

BOARD OF SUPERVISORS

MONTHLY STATISTICAL REPORT

February 2013



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To: Board of Supervisors

From: Cathy Vollbrecht
Director of Communications

Subject: February Monthly Statistical Report

Date: February 14, 2013

A note about this month's report:

- This month the report on sales tax receipts reflects fourth quarter numbers for 2012. In the future, numbers will be reported on a quarterly basis.
- Construction on the Chichester Building is complete. A dedication will be held March 5, 2013. For more information, see page 23.
- The grand opening of the Stafford Civil War Park is scheduled for April 27, 2013. For more information, see pages 12 and 18.

Please let me know if you have any questions.



Service Excellence

What Our Customers Are Saying About Us

Sheriff's Office

The Stafford School Board honored Sheriff Charles Jett and his staff for their increased presence in the schools following the Sandy Hook tragedy. The Sheriff's Office was recognized for its immediate actions in supporting and protecting the schools. In addition, Sheriff Jett was honored for his leadership in reassuring Stafford families of the safety of their children. In a memo to his staff, Sheriff Jett wrote, "It is evident that not only the School Board along with the teachers and the school staff appreciate the extra effort but the community truly appreciates it as well." He thanked them for keeping the children safe and giving parents peace of mind.

Planning and Zoning

The den leader of Webelos 1, Pack 26, wrote to thank Robert Waslov of Planning and Zoning for giving his time to the pack. Robert gave a presentation, complete with plans, to the members who were working on an engineer activity badge. The den leader wrote that the scouts really enjoyed Robert's presentation and it was "just what they needed for their engineering badge."

Tourism and Parks, Recreation and Community Facilities

Staff from Tourism and Parks, Recreation and Community Facilities worked recently to assist a citizen, Tom Mountz, hold an open house for Redoubt No. 2/Fort No Name, a Civil War fort on his property. Mr. Mountz stopped by the George L. Gordon, Jr., Government Center to express his gratitude and to especially compliment PRCF's Heather Hamm for her gracious treatment of guests as she shuttled them around the property. More than 80 people attended the event.

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board's commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This page reflects examples of how our employees support Service Excellence.



Financial Report to the Community

Principles of Responsible and Accountable Government

*Maintain a balanced budget * Maintain a AA bond rating * Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs * Borrow money only for capital projects and borrow under strict debt limitations * Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) * Report to the Board on costs savings and efficiencies * Estimate revenues very conservatively * Spend less than adopted budgets * Maintain lowest per capita expenditures among peer localities * Monitor expenses and revenues weekly * Consistently use innovative practices to run government as efficiently as possible * Provide monthly financial report to the community*

Savings and Efficiencies

Finance staff lists departments' unused or obsolete items on an online auction site each month. Last year, Finance generated \$61,443 through the auction. To see if items have been posted, visit the Finance Department on the County's website and then click on the Purchasing link. Under "Quick Links" on the right side of the page, click on Public Surplus — Online auction. You can also click [here](#) to get directly to the site.

Signs of the Times

- Did you know that a portion of meals tax and sales tax stays in Stafford County and helps fund services such as education and public safety? Please shop and dine in Stafford and keep your dollars local.
- New construction for 2012 exceeded budget estimates. New construction increased the real estate base by nearly 2 percent in 2012. The budget projection was for a 1.4 percent increase.

Monthly FY2013 Financials At-a-Glance

The Board of Supervisors adopted the FY13 Budget on May 1, 2012. The real estate tax rate was reduced from \$1.08 to \$1.07. The budget focuses on the Board's priorities of:

- Fiscal Responsibility and Reducing the Tax Burden
- Public Safety
- Education
- Infrastructure
- Economic Development
- Service Excellence



2013

- Opening of Crow's Nest Nature Preserve
- Trailblazing Signs
- Stafford Elementary School Renovation
- **Falmouth Bridge Sidewalk Improvements**
- Courthouse Renovation (Current Commonwealth's Attorney Space)
- Courthouse Streetscape
- Civil War Park
- Chichester Building, New Commonwealth's Attorney Offices
- Smith Lake Park Parking Lot Expansion
- Gateway Signs

