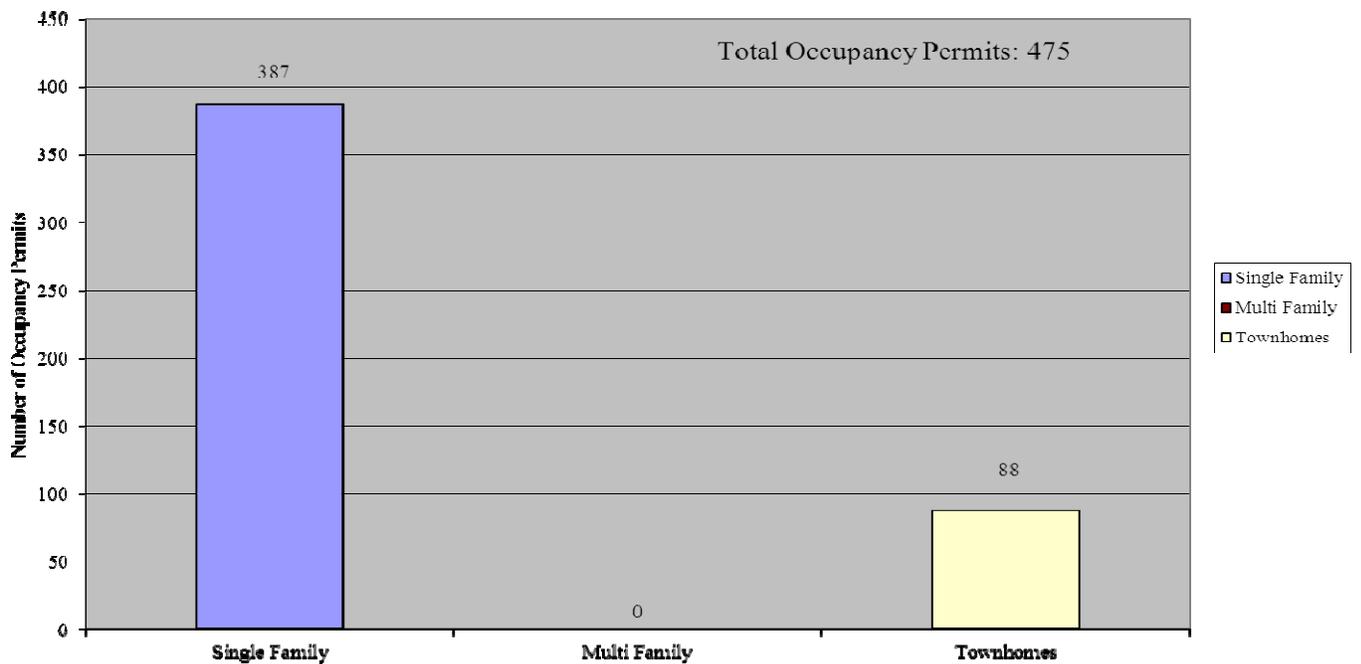


PUBLIC WORKS – PERMITS UPDATE

HISTORY OF BUILDING PERMITS ISSUED 2001-2010 Full Year Statistics (except 2010)

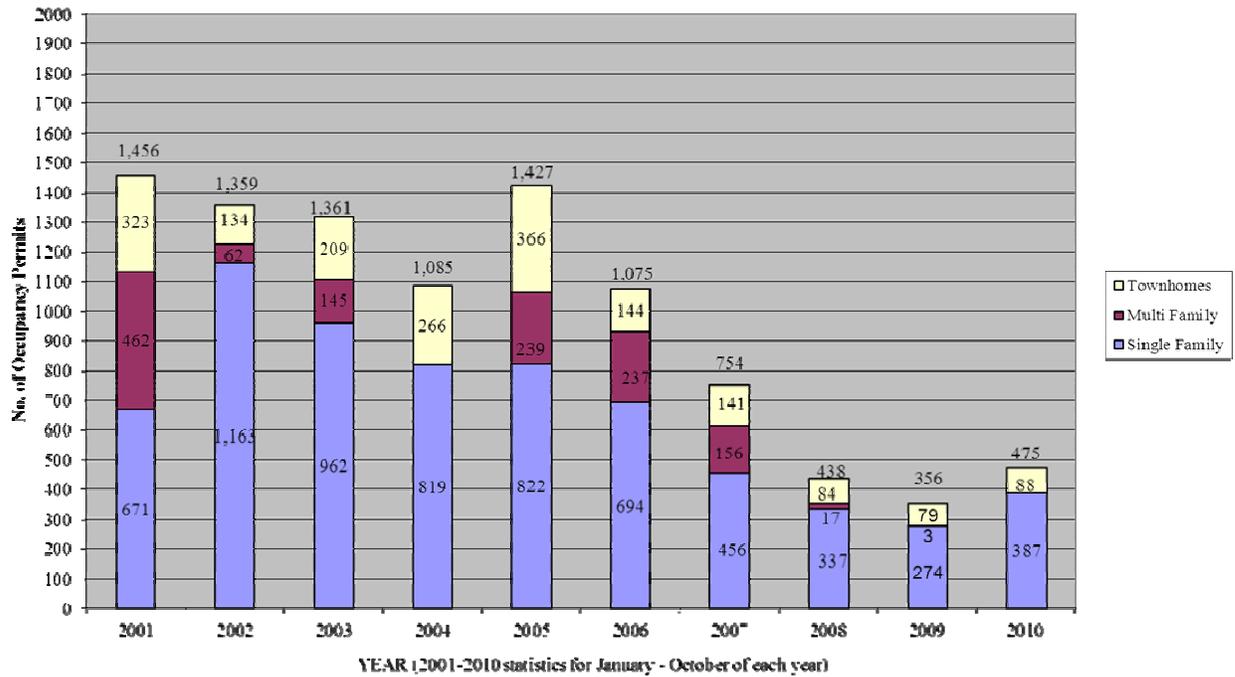


OCCUPANCY PERMITS ISSUED THROUGH OCTOBER 2010

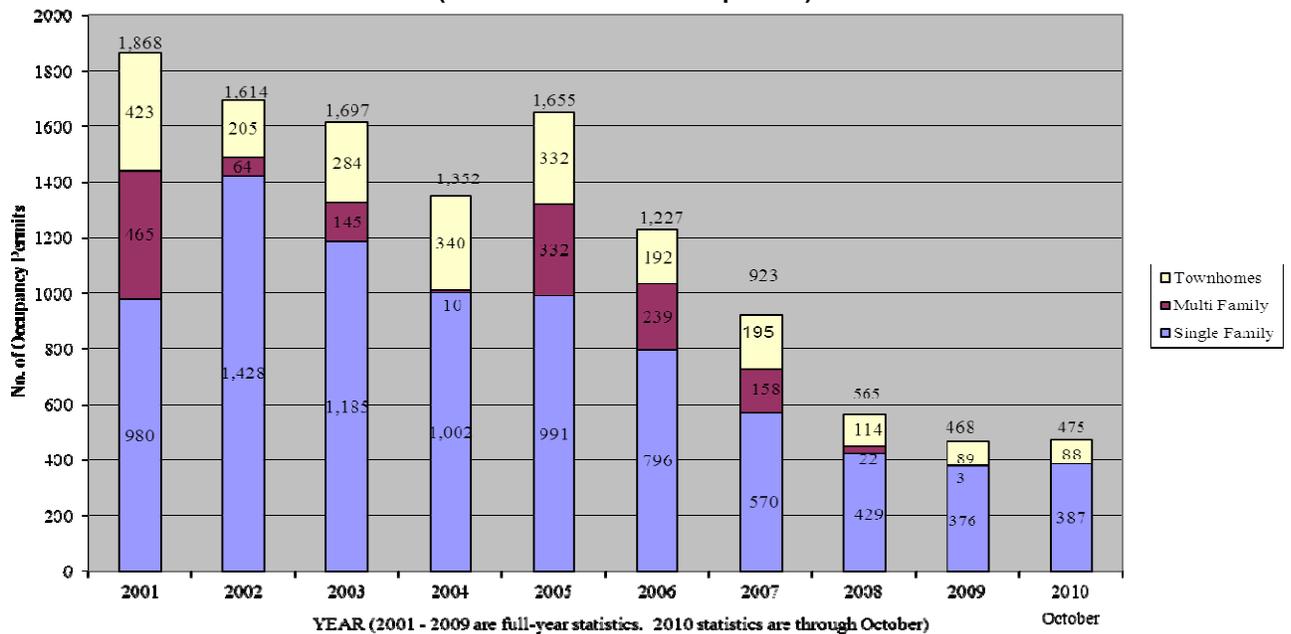


PUBLIC WORKS – PERMITS UPDATE

HISTORY OF OCCUPANCY PERMITS ISSUED 2001-2010 January – October of Each Year



HISTORY OF OCCUPANCY PERMITS ISSUED 2001-2010 (Full-Year Statistics Except 2010)



PUBLIC WORKS – PERMITS UPDATE

PERMIT ACTIVITY REPORT October 2010

PERMIT ACTIVITY	Month			Year-to-Date		
	October 2010	October 2009	% Change	YTD	Previous YTD	% Change
PERMITS ISSUED	255	284	(10)	2,813	2,756	2
CONSTRUCTION VALUE	\$15,272,916	\$12,316,814	24	\$178,863,885	\$204,445,050	(13)
FEES	\$159,165	\$181,676	(12)	\$1,545,207	\$1,643,427	(6)
NEW CONSTRUCTION						
<i>RESIDENTIAL</i>						
SINGLE-FAMILY DWELLINGS	23	46	(50)	498	442	13
(Houses, Townhouses, Duplexes)						
MULTI-FAMILY DWELLINGS	0	0	0	0	10	(100)
(Apartments and Condominiums)						
CONSTRUCTION VALUE	\$4,795,555	\$9,052,189	(47)	\$101,771,828	\$99,836,143	2
<i>COMMERCIAL</i>						
COMMERCIAL	0	0	0	11	13	(15)
CONSTRUCTION VALUE	\$0	\$0	0	\$12,804,402	\$24,612,202	(48)
ADDITIONS/ALTERATIONS						
RESIDENTIAL	161	182	(12)	1,712	1,539	11
COMMERCIAL	71	56	27	592	752	(21)
CONSTRUCTION VALUE	\$10,477,361	\$3,264,625	221	\$64,287,655	\$79,996,705	(20)
CERTIFICATES OF OCCUPANCY						
NEW SINGLE-FAMILY DWELLINGS	39	54	(28)	475	356	33
(Houses, Townhouses, Duplexes)						
NEW MULTI-FAMILY DWELLINGS	0	3	(100)	0	3	(100)
(Apartments and Condominiums)						
NEW COMMERCIAL	2	1	100	16	16	0
COMMERCIAL CHANGE	20	22	(9)	173	232	(25)

PUBLIC WORKS - TRANSPORTATION UPDATE

STAFFORD COUNTY DEPARTMENT OF PUBLIC WORKS
TRANSPORTATION DIVISION
Traffic Engineering Requests / VDOT Issues

Request Received	Source of Request	Requested Action / Issue	Status	Affected Street(s) or Intersection	Neighborhood	District	Last Action / Staff Comments	Final Determination / Action Required
9/22/2008	Mr. Dudenhefer / Citizen	Revised Traffic Pattern - Shared Thru / R-Turn lane to SR-610 East	ACTIVE	Salisbury Dr @ Garrisonville / Mine Rd @ Garrisonville		Garrisonville	Forwarded request to VDOT for evaluation - 12/16/08. Requested status update from VDOT 3/12/09, 6/2/09, and 8/6/09; Update provided 8/6/09. Requested status update from VDOT 8/28/09 and 10/5/09 and 11/3/09; Update provided 11/4/09. Requested update from VDOT - 12/1/09; Update provided 12/1/09. Requested update from VDOT 1/5/10; Update received 1/7/10. Requested update from VDOT 2/3/10; Update provided 2/4/10. Requested update from VDOT 3/31/10; Update provided 4/7/10. Requested update from VDOT 5/5/10; Update provided 5/5/10. Requested update from VDOT 5/27/10; 7/6/10; 8/4/10; 8/27/10; 9/30/10; 10/27/10.	VDOT Update: Review of intx currently underway - 8/6/09. VDOT Update: Still under review - 11/4/09. VDOT Update: Intx still under review - 1/7/10. VDOT Update: Review of intx complete; Report/Recommendations pending - 2/4/10. VDOT Update: Right turn overlap provided at Salisbury Dr; Mine Rd still under review - 4/7/10. VDOT Update: Project approved to provide dual R-turn lanes to SR-610 (additional lane to be added) including ped accommodations. Purchase of needed ROW currently underway; Const to begin in approx 12-18 months - 5/5/10. VDOT Update: No new information available at this time - 6/1/10; 7/7/10; 8/5/10; 9/1/10; 9/30/10; 11/1/10.
3/11/2009	Mr. Dudenhefer	Through Truck Restrictions	ACTIVE	Parkway Blvd / Flatford Rd / Northampton Blvd / Hampton Park Rd / Eustace Rd / Embrey Mill Rd		Garrisonville	Original request expanded to include Parkway Blvd, Flatford Rd, and Eustace Rd. - 4/11/09. VDOT will not accept alternate route as previously proposed - 6/18/09. Staff revised proposed alternate route; "approved" by VDOT - 6/22/09. At request of Supervisors Dudenhefer and Sterling, restricted routes expanded to include Winding Creek Rd and Walpole St. Board package to be revised and presented at 7/7/09 Board meeting - 7/2/09. Requested status update from VDOT 11/3/09; Update provided 11/4/09. Requested update from VDOT 12/1/09 and 1/5/10; Update provided 1/7/10. Requested update from VDOT 2/3/10; Update received 2/3/10; 2/26/10; 3/31/10; 5/5/10; and 5/27/10; Update provided 6/1/10. Requested update from VDOT 7/6/10; 8/4/10; 8/27/10; 9/30/10; 10/27/10.	R09-256 approved by BOS - 8/18/09. VDOT Update: All necessary documentation forwarded to the Richmond Office for study and review - 11/4/09. VDOT Update: Study to be initiated - 1/7/10. VDOT Update: Request still under review by Richmond - 2/3/10; 2/26/10; 4/7/10; 5/5/10. VDOT Update: Traffic count study currently underway, and should be finalized by late summer 2010 - 6/1/10. VDOT Update: No new information available at this time; Request still under review - 7/7/10; 8/5/10; 9/1/10; 9/30/10. VDOT Update: Draft report complete as of 10/4/10; Final report to be forwarded to Fredericksburg District in coming weeks - 11/1/10.

PUBLIC WORKS - TRANSPORTATION UPDATE

STAFFORD COUNTY DEPARTMENT OF PUBLIC WORKS
TRANSPORTATION DIVISION
Traffic Engineering Requests / VDOT Issues

Request Received	Source of Request	Requested Action / Issue	Status	Affected Street(s) or Intersection	Neighborhood	District	Last Action / Staff Comments	Final Determination / Action Required
4/27/2009	Citizen	Non-Conforming Signs Posted - No Parking	ACTIVE	Ridgewood Drive	Tall Oaks / Glenwood Forest	Griffis-Widewater	Staff conducted site visit of area and forwarded request to VDOT for evaluation - 5/29/09. Requested status update from VDOT 8/6/09, 8/28/09, 10/5/09 and 11/3/09. Update provided 11/4/09. Requested update from VDOT - 12/1/09. Update provided 12/1/09. Requested update from VDOT - 1/5/10. Requested update from VDOT 2/3/10; 2/26/10; and 3/31/10. No further information from VDOT; Contacted new Maint. Program Manager regarding this issue - 7/8/10; 8/4/10; 8/27/10; 9/8/10. Staff forwarded original request to new Maint. Program Manager for review - 9/8/10. Requested update from VDOT 9/30/10; 10/27/10.	VDOT Update: Residency Office working with HOA; Giving them option to remove signs from ROW - 11/4/09. VDOT Update - Residency to conduct follow-up site inspection - 12/1/09. VDOT Update: Will conduct site inspection, contact HOA, and schedule signs for removal - 9/8/10. VDOT Update: Letter mailed on 10/22/10 to HOA regarding scheduled removal of signs on November 23, 2010 - 11/1/10.
8/19/2009	Mr. Milde / Citizen	Traffic Calming / Multi-Way Stop	ACTIVE	Summerwood Dr	Summerwood	Aquia	Staff contacted citizen and provided information about available programs and process - 9/2/09. Additional signatures received - 9/17/09. Staff conducted site visit of area - 9/18/09. Request sent to Sheriff's Office to conduct traffic study - 10/29/09. Speed study conducted 11/20 - 11/24; Data currently being evaluated by staff - 12/4/09. MWS supported by Supervisor Milde - 1/9/10. Board package and resident notification pending receipt and confirmation of additional signatures - 2/4/10. Staff received message from citizen; Still collecting signatures in support of MWS - 3/24/10; 5/5/10; 5/28/10; 7/6/10. Received petition signatures on 7/21/10; Staff to confirm signatures and prepare Board package - 8/5/10. Staff confirmed petition signatures - 8/27/10. Staff to notify residents on each corner & begin preparation of Board package - 9/9/10. Resident notification letters sent 9/21/10; Resolution R10-304 to be presented to BOS on 10/5/10. Requested update from VDOT - 10/27/10.	Data collected from Fri 11/20 - Mon 11/23 does not meet the required criteria for min. vehicular volume or speed. Data does not indicate a speeding problem along Summerwood Drive; Traffic Calming not warranted at this time. Supervisor Milde notified of staff findings - 12/29/09. Staff notified citizen of findings; Suggested possible MWS if supported by Supervisor Milde - 1/8/10. R10-304 approved by BOS - 10/5/10. Pending installation of signs by VDOT - 11/1/10.