2014

- Chichester Park
- Grafton Village Elementary School Renovations
- Mountain View Road Improvements, Phase I & II
- The Park at Embrey Mill
- Indoor Recreation Facility - Park at Embrey Mill
- **Interstate 95 Express Lanes from Garrisonville Road to Beltway**
- Rocky Pen Run Reservoir
- **Route 17 Widening — Est. Completion**
- Poplar Road Improvements, Phase I
- Curtis Park Pool Renovations
- Staffordboro Commuter Parking Lot

2015

- Stafford High School
- **Garrisonville Road/Onville Road Turn Lane Improvement**
- Garrisonville Road Widening
- Truslow Road Improvements
- **Falmouth Intersection Improvements**
- Brooke Road Safety Improvements
- Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
- Poplar Road Improvements, Phases II and III
- Brooke Road Safety Improvements

***VDOT Projects in Red**



Finance – Sales Tax

2012 Fourth Quarter Sales Tax Receipts

2012 fourth quarter sales tax increased about 3 % over 2011 fourth quarter sales tax.

	3rd Quarter	4th Quarter 2012	4th Quarter 2011	2012 vs 2011	%
Stafford	\$ 2,834,468	\$ 3,007,521	\$ 2,920,152	\$ 87,369	3.0%
Fredericksburg	\$ 2,644,011	\$ 2,756,983	\$ 2,703,710	\$ 53,273	2.0%
Spotsylvania	\$ 3,746,547	\$ 4,176,436	\$ 4,098,165	\$ 78,271	1.9%
Prince William	\$ 14,022,346	\$ 14,606,075	\$ 13,661,777	\$ 944,298	6.9%
Virginia	\$ 272,256,378	\$ 282,809,327	\$ 278,964,887	\$ 3,844,440	1.4%
		YTD 2012	YTD 2011	YTD change	%
Stafford		\$ 11,288,836	\$ 10,667,203	\$ 621,632	5.8%
Fredericksburg		\$ 10,534,320	\$ 10,132,929	\$ 401,391	4.0%
Spotsylvania		\$ 15,226,292	\$ 14,776,759	\$ 449,533	3.0%
Prince William		\$ 54,768,020	\$ 50,689,965	\$ 4,078,055	8.0%
Virginia		\$ 1,080,663,815	\$1,035,982,039	\$ 44,681,776	4.3%



Stafford County General Fund Revenue/Expenditure Report FY 2013 through January 31, 2013

	Expenditures		Revenue		%
	Revised Budget	Actual	Budget	Actual	
General Government:					
Board of Supervisors	661,921	347,193	-	-	52.5%
Central Rapp Regional Library	4,718,851	2,359,426	40,000	16,546	50.0%
Commissioner of Revenue	2,463,510	1,186,627	242,033	99,503	41.1%
Commonwealth Attorney	2,724,426	1,435,775	1,089,504	440,192	40.4%
Comprehensive Services Act	4,403,180	2,012,650	2,151,360	407,089	45.7%
Cooperative Extension	165,821	62,576	-	-	37.7%
Corrections	7,913,229	3,941,489	466,710	232,213	49.8%
County Administration	1,013,713	491,095	-	-	48.4%
County Attorney	1,130,783	444,220	-	-	39.3%
Courts	1,885,550	810,470	1,489,460	681,327	43.0%
Econ Devel & Legislative Affairs	1,114,277	390,422	-	-	35.0%
Finance and Budget	1,412,746	729,771	-	-	51.7%
Fire and Rescue	13,951,411	6,463,365	2,240,200	1,202,797	46.3%
Human Resources	427,940	180,709	-	-	42.2%
Information Technology	2,220,122	1,083,366	16,200	6,842	48.8%
Non-Departmental	4,101,282	1,046,619	-	-	25.5%
Parks, Recreation & Comm Facilities	10,553,048	4,952,991	1,960,666	863,216	46.9%
Partner Agencies	1,772,773	943,695	27,500	18,400	53.2%
Planning and Zoning	2,593,728	1,069,346	1,141,225	720,911	41.2%
Public Works	4,009,588	2,005,896	2,543,038	1,448,436	50.0%
Registrar and Electoral Board	438,445	284,268	68,527	-	64.8%
Sheriff	22,697,675	11,328,438	6,750,818	2,585,415	49.9%
Social Services	6,325,723	2,809,912	4,798,220	1,988,760	44.4%
Treasurer	1,848,815	834,297	459,474	215,575	45.1%
Total General Government	100,548,557	47,214,616	25,484,935	10,927,222	47.0%