PUBLIC WORKS - TRANSPORTATION UPDATE

STAFFORD COUNTY DEPARTMENT OF PUBLIC WORKS
TRANSPORTATION DIVISION
Traffic Engineering Requests / VDOT Issues

Request Received	Source of Request	Requested Action / Issue	Status	Affected Street(s) or Intersection	Neighborhood	District	Last Action / Staff Comments	Final Determination / Action Required
8/25/2009	Mr. Dudenhefer	Intersection Safety / Protected L-Turn	ACTIVE	Garrisonville Rd / Eustace Rd		Garrisonville	Staff forwarded request to VDOT - 8/27/09. Requested status update from VDOT 10/5/09; Update provided 10/8/09. Requested status update from VDOT 11/3/09; Update provided 11/4/09; 12/1/09; 1/5/10; and 2/3/10. Update provided 2/3/10. Requested update from VDOT 2/26/10; Update provided 2/26/10. Requested update from VDOT 3/31/10; 5/5/10; 5/27/10; 7/6/10; 8/4/10, 8/27/10; Update provided 9/1/10. Requested update from VDOT 9/30/10; Update provided 9/30/10. Requested update from VDOT 10/27/10; Update provided 11/1/10.	VDOT Update: Request currently under review - 10/8/09. VDOT Update: Still under review - 11/4/09; 12/1/09; 1/7/10; 2/3/10. VDOT Update: Status unchanged due to snow removal activities; Request still under review - 2/26/10. VDOT Update: Request still under review - 4/7/10; 5/5/10; 6/1/10; 7/7/10; 8/5/10. VDOT Update: Consultant study complete; Data/findings under review by VDOT Regional Traffic Engineer - 9/1/10. VDOT Update: Awaiting final consultant report - 9/30/10. VDOT Update: Consultant study received; Currently under review - 11/1/10.
1/25/2010	HOA	Multi-Way Stop	ACTIVE	Multiple	The Greens at Amyclae	Rock Hill	Request currently under staff review; HOA to confirm desired locations for placement of multiple MWS applications - 4/22/10. Staff contacted HOA to confirm request to install multiple MWS and desired locations; Pending response from HOA - 5/28/10. No response from HOA/Mgmt Co; Staff contacted Mgmt Co again - 6/24/10. Staff contacted HOA/Mgmt Co - 8/27/10; 10/7/10; 10/25/10.	
4/26/2010	Mr. Dudenhefer / HOA	Watch for Children Signs	CLOSED	Sarasota Dr / Savannah Ct	The Manors of Park Ridge	Garrisonville	Request currently under staff review - 5/5/10. Board package (R10-192) to be presented to BOS at 7/6/10 meeting - 6/3/10. Requested update from VDOT 9/8/10; Update provided 9/8/10. Requested update from VDOT - 9/30/10.	R10-192 approved by BOS - 7/6/10; Pending installation of signs - 7/8/10; 8/5/10. VDOT Update: Signs to be scheduled for installation - 9/8/10. VDOT Update - Signs installed during September 2010 - 10/15/10.
4/26/2010	Mr. Dudenhefer	Multi-Way Stop	ACTIVE	Northampton Blvd / Christopher Way	Hampton Oaks	Garrisonville	Request currently under staff review; Pending receipt of letter of request from HOA - 5/5/10 and 6/3/10. HOA request received 6/24/10; Request forwarded to VDOT for review - 6/29/10.	VDOT Update: MWS not supported at this location due to close proximity of other MWS in the area, and large imbalance of traffic volumes. Christopher Way does offer access to Eustace Rd as an alternate route. Targeted enforcement and/or Traffic Calming recommended to address speeding concerns - 7/29/10. Pending response from Hampton Oaks HOA/Supervisor Dudenhefer regarding suggested MWS alternatives - 8/27/10.

PUBLIC WORKS - TRANSPORTATION UPDATE

STAFFORD COUNTY DEPARTMENT OF PUBLIC WORKS
TRANSPORTATION DIVISION
Traffic Engineering Requests / VDOT Issues

Request Received	Source of Request	Requested Action / Issue	Status	Affected Street(s) or Intersection	Neighborhood	District	Last Action / Staff Comments	Final Determination / Action Required
7/7/2010	Ms. Stimpson / HOA	Multi-Way Stop	ACTIVE	Lancaster St, Camden Dr, Winterberry Dr, Collingwood Dr, and Falmouth Dr	Clearview Heights	Falmouth	Request currently under staff review - 7/8/10; 8/5/10. Staff conducted site visit of area for evaluation - 8/20/10. Request forwarded to VDOT for preliminary review - 8/30/10. VDOT agreed to placement at proposed locations - 9/3/10. Staff to send resident notification letters; Pending confirmation of community support - 9/8/10. Community support confirmed by Supervisor Stimpson - 9/15/10. Resident notification letters sent 9/20/10; Resolution R10-303 to be presented to BOS on 10/5/10. Requested update from VDOT - 10/27/10.	R10-303 approved by BOS - 10/5/10. Pending installation of signs by VDOT - 11/1/10.
7/16/2010	Mr. Snellings	Sinkhole / Deteriorating Pavement	ACTIVE	Truslow Rd		Hartwood	Request forwarded to VDOT for review - 7/23/10. Requested update from VDOT 8/27/10; 9/3/10; 9/8/10; 9/30/10. Original request and exact location forwarded to VDOT - 10/6/10. Requested update from VDOT 10/27/10; Update provided 11/1/10.	VDOT Update: No information available at this time - 9/8/10. VDOT Update: Road reviewed; No indication of sinkhole found. Requested specific location - 10/6/10. VDOT Update: New pipe ordered 10/15/10; Anticipate installation within 3 weeks or receipt - 10/15/10. VDOT Update: Pipe currently on order; Installation pending environmental clearance - 11/1/10.
7/16/2010	Mr. Snellings	Limited Sight Distance	CLOSED	101 Kellogg Mill Rd		Hartwood	Request forwarded to VDOT for review - 7/23/10. Requested update from VDOT 8/27/10; Update provided 9/1/10. Requested update from VDOT - 9/30/10. Requested update from VDOT 10/27/10; Update provided 11/1/10.	VDOT review of area indicated limited sight distance due to reverse horizontal curves in the road and 9 driveways within a short distance; Installation of "Watch for Turning Vehicles" and supplemental signage recommended - 8/10/10. VDOT Update: Pending installation of signs - 9/1/10. VDOT Update: Signs installed during August 2010 - 11/1/10.
7/16/2010	Mr. Snellings	Potential Road Hazard / Dead Tree	CLOSED	Intersection of Jeff Davis Hwy / Enon Rd		Hartwood	Request forwarded to VDOT for review - 7/23/10. Requested update from VDOT - 8/27/10; 9/3/10; 9/8/10; 9/30/10.	VDOT Update: No information available at this time - 9/8/10. VDOT Update: Dead tree located on private property; Cannot be removed - 10/6/10. VDOT Update: Letter drafted to property owner to address dead tree issue - 10/15/10.

PUBLIC WORKS - TRANSPORTATION UPDATE

STAFFORD COUNTY DEPARTMENT OF PUBLIC WORKS
TRANSPORTATION DIVISION
Traffic Engineering Requests / VDOT Issues

Request Received	Source of Request	Requested Action / Issue	Status	Affected Street(s) or Intersection	Neighborhood	District	Last Action / Staff Comments	Final Determination / Action Required
7/22/2010	Mr. Sterling / Citizen	Multi-Way Stop	ACTIVE	Lakeview Dr / Boundary Dr	Lake Arrowhead	Rock Hill	Staff contacted citizen to collect additional signatures in support of MWS in this location; No HOA, so min. of 10 signatures will be required - 8/30/10. Request forwarded to VDOT for preliminary review - 8/30/10. VDOT agreed to placement at proposed location - 9/8/10. Board package and resident notification pending receipt and confirmation of additional signatures - 9/30/10.	
8/13/2010	Mr. Snellings / HOA	Restricted Parking Areas	CLOSED	Amber Ct / Averil Ct / Baldwin Ct / Bedford Ct / Bellamy Ln / Cardinal Forest Dr / Evanshire Dr / Gable Ct / Lynchester Dr / Norfolk St / Oliver Ct / Pennsbury Ct	Cardinal Forest	Hartwood	Resolution R10-295 presented to BOS on 9/21/10 to authorize a Public Hearing. Ordinance O10-54 to be presented to BOS and Public Hearing to be held on 10/19/10. Staff notified HOA of approved Ordinance O10-54; Pending confirmation from HOA of resident notification - 10/27/10.	R10-295 approved by BOS; Public Hearing to be held 10/19/10. Public Hearing held; O10-54 approved by BOS - 10/19/10. HOA notified residents of proposed parking restrictions in community newsletter during September 2010. HOA to post notification of approved parking restrictions on community website - 10/29/10.
8/20/2010	Mr. Sterling / HOA	Multi-Way Stop / Residence District	ACTIVE	Monument Dr / Lightfoot Dr	Augustine North	Rock Hill	Staff contacted HOA for specific MWS locations on 8/27/10; Sent request to Sheriff's Office to conduct traffic study - 9/1/10. HOA to determine locations for MWS placement - 9/8/10. Further processing on hold pending HOA determination of MWS locations; Staff contacted HOA regarding requested locations. HOA discussed locations and giving residents an opportunity to comment before proceeding. Resident comment must be received by next HOA meeting scheduled on 10/20. HOA will forward formal request and locations at that time - 10/7/10. Staff received e-mail from HOA; HOA going to wait another 30+ days for additional homeowner/ resident feedback regarding potential MWS locations - 10/26/10.	
9/17/2010	Mr. Woodson / HOA	Restricted Parking Areas	ACTIVE	Whitestone Dr / Riverton Dr / Joseph Ct / Grace Ct	Brentwood Estates	Griffis-Widewater	Resolution R10-317 to be presented to BOS on 10/19/10 to authorize a Public Hearing. Ordinance O10-58 to be presented and Public Hearing to be held on 11/16/10.	R10-317 approved by BOS; Public Hearing to be held 11/16/10.

PUBLIC WORKS - TRANSPORTATION UPDATE

STAFFORD COUNTY DEPARTMENT OF PUBLIC WORKS
TRANSPORTATION DIVISION
Traffic Engineering Requests / VDOT Issues

Request Received	Source of Request	Requested Action / Issue	Status	Affected Street(s) or Intersection	Neighborhood	District	Last Action / Staff Comments	Final Determination / Action Required
9/21/2010	Mr. Dudenhefer / Citizen	Motorists Over-running Stop Bar / Blocking Crosswalk / R-Turn - L-Turn Conflict	CLOSED	Shelton Shop Rd / Garrisonville Rd		Garrisonville	County Admin forwarded request to VDOT - 9/21/10.	VDOT to install "Stop Here on Red" signage with a down pointing arrow to reduce motorists over-running the stop bar/blocking the crosswalk, as well as obstructing the line of sight for motorists making a R-Turn on red. VDOT evaluated the turn conflicts and indicated that signal timing programmed to operate on an "overlap" that allows a dual R-Turn on Shelton Shop with a L-Turn on Garrisonville in an effort to improve the flow of traffic. While this type of signal phasing can potentially create turning conflicts, "U-TURN YIELD TO RIGHT TURN" signage was installed on Garrisonville to address this issue. VDOT is reluctant to prohibit U-Turns at this time, but will continue to monitor and will re-evaluate as necessary - 9/27/10. VDOT Update: Signage installed 10/13/10.
9/24/2010	Mr. Milde / Citizen	Signal Timing / Synchronization	ACTIVE	Garrisonville Rd (Joshua Rd to I-95)		Rock Hill / Garrisonville / Griffis-Widewater / Aquia	County Admin forwarded request to VDOT - 9/24/10. Requested update from VDOT - 10/27/10.	VDOT Update: Request currently under review - 9/30/10; 11/1/10.
9/28/2010	Citizen	Reduced Speed Limit	ACTIVE	Toluca Rd		Rock Hill	Request forwarded to VDOT for review - 9/28/10. Requested update from VDOT 10/27/10; Update provided 11/1/10.	VDOT Update: Request currently under review - 9/30/10. VDOT Update: Study complete. Reduced speed limit warranted; 25 MPH recommended. Study to be forwarded to Richmond for review/approval - 11/1/10.
10/5/2010	Citizen	All-Way Stop	ACTIVE	Bethel Church Rd / Wood Landing Rd		George Washington	Request forwarded to VDOT for review - 10/5/10. Requested update from VDOT 10/27/10; Update provided 11/1/10.	All-Way Stop not warranted; Condition can be significantly improved with brushing and grading back of the dirt berm within the ROW. Maintenance crew will complete brushing/grading within next 2 months - 10/22/10. VDOT Update: Currently investigating site for amount of ROW and position of utilities in the area before work can be performed - 11/1/10.
10/5/2010	Sheriff's Office	All-Way Stop	ACTIVE	Mountain View Rd / Kellogg Mill Rd		Hartwood	Request forwarded to VDOT for review - 10/8/10. Requested update from VDOT 10/27/10; Update provided 11/1/10.	VDOT Update: Currently under review - 11/1/10.
10/18/2010	Mr. Snellings / HOA	Restricted Parking Areas	ACTIVE	Multiple	Austin Ridge	Hartwood	Resolution R10-336 to be presented to BOS on 11/16/10 to authorize a Public Hearing. Ordinance O10-62 to be presented and Public Hearing to be held during December 2010/January 2011.	

PUBLIC WORKS - TRANSPORTATION UPDATE

STAFFORD COUNTY DEPARTMENT OF PUBLIC WORKS
 TRANSPORTATION DIVISION
 Traffic Engineering Requests / VDOT Issues

Request Received	Source of Request	Requested Action / Issue	Status	Affected Street(s) or Intersection	Neighborhood	District	Last Action / Staff Comments	Final Determination / Action Required
10/27/2010	Mr. Milde / HOA	Restricted Parking Areas	ACTIVE	Multiple	Stone River	Aquia	Board package to be prepared and presented to BOS on 11/30/10.	
10/29/2010	Mr. Dudenhefer / HOA	Restricted Parking Areas	ACTIVE	Multiple	The Manors of Park Ridge	Garrisonville	Resolution R10-341 to be presented to BOS on 11/16/10 to authorize a Public Hearing. Ordinance O10-63 to be presented and Public Hearing held during December 2010/January 2011.	