Exp includes annual VACO membership, meeting broadcast svcs, audit svcs

41.4% Exp includes 1st & 2nd qtr appropriation to Central Rapp Reg Library

41.1% 1-month lag in receipt State Comp Bd reimbursements

40.4% 1-month lag in receipt State Comp Bd reimbursements

18.9% 1-month lag in program exp, 3-month lag in State reimbursement;

Exp includes 1st & 2nd qtr approp to Regional Jail/Juv Ctr plus debt svc principal and semi-annual interest; Rev is qtrly PLOT for jail/Juv Ctr

45.7% 1-month lag in receipt State Comp Bd reimbursements

contract exp timing

53.7% Rev is ambulance transport fees and inspection/permit fees

Exp includes annual insur premiums - VaCORP/VFIS; veh auction proceeds transferred to Fleet Svcs

0.0% Exp for Nov general election; Rev is based on March-February year and is received in June

38.3% 1-month lag in receipt State Comp Bd reimbursements

41.4% 1-month lag in State/Federal pass-thru reimbursements

46.9% 1-month lag in receipt State Comp Bd reimbursements



Stafford County General Fund Revenue/Expenditure Report FY 2013 through January 31, 2013

	Expenditures		Revenue		
	Revised Budget	Actual	Budget	Actual	
Capital Outlay	\$ 3,526,922	\$ 1,679,739	\$ 252,010	\$ 113,390	45.0%
Debt Service	9,979,518	4,873,393	-	-	0.0%
Transfers to Other Funds	1,985,732	1,935,732	511,634	-	0.0%
Total County	116,040,729	55,703,480	26,248,579	11,040,612	42.1%
<u>Local School Funding:</u>					
Operations	101,192,835	38,220,468	-	-	0.0%
Debt Service	26,315,740	20,341,128	-	-	0.0%
Construction	618,571	618,571	-	-	0.0%
Total Local School Funding	128,127,146	59,180,167	-	-	0.0%
Total	\$ 244,167,875	\$ 114,883,647	\$ 26,248,579	\$ 11,040,612	42.1%
<u>General Revenue:</u>					
Real Estate Taxes			141,470,000	69,962,231	49.5%
Personal Property Taxes			31,116,743	15,411,160	49.5%
Penalties and Interest			2,030,500	751,225	37.0%
Sales Tax			11,125,000	3,794,546	34.1%
Consumer Utility Tax			7,678,400	2,559,510	33.3%
Motor Vehicle Licenses			2,451,000	260,452	10.6%
Bank Stock Taxes			355,000	-	0.0%
Recordation and Property Transfers			2,256,500	1,135,808	50.3%
Meals Taxes			6,215,000	2,598,662	41.8%
Other Local Taxes			41,800	8,384	20.1%
Use of Money and Property			15,800	2,305	14.6%
Other Local Revenue			2,175,997	1,098,860	50.5%
Intergov't Non-Categorical			12,921,661	7,227,060	55.9%
Total General Revenues			219,853,401	104,810,203	47.7%
Total General Fund	\$ 244,167,875	\$ 114,883,647	\$ 246,101,980	\$ 115,850,815	47.1%
			8,230,927		
			\$ 254,332,907		

45.0% off-set the Hansen System upgrade

Principal & interest 2006/2008 Lease Revenue Bonds and Communications System Master Lease

Exp includes funding from capital reserves for Parks projects; Transfer from Tourism Fund is made at year-end

Operating transfer thru December 2012

VPSA Bonds and Literary Loans principal and interest

Transfer of FY10 operating balance R12-312

49.5% Taxes due Dec. and June; includes 2012 2nd half collections to-date

49.5% Taxes due Dec. and June; includes 2012 2nd half collections to-date

37.0% Assessed when delinquency is paid

34.1% 2-month lag in receipt of State funds

2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees

10.6% vehicle license fees due with June pers. prop taxes

0.0% revenue received May/June based on previous year local deposits held

50.3% 1-month lag in reporting from Clerk of Court

41.8% lag due to accrual of meals tax revenue

20.1% short-term rental taxes due quarterly

14.6% 1-month lag in receipt; also includes disbursement of interest on developer securities

50.5% receipts for misc on-demand items

55.9% receipts due in August, Nov. and June

percent of revenue excluding use of Fund Balance

Fund Balance used for encumbrance/commitment rollovers



In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

Issue One

Improve overall fiscal competitiveness.

Issue Two

Enact business friendly policy initiatives.

Issue Three

Improve Stafford's ability to attract and retain a high quality workforce.

Issue Four

Improve Stafford's transportation and public safety infrastructure.

Issue Five

Accelerate redevelopment activities.

Issue Six

Create opportunities to gain more input on economic development policies from the private sector.

Issue Seven

Enhance small business assistance programs.

Issue Eight

Create economic development incentive programs.

Issue Nine

Reinvigorate the Business Retention and Expansion (BRE) initiative.

Issue Ten

Enhance economic development marketing plan.



Economic Development 10-Point Plan Update

Since the last monthly report to the Board, work continued on the following issue areas of the ED10 Plan:

- In an effort to contribute to Stafford Technology and Research Center traffic generation, the Business Retention and Expansion (BRE) program facilitated a January Lunch Series meeting offering in the center's classroom space. Offered for three weeks on Wednesdays, the effort reached representatives from approximately 20 local companies. Attendees received a box lunch, general business development information, and learned about the research and technology project to date. In the future, contact information for the January series guests may be used to gather further business community input regarding Quantico Office Park development. (Issue 9c)
- A review of the county's Technology Zone Ordinance by the Board of Supervisors has begun. As a development tool available to new and existing qualifying Stafford firms, the Department of Economic Development has proposed some amendments to the programs that will: lower average wage requirements to 100 percent of the average annual county wage, making the incentive more easily accessible; allow companies to phase in capital investment and job requirements outlined in the ordinance over several years; and offer protection to the community in the event that an incentivized business no longer meets the zone benefit qualifications. (Issue 8a)
- Bethany Miller was present at the Chamber's Healthcare Forum, for which the county offered some sponsorship. The meeting was the first large-scale regional effort to provide the local business community access to available information on the Affordable Care Act. Economic Development Staff will continue to monitor the implementation of the Affordable Care Act and its effects on the local business climate. (Issue 9c)
- The BRE program provided strategic assistance to the Stafford Regional Airport in securing funds to extend enhanced telecommunications to the airport property.
- Bethany Miller became aware that an opportunity existed to provide connection to the airport at a cost lower than initially estimated. The Stafford Economic Development Authority (EDA), understanding the great impact such an enhanced connection could provide to the airport and surrounding business community, offered financial support to begin the extension process. The EDA's assistance will help secure Stafford's place in the future as yet another prime northern Virginia community, ready for development. (Issue 8c)



Below are details on progress regarding Master Plan Redevelopment Areas.

- **Boswell's Corner**

- The Board of Supervisors authorized the County Administrator to enter into an agreement with the developer of Quantico Corporate Center to assist with funding the extension of Corporate Drive to Telegraph Road. This assistance, which dates back to 2004, will provide up to \$300,000, matching an additional \$300,000 from the Economic Development Authority, for the completion of these improvements.
- Preliminary design work on U.S. Route 1 improvements will wrap up over the next few weeks as the project is transferred to the Virginia Department of Transportation for completion and construction.