PLANNING AND ZONING UPDATE

Planning Actions

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submissions			
Cranewood Sec 2	Final plat for 9 single family lots on 5.2 acres zoned R-1	Submitted 10/5/10	Hartwood
Hills of Aquia Sec 4	Final plat for 12 single family lots on 6.05 acres zoned R-1	Submitted 10/6/10	Aquia
Bumbrey/Walker BLA	Boundary line adjustment plat for 2 lots on 4.29 acres zoned A-2	Submitted 10/6/10	Griffis-Widewater
Celebrate VA Water Storage Tank	Final plat for 2 lots on 1.53 acres zoned B-2	Submitted 10/11/10	Hartwood
Jones BLA	Boundary line adjustment and consolidation plat for 3 lots on 48 acres zoned A-1	Submitted 10/14/10	George Washington
Hampton Run	Construction plans for 40 single family lots on 26.8 acres zoned R-1	Submitted 10/18/10	Garrisonville
The Glens Sec 2	Consolidation plat for 2 lots on 5.55 acres zoned A-1	Submitted 10/29/10	Rock Hill
Approvals			
Woodstream Sec 3	Construction plans for 114 townhouse lots on 30.5 acres zoned R-2	Approved 10/1/10	Aquia
Loyd Taylor BLA	Boundary line adjustment plat for 2 lots on 1.25 acres zoned R-1	Approved 10/1/10	Falmouth
Quantico Corporate Center	Final plat for 2 lots on 4.66 acres zoned M-1	Approved 10/1/10	Griffis-Widewater
Moncure Estates Sec 2	Construction plans for 38 single family lots on 23.67 acres zoned R-1	Approved 10/7/10	Aquia
Hinklen BLA	Boundary line adjustment plat for 2 lots on 8.8 acres zoned R-1	Approved 10/14/10	Falmouth
Widewater Beach Sec 3	Consolidation plat for 4 lots on 1.19 acres zoned A-2	Approved 10/15/10	Griffis-Widewater
Pleasant Valley Swim Club	Final plat for 2 lots on 0.68 acres zoned R-1	Approved 10/29/10	Falmouth
SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submissions			
Centreport Parkway Sanitary Sewer	Infrastructure plan for 305 feet of sanitary sewer line along Centreport Parkway	Submitted 10/18/10	Hartwood
Approvals			
Aquia Town Center	Revised site plan for 2 office buildings, a parking deck, 287 apartment units, and 725,839 square feet of retail/office and theatres on 36 acres zoned P-TND	Approved 10/5/10	Aquia
Aquia Auto Mall Revision	Revised site plan for a 29,031 vehicle sales and service facility on 13.4 acres zoned B-2	Approved 10/12/10	Aquia
Quantico Corporate Center	Major site plan for a 4-story 141,120 square foot office building on 7.51 acres zoned M-2	Approved 10/18/10	Griffis-Widewater
North Stafford Center for Business and Technology	Major site plan for a 2-story 104,178 square foot office building on 21.68 acres zoned B-3	Approved 10/27/10	Rock Hill

PLANNING AND ZONING UPDATE

ORDINANCES			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Referral to PC			
Conditional Zoning (proffers)	Amends language regarding conditional zoning authority as allowed under state code	BOS referred to PC 10/5/10	
Privatized liquor sales	Consider ordinance amendment to place limitations on private liquor sales	BOS referred to PC 10/5/10	
Street access requirements	Repeals street access requirements from the subdivision ordinance	BOS referred to PC 10/19/10	
ZONING ACTIONS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Determinations			
1000234	Interpretation of Code Section 28-273(a), "Nonconforming Structures" subject parcel 30-64, B-2 zoning district	Response 10/19/10	Aquia
Zoning Violations			
	98 Inspections; 41 violations cited		
Appeals			
A10-3/1000106	Appeal of Notice of Violation regarding the use of a recreational vehicle for the purpose of a temporary dwelling on property zoned A-1, River Ridge Estates Subdivision.	Withdrawn	Hartwood
Variances			
Zoning Permits (Various)			
	Commercial New	1	
	Commercial Change	20	
	Residential New	25	
	Residential Change	51	
	Signs	13	
	Home Oc/Home Bus	6	
	Temporary Structure	0	
	Demo	5	
	Retaining Walls	2	
Commercial Inspections (Various)		23	
Zoning Verifications		1	

PLANNING AND ZONING UPDATE

LOT GRADING PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Hills of Aquia, Sec 1	2 single family lots	Submitted 10/6/10	Aquia
Niles Baba Subdivision	1 single family lot	Submitted 10/7/10	Hartwood
Bridle Lake Estates Sec 1B	1 single family lot	Submitted 10/9/10	George Washington
Anna Sielicki Subdivision Lot 2	1 single family lot	Submitted 10/13/10	George Washington
Hills of Aquia Sec 2A	2 single family lots	Submitted 10/13/10	Aquia
Brentsmill Sec 1B	1 single family lot	Submitted 10/14/10	Griffis-Widewater
Fairfield Estates	2 single family lots	Submitted 10/18/10	Rock Hill
Celebrate VA North Sec 4A	2 single family lots	Submitted various dates	Hartwood
Rivergate	1 single family lot	Submitted 10/19/10	Hartwood
Celebrate VA North Sec 4B	1 single family lot	Submitted 10/19/10	Hartwood
Widewater Village, Sec 2D	2 single family lots	Submitted 10/20/10	Griffis-Widewater
Turney Estates	3 single family lots	Submitted various dates	Hartwood
Moncure Estates Sec 1	3 single family lots	Submitted 10/25/10	Aquia
The Preserve on Aquia Creek	1 single family lot	Submitted 10/25/10	Hartwood
Brian and Jeanette Dosch	1 single family lot	Submitted 10/26/10	Griffis-Widewater
Celebrate VA North Sec 4C	1 single family lot	Submitted 10/28/10	Hartwood
Ivy Deane Subdivision	1 single family lot	Submitted 10/29/10	Aquia
Total		26	
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submissions			
Lexington Farms	Wetlands permit for a road crossing a tributary to Aquia Creek on property zoned A-1	Submitted 10/5/2010	Hartwood
Virginia Railway Express Third Track	Wetlands permit for construction of a third railroad track for VRE	Submitted 10/12/10	Griffis-Widewater
Deanna Hinz Pier	Wetlands permit for a 250' pier on property zoned A-1	Submitted 10/12/10	George Washington
Duffield Bulkhead	Wetlands permit for a 169' vinyl bulkhead on property zoned A-2	Submitted 10/12/10	Aquia
Virginia Railway Express Brooke Station Expansion	Wetlands permit for wetlands impacts for expansion of a parking lot for VRE on property zoned B-2	Submitted 10/15/10	Aquia
Riverbend HOA Pier	Wetlands permit for a 20' pier and a canoe platform on property zoned A-2	Submitted 10/27/10	George Washington
Approvals			
Deanna Hinz Pier	Wetlands permit for a 250' pier on property zoned A-1	Approved 10/12/10	George Washington
Mt. Olive Estates	Wetlands permit of a road crossing a tributary to Long Branch	Approved 10/14/10	Hartwood
Ambrose Estates	Perennial flow study for a preliminary subdivision plan for 12 single family lots on 47.7 acres zoned A-1	Approved 10/17/10	Hartwood
Poplar Road Improvements	Stormwater Concept Plan for road improvements at the intersection of Poplar Road and Warrenton Road	Approved 10/21/10	Hartwood
Garden of Delight	Stormwater Concept Plan for a 1 story church on property zoned M-1	Approved 10/27/10	George Washington
Virginia Railway Express Brooke Station Expansion	Stormwater Concept Plan for expansion of a parking lot for VRE on property zoned B-2	Approved 10/27/10	Aquia

RAPPAHANNOCK REGIONAL LANDFILL UPDATE

Roadside Litter and Sign Pickup October 2010

Date	Weight (pounds)
Week of October 4	17,100
Week of October 11	18,240
Week of October 18	12,040
Week of October 25	16,840
Month Totals:	64,220

Work is backed by scale tickets.
Total includes signage pickup.

FIRE AND RESCUE UPDATE

Monthly Call Summary – October 2010

	Oct-10	Sep-10	Oct-09	Goal
Total Calls:	1045	999	1069	NA
Calls in excess of eight minutes:	268	275	288	NA
Response percentage under eight minutes:	74%	72%	73%	90%
Calls in excess of ten minutes:	122	124	148	NA

The new dispatching procedure, called Emergency Medical Dispatch (EMD), continues to impact overall response times for Fire and Rescue. EMD requires dispatchers to ask the 9-1-1 caller important screening questions to get a more accurate picture of the underlying cause of the medical emergency and provide additional lifesaving pre-arrival emergency medical self help instructions. While ECC dispatchers have had extensive training and certification on the use of these new protocols, it will, as expected, take time for staff to become proficient. Fire and Rescue Department EMS staff and Sheriff's Office ECC staff continue to monitor the program to ensure that call processing times return to target benchmarks.

Stafford County Fire and Rescue Monthly Call Summary by First Due - October 2010

Calls 8 Mins or Less by First Due

First Due	Oct-10	Sep-10	Oct-09	Goal
Zone 1 - Falmouth	81%	78%	76%	90%
Zone 2 - Stafford	73%	79%	84%	90%
Zone 3 - Widewater	36%	33%	57%	90%
Zone 4 - Mt. View	79%	57%	56%	90%
Zone 5 - Brooke	50%	72%	67%	90%
Zone 6 - Hartwood	69%	69%	59%	90%
Zone 7 - White Oak	55%	47%	38%	90%
Zone 8 - Rockhill	34%	38%	28%	90%
Zone 9 - Aquia	80%	78%	76%	90%
Zone 10 - Potomac Hills	83%	95%	88%	90%
Zone 12 - Berea	80%	78%	75%	90%
Zone 14 - North Stafford	77%	80%	77%	90%

* Zones reflect Fire and EMS calls combined.