- **Courthouse Area**

- The Courthouse area welcomed another new merchant this month with the opening of the Santa Fe car wash on Courthouse Road between U.S. Route 1 and I-95. This follows on the recent opening of the Anthony Williams law office at the intersection of U.S. Route 1 and Courthouse Road.

- **Falmouth Village**

- The Access Eye Center reopened following major renovations and upgrades. Members of the Board of Supervisors attended the grand reopening along with members of the Falmouth Volunteer Fire Department, who originally occupied the building, and the public.
- The new owner of the property that used to be Chuck's Auto Body shop has finished removing debris and repairing the roof and begun renovating the interior. He is looking for a new tenant to occupy this key Falmouth commercial property.
- The Board of Supervisors gave the new owner of the property which houses Amy's Café a green light to proceed with building renovations and property upgrades. The Economic Development Authority has pledged their assistance with these upgrades as well.
- The Virginia Department of Transportation began demolition of buildings at the intersection of U.S. Route 1 and U.S. Route 17. Over the next few years, VDOT will upgrade this critical intersection by adding more through-traffic lanes as well as dedicated turn lanes. Construction is expected to start in early 2014 and be completed by 2015.

- **Southern Gateway**

- The Aldi grocery store company opened its second Stafford location. The new store is located on U.S. Route 17 across from Geico.
- Ground clearing began on the new WAWA at the intersection of U.S. Route 17 and South Gateway Drive.
- A new Panera has been approved for the vacant pad across South Gateway Drive from the WAWA. Construction is expected to begin soon.
- A new Dunkin Donuts is working its way through the approval process. This business will be located across U.S. Route 17 from the WAWA.
- Plans have also been submitted for a Merchant's Tire store and a Goodyear Tire store on U.S. Route 17 adjacent to the Lowe's in Celebrate Virginia North.



Economic Development 10-Point Plan Update

- Economic Development staff attended the Greater Washington Board of Trade annual meeting. The meeting's keynote speaker was Alan Blinder. The former vice-chairman of the Board of Governors of the Federal Reserve Board discussed the current economic crisis and possible solutions. **(Issue 10b)**
- Economic Development staff attended the Quantico Regional Executive Steering Committee meeting. The agenda included discussions on the proposed Regional Fire Training Center, Joint Land Use Study update, and the Virginia Military Advisory Council Update.

Tourism:

- Tourism staff has supported the planning activities of the 350th Anniversary Program for the last 16 months. Staff assisted in producing the final list of recommendations from the Blue Ribbon Planning Committee. On January 5, the committee worked through a consensus model to prioritize all of the choices before the group. This meeting produced a list of priorities which was then approved at the February 2 meeting. In January, Lt. Gen. Ron Christmas (USMC-Ret.), founder of the National Museum of the Marine Corps, agreed to direct volunteer fundraising efforts for the 350th Celebration. Harry Crisp, Chairman of the Blue Ribbon Planning Committee, will update the Board of Supervisors at the February 19 meeting.
- Since the last Board Report, two new hotels opened in Stafford. The Suburban Suites Hotel, an extended stay facility, and the Fairfield Inn are now open in North Stafford. This winter, the Golf Cooperative staffed and attended four golf shows to attract golf travelers from the northeastern region to the Fredericksburg regional market.
- Planning is underway for the grand opening of the Stafford Civil War Park. The event will include living history, authentic civil war music, marching, drilling and artillery demonstrations. The park opens April 27, 2013.