FIRE AND RESCUE UPDATE

Stafford County Fire and Rescue Monthly EMS Summary - October 2010

Patient Contacts	
Dead at Scene	8
Patient Refusals	126
Transferred to another Unit	0
Transports	596
Total	730
Percent of Patients Transported	82%

Transports	
Fauquier Hospital	0
Mary Washington Hospital	329
Stafford Hospital	262
Potomac Hospital	2
Spotsylvania Regional Medical Center	3
Lee's Hill Freestanding ER	0
INOVA Fairfax	0
Total	596

Clinical Saves	5
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Helicopter Transports	0
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FIRE AND RESCUE UPDATE

Stafford County Fire and Rescue Unit Staffing Percentage by Station - October 2010

CO1 - Falmouth	
Unit	Staffing %
Engine 1	99%
Medic 11	100%
Medic 11B	0%
Ambulance 11	1%
Rescue Squad 1	28%
Rescue Squad 1 Cross Staffed	75%

CO2 - Stafford Fire	
Unit	Staffing %
Engine 2	82%
Medic 2	100%
Truck 2	24%
Truck 2 Cross Staffed	33%

CO3 - Widewater	
Unit	Staffing %
Engine 3	30%
Medic 3	1%
Ambulance 3	1%

CO4 - Mt.View Fire	
Unit	Staffing %
Engine 4	25%
Medic 4	100%
Tower Ladder 4	0%
Tower Ladder 4 Cross Staffed	0%

CO5 - Brooke	
Unit	Staffing %
Engine 5	27%
Rescue Squad 5	5%
Rescue Squad 5 Cross Staffed	1%
Medic 5	100%
Medic 5B	5%
Ambulance 5	0%

CO6 - Hartwood	
Unit	Staffing %
Engine 6	76%
Medic 6	100%
Medic 6B	0%
Ambulance 6	0%

CO7 - White Oak Fire	
Unit	Staffing %
Engine 7	10%

CO8 - Rockhill Fire	
Unit	Staffing %
Engine 8	36%

CO9 - Aquia	
Unit	Staffing %
Engine 9	100%
Medic 9	23%
Ambulance 9	8%

CO10 - Potomac Hills	
Unit	Staffing %
Engine 10	40%
Rescue Squad 10	32%
Rescue Squad 10 Cross Staffed	9%
Tower Ladder 10	14%
Tower Ladder 10 Cross Staffed	3%
Medic 10	100%
Medic 10B	1%
Ambulance 10	9%

CO12 - Berea	
Unit	Staffing %
Quint 12	100%

CO14 - North Stafford	
Unit	Staffing %
Engine 14	100%

EMS1 - Stafford Rescue	
Unit	Staffing %
Medic 1	0%
Ambulance 1	21%

EMS4 - Mt.View Rescue	
Unit	Staffing %
Medic 4B	0%
Ambulance 4	6%

EMS7 - White Oak Rescue	
Unit	Staffing %
Medic 7	100%
Medic 7B	1%
Ambulance 7	10%

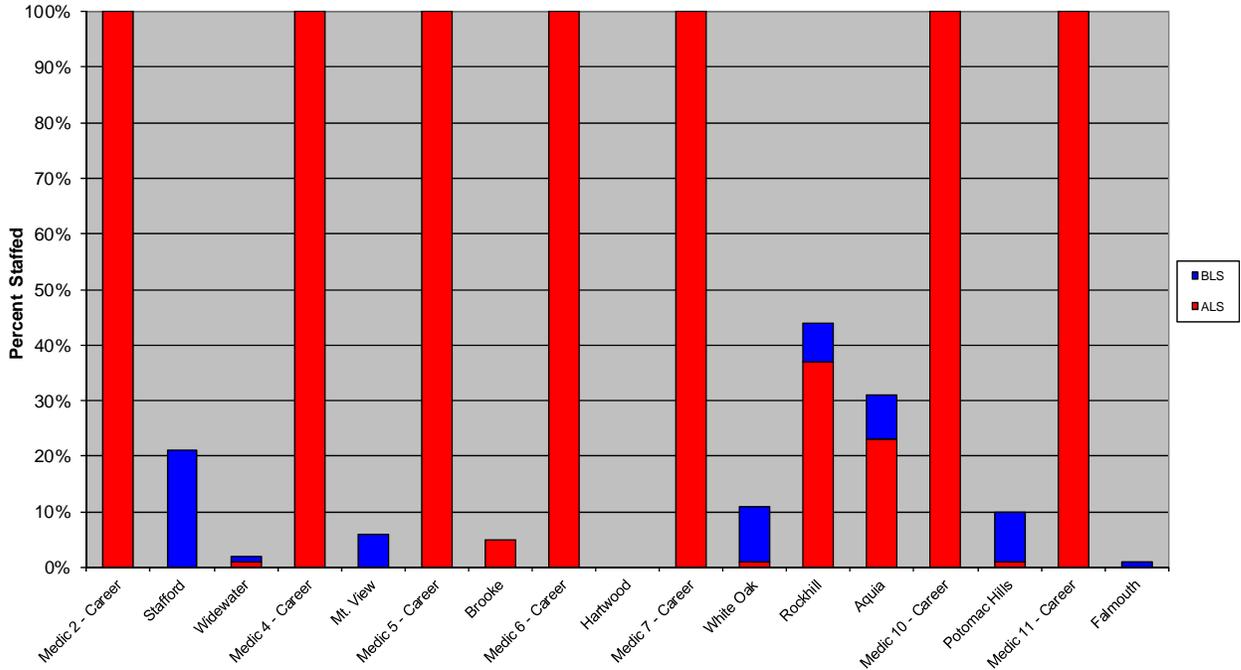
EMS8 - Rockhill Rescue	
Unit	Staffing %
Medic 8	37%
Ambulance 8	7%

Legend	
Career Units	

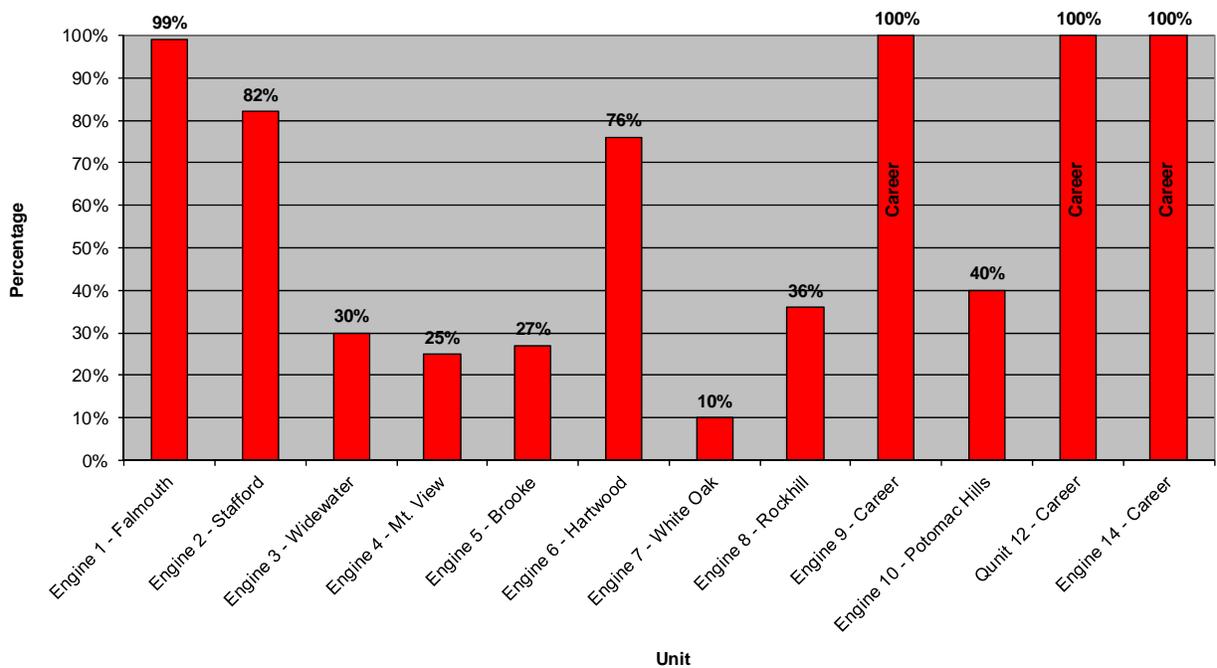
* Cross staffed means two pieces of apparatus are staffed with one crew of at least three personnel. Cross staffing takes place if there are not enough personnel to staff two pieces of apparatus. The minimum requirement for a crew is three individuals.

FIRE AND RESCUE UPDATE

Stafford County Fire and Rescue
ALS/BLS Staffing Percentage
for October 2010



Stafford County Fire and Rescue
Engine Staffing
for October 2010



SHERIFF'S OFFICE UPDATE

This report provides a summary of the activities of the Stafford County Sheriff's Office during September 2010. The graphs on the following pages depict individual aspects of each activity in which Sheriff's Office staff were engaged. Below is a summary of how the categories compared year-to-date through September 2010 vs. year-to-date through September 2009.

CRIME DISTRIBUTION

Crime	2010	2009	% Change
Property Crime	56%	53%	5.7%
Narcotics Violations	20%	22%	-9.1%
Fraud Crimes	16%	17%	-5.9%
Crimes Against Persons	8%	8%	0

MAJOR CRIMES

Crime	2010	2009	% Change
All Reported Crimes	9,133	8,825	3.5%
Major Crimes	3,211	2,880	11.5%
% of All Reported Crimes That are Major Crimes	35.2%	32.6%	8.0%

CRIMES AGAINST PERSONS

Crime	2010	2009	% Change
Kidnapping/Abduction	29	20	45.0%
Robbery	46	31	48.4%
Homicide	2	8	-75.0%
Rape	34	33	3.0%
Aggravated Assault	104	82	26.8%

SHERIFF'S OFFICE UPDATE

CRIMES AGAINST PROPERTY

Below is a summary of how the categories compared year-to-date through September 2010 vs. year-to-date through September 2009.

Crime	2010	2009	% Change
Motor Vehicle Theft	107	101	5.9%
Burglary	170	167	1.8%
Larceny	1,531	1,260	21.5%
Fraud/Financial	516	492	4.9%

MISCELLANEOUS

	2010	2009	% Change
Crime Rate per 100 Residents	3.9	3.7	5.4%
Concealed Weapons Permits and Federal Licenses	854	1,104	-22.6%
Criminal Arrest	5,892	6,231	-5.4%
DUI Arrests	400	377	6.1%
Citations	10,712	9,784	9.5%
Pawn Tickets Processed	7,935	7,865	0.9%
Deputies Assaulted	29	15	93.3%
Calls for Service	59,723	60,980	-2.1%

ANIMAL CONTROL

Activity	2010	2009	% Change
Dogs Picked Up	556	618	-10.0%
Dogs Turned In	465	457	1.8%
Dog Adoptions	420	320	31.3%
Cats Turned In	882	996	-11.4%
Cat Adoptions	221	256	-13.7%
Dogs Euthanized	287	281	2.1%
Cats Euthanized	610	649	-6.0%

SHERIFF'S OFFICE UPDATE

Below is a summary of how the categories compared year-to-date through September 2010 vs. year-to-date through September 2009.

COURT SECURITY AND CIVIL PROCESS

Activity	2010	2009	% Change
Civil Process Documents Served	32,912	34,326	-4.1%
Jurors Screened	3,622	3,121	16.1%
Evictions	690	589	17.1%
Out-of-State Prisoner Extraditions	82	51	60.8%

EMERGENCY COMMUNICATIONS CENTER

Activity	2010	2009	% Change
ECC Call Volume	285,113	284,967	0.1%
Total Law Enforcement CAD Incidents Processed	114,434	128,616	-11.0%
Total Fire and Rescue CAD Incidents Processed	16,963	17,852	-5.0%
ECC Auxiliary/Support CAD Events - Utility	1,880	2,055	-8.5%
ECC Auxiliary/Support CAD Events - Animal Control	1,882	1,796	4.8%
ECC Auxiliary/Support CAD Events - Control Burns	3,737	4,096	-8.8%

HUMAN RESOURCES UPDATE

October 2010			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	334	3	.9%
General Government Non Public Safety	351	17	4.8%
General Government Total	685	20	2.9%
Utilities	141	8	5.7%
Total	826	28	3.4%

September 2010			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	334	10	3%
General Government Non Public Safety	351	16	4.6%
General Government Total	685	26	3.8%
Utilities	141	9	6.4%
Total	826	35	4.4%

Turnover Rate		
Month	2010	2009
January	.8%	.6%
February	.4%	.6%
March	.7%	0%
April	.7%	.7%
May	.8%	.8%
June	1.0%	.6%

Turnover Rate (continued)		
Month	2010	2009
July	.8%	1.8%
August	.7%	1.3%
September	.7%	.4%
October	1.1%	.6%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.

HUMAN SERVICES UPDATE

	SEPTEMBER 2010	SEPTEMBER 2009	% CHANGE
Number of Child Protective Services Complaints Investigated	51	44	15.9%
Number of Children in Foster Care *	57	80	-28.8%
Number of Children Receiving Child Day Care Assistance **	279	340	-17.9%
Private Day School Placements	33	35	-5.7%
Public Day School Placements	26	16	62.5%
Residential Placements Excluding Foster Care Children	14	8	75%
Residential Placements Total	17	12	41.7%
Number of Families Served by Family Assessment and Planning Team	14	18	-22.2%
Number of New Applications for Public Assistance	819	690	18.7%
Number of Food Stamp Households Served	3,230	2,752	17.4%
Value of Food Stamp Benefits Issued	\$1,138,578.00	\$967,139.00	17.7%

* Decrease attributable, in large part, to children in foster care being successfully placed for adoption or reunited with their biological families. Also fewer children are entering care as a result of community-based prevention efforts and supportive services provided to families by Family Stabilization staff.

** Decrease attributable in part to: (1) children being disenrolled by child care providers because parents are not able to afford their co-pays on the subsidized child care; (2) Stafford Head Start added three new classrooms this school year which provided families with an alternative to child care for younger children.

UTILITIES UPDATE

The October Utilities Operations report follows. Please note that on page 54, paid water and sewer availabilities rather than the total number of applications for availabilities are listed.

1. Both water treatment facilities and both wastewater treatment facilities met all permit limits and Health Department requirements for the month.
2. As of November 12, the Smith Lake Reservoir is 3.5 feet below normal level, and the Abel Lake Reservoir is 1.3 feet below normal. Average water sales for October totaled 8.5 million gallons per day (mgd) – a 4.9% increase over usage in October 2009. During the same period, the number of active accounts increased by 2.2% to 31,985.

1. Remaining Water and Wastewater Treatment Capacity:

➤	Smith Lake WTF:	6,343 EDUs
➤	Abel Lake WTF:	<u>1,849</u> EDUs
	Total:	8,261 EDUs
➤	Aquia WWTF:	1,639 EDUs
➤	LF Run WWTF:	<u>6,400</u> EDUs
	Total:	8,114 EDUs

UTILITIES UPDATE

CIP AND MASTER PLAN PROJECTS

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	CURRENT PROJECTED COMPLETION DATE
Rocky Pen Run Dam Foundation	Preparation for placement of earthen dam including excavation to suitable rock, rock ledge trimming, cleaning of rock, installation of grout curtain and installation of stream diversion pipe	\$8.7M	Spring 2011	Spring 2011

RECENT ACTIVITY

- Excavation is nearly complete
- An alternative construction method for the stream diversion has been approved
- Grout trials are in progress
- Grout cap is 45% complete
- Sub-grade for Diversion Pipe is 75% complete
- Diversion pipe cradle is 15% complete



Rocky Pen Run Dam Foundation Project

UTILITIES UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	CURRENT PROJECTED COMPLETION DATE
Rocky Pen Run Water Treatment Facility	Design and construction of a 5 MGD water treatment facility utilizing membranes readily expandable to 25 MGD with addition of more membranes	\$25M to \$30M	Spring 2013	Spring 2013

RECENT ACTIVITY

- Design is essentially complete. Final details are being discussed with design engineers.
- CH2M HILL is completing the 100% Construction Document Package
- Staff is preparing for a January advertisement

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of DESIGN PHASE	CURRENT PROJECTED COMPLETION DATE
Rocky Pen Run Dam & Reservoir	New dam to create a 503 acre, 5.3 billion gallon reservoir. Involves placement of approximately 2.5M cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the treatment facility	\$30M to \$35M	Spring 2011	Spring 2013

RECENT ACTIVITY

- Design of the dam is currently at the 30% completion stage
- Value engineering alternative has been selected; design to resume immediately
- Design kick-off meeting in late October, 100% design to be completed by June 2011