Project	Schools	Roads	Parks	Libraries	General Government	Fire & Rescue	Government Center	Landfill	Water & Sewer	Jails	Total Available
Amyclae			13,203							0	13,203
Aquia Town Center		0									0
Arbor Glen		21,570								0	21,570
Augustine		74,359							0	0	74,359
Augustine 5A & 7		59,747								0	59,747
Augustine No. Section 5A	2,970	32,903	13,614	1			1	1		0	49,490
Austin Ridge										0	0
Azalea Woods										0	0
Beau Ridge										0	0
Bells Run, Section 2B (* New in fy 09, q2)	5,500		1,600								7,100
Berkshire		60,793	14,783							0	75,575
Brentmill	175,380		80,063	4,344	3,875		9,103	4,555		0	277,320
Brentwood Estates		177								0	177
Cardinal Forest		32,500								0	32,500
Celebrate Va No Retirement		1,111,792	41,419	16,831		63,845				0	1,233,887
Clabonne Manor (The Gables)		19,751								0	19,751
Cortel		0								0	0
Emtrey Mill		0								0	0
England Run N- St Housing		11,000								0	11,000
Falls Run Village- AKA England Run N		16,161								0	16,161
Glenwood Constr- Mae Locklear										0	0
Little Falls		3,400								0	3,400
MLR Associates (O08-66)		35,000								0	35,000
North Stafford Corporate Park										0	0
Quantico Corporate Center		25,000								0	25,000
Robert & Iva Cate		946								0	946
Serena Forest	44,000	12,759								0	12,759
Southgate		4,000								0	4,000
St. Georges Estates		150,000								0	150,000
Stafford Lakes		39,000								0	39,000
Stafford News L.P.		302,147	47,000			36,732				0	385,879
Stafford Nursing Home		2,800								0	2,800
Sullivan Auto Trading		134,400								0	134,400
Tamarlane (Brooke Hill)		10,000								0	10,000
Whitson's Ridge		11,000								0	11,000
Windsor Forest		13,000								0	13,000
Woodmont		36,915								0	36,915
Woodmont		2,275,619								0	2,275,619
Total active Projects	227,850	2,275,619	211,681	21,176	3,875	100,577	9,104	4,556	0	0	2,854,439



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Chichester Park
Description	Baseball/softball complex
Project Budget Amount	\$8,500,000
Completion Date of Design Phase	December 2012
Current Projected Completion Date of Project	2014
Recent Activity	Project was advertised for bid December 18. Pre-bid meeting held January 7. Bid opening occurred January 31. Six bids were received. Staff has determined that the low bidder's qualifications and references are good and that the low bid was responsive and bidder is responsible. Construction contract award will be discussed at the Board's Infrastructure Committee meeting on February 19 and is scheduled for Board action on February 19.
PROJECT	Land Acquisition
Description	Acquire land for a future park
Project Budget Amount	TBD
Completion Date of Planning Phase	TBD
Current Projected Completion Date of Project	TBD
Recent Activity	Discussions are continuing.



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Curtis Park Pool
Description	Renovate the existing outdoor pool
Project Budget Amount	\$1,500,000
Completion Date of Design Phase	June 2013
Current Projected Completion Date of Project	May 2014
Recent Activity	The additional testing to determine current conditions behind the pool walls was completed late last year. The findings report has been received. Staff met with pool design architect on January 4 to discuss scope of work for design drawings. A fee proposal with scope of work was received from consultants the week of January 14. Notice to proceed was given to consultants February 5 to begin design. A project kick off meeting was held February 8. Plans for the renovation of the pool are scheduled to be bid during the summer of 2013.
PROJECT	Park at Embrey Mill
Description	Rectangular athletic field complex at Embrey Mill
Project Budget Amount	\$11,780,000
Completion Date of Design Phase	Spring 2013
Current Projected Completion Date of Project	2014
Recent Activity	This site will also be home to a new indoor recreation facility that will contain a 50 meter x 25 yard swimming pool. The second review of the early grading/infrastructure plan was submitted on January 22. All comments have been addressed. Consultants were informed that they can submit the signature sets. Initial clearing and rough grading are scheduled to be bid in February with work to begin in March. Received draft specification package February 8. Design of the site work and amenities continues with the first submission for permit review scheduled in April and bidding in July.



2008 Transportation Bond Referendum Projects Underway

PROJECT	Mountain View Road Safety Improvements
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.
Budget Amount	\$7,550,000
Projected Completion Date	June 2014
Recent Activity	County Attorney staff has completed revisions to the deeds for property agreements. Title company has provided the revised deeds to the banks for their processing. Waiting on the banks to respond. Once the banks have released the properties, staff will notify the utility companies to begin relocation efforts.
PROJECT	Brooke Road Safety Improvements Design
Description	Design of safety improvements on Brooke Road between Eskimo Hill Road and Stagecoach Road.
Budget Amount	\$6,500,000
Completion Date of Design Phase	April 2013
Projected Completion Date	June 2015
Recent Activity	Preliminary engineering plans have been sent to VDOT for their review. A Public Hearing was held on December 20, 2012 at Grafton Village Elementary from 5 to 8 p.m. Staff met with VDOT to review comments. VDOT requested additional information regarding the soldier pile walls and the impact on the surrounding wetlands. Staff will meet with the Department of Environmental Quality and the Army Corps of Engineers to determine the best course of action.



2008 Transportation Bond Referendum Projects Underway

PROJECT	Poplar Road Safety Improvements Design Phase 2
Description	Design of safety improvements on Poplar Road north between Truslow Road and Kellogg Mill Road.
Budget Amount	\$2,100,000
Completion Date of ROW Phase	June 2013
Projected Completion Date	June 2015
Recent Activity	Utility relocation and traffic management plans were submitted to VDOT on January 18, 2013. Staff is moving forward with appraisal of the properties.
PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road.
Budget Amount	\$900,000
Completion Date of Design Phase	December 2013
Projected Completion Date	June 2015
Recent Activity	A Public Hearing is scheduled for February 27, 2013 from 5:30 to 8:00 pm at Margaret Brent Elementary School



PROJECT	Indoor Recreation Facility at Embrey Mill
Description	Indoor recreation facility with a 50 meter x 25 yard swimming pool
Project Budget Amount	\$6,926,000
Completion Date of Design Phase	Winter 2013
Current Projected Completion Date of Project	2014
Recent Activity	The Board at their October 2, 2012 meeting directed staff to proceed with design of an indoor recreation facility to be located at a proffered site in the Embrey Mill development. Architect was directed to proceed with design of the building at 60,000 SF to stay within budget. Design of the building and preparation of scope of work and bid documents for the main pool and wellness pool are being addressed at the Infrastructure meeting on February 19. Project team is discussing the possibilities and cost impacts of modifications to the pool and building to accommodate a range of options from the current design to one that can accommodate high level championship swim meets. Revised concept plan(s) for pool and building with estimate of costs being prepared. Pool modifications, impacts, and costs will be discussed at the Board's Infrastructure Committee meeting on February 19.
PROJECT	Stafford Civil War Park
Description	Finalize signage, guard rails and erosion controls within the newly constructed park
Project Budget Amount	\$80,000
Completion Date of Construction Phase	April 2013
Current Projected Completion Date of Project	April 2013
Recent Activity	Locations of all VA Logos (brown directional signs) have been approved. A purchase order has been sent to VA Logos for installation along with the signed contracts. Trail to picnic area completed by Boy Scouts. Interior stop, speed limit, and road names signs have been installed. Fabrication of story board signage underway. Staff met February 7 to plan for opening day activities. Maintenance staff is grinding stumps and mulching trails with an anticipated completion the week of February 11. Grand opening is April 27, 2013.