UTILITIES UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of PLANNING and/or DESIGN PHASE (varies depending on project)	CURRENT PROJECTED COMPLETION DATE
Environmental Mitigation	25 Projects required to mitigate stream impacts caused by construction of the Rocky Pen Run Reservoir	\$4.9M	Spring 2013	Spring 2013

PROJECTS INCLUDE:

- Fish Blockage - Removal of fish passage blockage in Claiborne Run near the CSX Bridge in Chatham
- WQR #5, #7, #8 - Upgrade of existing stormwater pond to serve as regional stormwater facility by creating a detention pond of constructed wetlands system (Ridge Pointe)
- WQR #6 - Upgrade of drainage ditch to create a water quality swale. A stormwater BMP will be installed downstream of the discharge pipe to treat runoff prior to release into the downstream system (between Derby Drive and Deacon Road)
- WQR #15 - Addition of a pretreatment forebay to the southwestern end of existing lake. Drainage from southern parking lot will be redirected to forebay. Also, a 220 foot long biofilter will replace an existing biofilter no longer performing. To keep the lake aerated, an electric aeration and fountain system will be installed. (Stafford High School)
- WQR #16 - Restoration of existing headwall and outfall. Includes an outfall forebay and replacement of existing end-wall. Project will provide additional pollutant control and stabilize downstream channel. (Stafford High School)
- SR #6 - Stabilization of stream banks and stream profile for approximately 300 linear feet of stream channel at outfall of stormwater discharge from parking lot (Stafford High School)
- SR #8 - Stabilization of stream banks and stream profile for approximately 1,600 linear feet of stream channel (Hamlin Hills subdivision)
- SR #18 - Stabilization of streambed and banks. Will realign stream channel to create stable stream pattern.(between Derby Drive and Deacon Road)
- SR #1 - #7 – Stream preservation easements around strategic sections of Claiborne Run
- LID #8 – Addition of a BMP to treat stormwater at County Bus Garage

RECENT ACTIVITY

- Field surveying completed for Fish Blockage removal design
- Plans for WQRs 5,7, and 8 resubmitted for signatures, construction to follow
- Plans for WQR 15 submitted to Planning
- Plans for WQR 16 and SR 6 submitted to Planning
- Plans for LID 8 submitted to Planning
- Site 4 ready for construction

UTILITIES UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	CURRENT PROJECTED COMPLETION DATE
Aquia WWTF Upgrades & Improvements	Upgrades of existing facility to meet more stringent nutrient removal requirements and expand capacity to 10 million gallons per day (MGD)	\$25.397M	June 2011	June 2011

RECENT ACTIVITY

- Aeration Reactor 3B walls have been pre-stressed and successfully leak tested
- New 36-inch diameter outfall pipe connected to new metering channel failed leak testing and appropriate repair techniques and materials have been approved
- The secondary lift station and anoxic reactor lift station have been set on their foundations
- One of the two new generator sets has been placed into position and is tentatively scheduled for January load and emissions testing. The corresponding new fuel tank has also been set.
- 12th monthly progress meeting was held on October 6th



Aquia Wastewater Treatment Facility Nutrient Reduction Upgrades

UTILITIES UPDATE

PROJECT	DESCRIPTION	PROJECT BUDGET AMOUNT	ESTIMATED COMPLETION of CONSTRUCTION PHASE	COMPLETION DATE
Little Falls Run WWTF Upgrades & Improvements	Upgrades of existing facility to meet more stringent nutrient removal requirements and increase permitted capacity to 8 million gallons per day (MGD)	\$11.5 M	September 2010	October 2010

RECENT ACTIVITY

- Substantial Completion status has been granted
- Letter has been sent to Contractor addressing wall coating failures, mitigation and claims. Negotiations continue toward resolving these issues and closing the contract.
- Final monthly progress meeting was held on August 12th; final bi-weekly status meeting held October 6th.
- Final punch list items are being addressed

UTILITIES UPDATE

UTILITIES ENTERPRISE FUND

October 2010

	Current Month	Fiscal Year To Date		% Change	FY 11 Budget
		FY 11	FY 10		
A. No. of Active Accounts:	31,985	31,985	31,284	2.2%	32,011
B. Availability Applications:					
1. Water -					
Total	30	138	163	-15%	---
Paid *	30	113	258	-56%	600
2. Sewer -					
Total	31	148	149	-1%	---
Paid *	35	127	242	-48%	600

* applications may have been filed prior to this month but not paid at that time

UTILITY PLANT OPERATIONS					
A. WATER					
1. Total Volume (MG):	278.1	1,311.6	1,292.9	1%	3,737
2. Sales (MG):	262.3	1,132.5	1,032.9	10%	3,205
3. Cost per 1000 Gal.:	\$1.24	\$0.99	\$1.06	-7%	\$1.25
B. WASTEWATER					
1. Little Falls Run Facility:					
(a) Volume Treated (MG):	88.7	323.7	365.0	-11%	1,278
(b) Cost per 1,000 Gal.	\$1.38	\$1.62	\$1.40	16%	\$1.50
2. Aquia AWT Facility:					
(a) Volume Treated (MG):	173.2	653.3	642.2	2%	2,119
(b) Cost per 1,000 Gal.	\$1.14	\$1.15	\$1.07	7%	\$1.16

PUBLIC INFORMATION UPDATE – Newspaper Coverage

STAFFORD NEWSPAPER COVERAGE OCTOBER 2010		
DATE	PUBLICATION	HEADLINE
10/5/10	FLS	New branch library has 'stunning' debut
10/6/10	Sun	England Run Library opens
10/6/10	FLS	Reservoir now a massive crater
10/6/10	FLS	Senator Stuart on the UDA Case
10/7/10	Sun	Supervisors tour Rocky Pen Run Reservoir project
10/7/10	PR News	Washington, DC-area Middle School Students to Serve as Technology Journalists for EE Times' Innovation Generation Website at the Festival
10/9/10	FLS	E-mail request causes conflict
10/9/10	FLS	Archaeologists inspect Union's 'Camp Misery'
10/12/10	FLS	Stafford sheriff selected by governor to chair state justice board
10/13/10	FLS	Va for links lovers?
10/13/10	FLS	Canadian firm eyes Stafford farmland
10/14/10	Sun	HOT lanes meeting held
10/15/10	Sun	Golf trail announced
10/15/10	FLS	HOT lane study looks at sound
10/15/10	FLS	Stafford relocation options unpopular with many parents
10/16/10	FLS	Stafford moving on Comprehensive Plan
10/17/10	FLS	Economy shifting region's students
10/20/10	FLS	Water conservation rate cut in Stafford
10/20/10	FLS	Demand growing for office footage
10/21/10	FLS	New VRE trains may stop one station short
10/21/10	FLS	'Project Connect' assists uninsured
10/21/10	Post	Fire chiefs gather in support of Montgomery ambulance fee
10/23/10	FLS	Stafford sets hearing on guide for growth
10/27/10	FLS	Investing in Stafford's future
10/27/10	FLS	Schools head will be named Monday
10/27/10	Times	No state employee pay raises in sight
10/27/10	FLS	Local firefighters get lunch of a lifetime
10/28/10	FLS	MWHC seeks fee reduction from EDA for bond
10/29/10	FLS	An eye to the future
10/29/10	FLS	Area hospital projects approved by state
10/29/10	FLS	Virginia gets funding for high-speed rail
10/29/10	FLS	Stafford shortcut to close for repairs

PUBLIC INFORMATION UPDATE – Citizens Assistance

The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places approximately 85 volunteers in various departments to assist with a number of tasks.

OCTOBER 2010 Inquiries handled by Citizens Assistance Staff	
Number of Complaints	0
Total Calls to Citizens Assistance Office	50
Calls Transferred to Other Departments	25
Customer Walk-Ins	20
Live Help Requests*	12

OCTOBER 2010 Inquiries handled by Volunteers in Citizens Assistance	
Number of Phone Calls to Administration Center Desk in Lobby	1,198
Citizens Assisted at the Administration Center Desk in Lobby	1,668
Total Number of Visitors to Administration Center	4,895
Citizens Assisted at the Judicial Center Desk in the Courthouse	991
Total Number of Volunteer Hours**	950

* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the 12 Live Help requests, 10 were live chats in which the user and staff member exchanged information through instant messaging, and 2 were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

** This equates to a savings of a monthly savings of \$24,700 in full-time staff costs (with benefits), and a savings of \$19,760 without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.