PROJECT	Smith Lake Park
Description	Parking lot expansion and enclosure of maintenance area
Project Budget Amount	\$546,500
Completion Date of Construction Phase	March 2013
Current Projected Completion Date of Project	March 2013
Recent Activity	<p>The Board approved the construction contract award on October 16. Notice to proceed has been issued to begin the parking lot construction work. Stripping of parking lot stone and rough grading is complete. The work completed so far includes: parking lot curb installation; removal of excess stone and soil from the site; installation of underground conduit; installation of under drain system; and application of stone base on all areas to receive pavement. New electric transformer and pole was set by Dominion on January 3. Cable installation by Dominion is complete and 90 percent of light poles have been installed. Re-grading and stabilization of storm water management pond is complete. The pre-engineered covered equipment storage building bids were received January 28 but exceeded funds available. Considering options to implement at lower cost. A purchase order and notice to proceed were issued to Southwood Building Systems February 7 to begin the modification of the parking in front of the restroom building.</p>



Smith Lake dumpster pad and maintenance area stone base.



Capital Projects Update

PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	2014
Current Projected Completion Date of Project	2015
Recent Activity	The fee proposal from Rinker Design Associates for survey, environmental and cultural studies, and design services with a recommendation for approval was sent to VDOT for review and approval October 26. VDOT approved the fee proposal on December 18. VDOT returned the signed agreement on January 16. The design contract award was approved by the Board on November 20, 2012. A notice to proceed was issued January 29. Notices to property owners of impending survey work have been mailed. Staff met with representatives from the National Park Service at Chatham on February 6 to present the project, receive their input and concerns. Staff discussed milestones to meet throughout the project.
PROJECT	Courthouse Remodeling
Description	Remodeling of the Courthouse office space after the Commonwealth's Attorney's staff moves to the Chichester Building
Design Phase Budget Amount	\$48,000
Projected Design Completion Date	February 2013
Recent Activity	Plans have been submitted and reviewed. Bid documents have been submitted to purchasing. Staff is working with the Sheriff's Office to set a pre-bid meeting for all interested contractors. The meeting must be held after business hours when the courts are closed to allow access to all areas. Once the meeting is held, the project will be advertised.



PROJECT	Chichester Building
Description	Construction of a new 13,800 square foot building on the Government Center Campus
Budget Amount	\$2,720,000
Projected Completion Date	March 2013
Recent Activity	Court Service staff moved in on February 2, 2013. Modular furniture will be installed on February 20, 2013. The Commonwealth's Attorney and Victim/Witness staff will move on February 23, 2013. A ribbon cutting is planned for March 5, 2013.



View from Conference Room



Entrance to Court Service

PROJECT	Wayfinding Signs System
Description	Working with Economic Development to place Wayfinding signs throughout the County.
Phase Budget Amount	Approximately \$55,000
Projected Completion Date	March 2013 Phase 1
Recent Activity	The sign fabricator questioned the design of the signs. He felt the sign would not hold up to strong winds. The engineers provided a remedy. The fabricator is now producing the signs. The changes to the design delayed the project slightly. Signs should be fully installed by mid-March.



Capital Projects Update

PROJECT	Staffordboro Boulevard Sidewalks
Description	Construct sidewalks at the intersection of Garrisonville Road and Staffordboro to provide necessary connection for pedestrian crossings.
Projected Completion Date	May 2013
Recent Activity	A deed has been sent to the property owners for transfer of property.
PROJECT	Poplar Road Phase I
Description	Design of the intersection and road improvements on Poplar Road between US-17 and Truslow Road.
Budget Amount	\$2,300,000
Completion Date of Utility Phase	March 2013
Projected Completion Date	July 2014
Recent Activity	Staff continues to work with utility companies for relocation of facilities. Verizon has indicated that it will not relocate their lines until both projects (Phase I and Phase II) have property acquisitions complete. Staff is working on appraisals for Phase II.
PROJECT	Mountain View Road Phase II
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Completion Date of ROW Design	March 2013
Projected Completion Date	June 2015
Recent Activity	Consultant has submitted right-of-way plans to VDOT for its review. The Board approved the design plans at the December 4, 2012 meeting. Awaiting VDOT approval to move to the right-of-way acquisition phase.



Capital Projects Update

PROJECT	Falmouth Village Improvements Design
Description	Design of parking and sidewalks in Falmouth.
Budget Amount	\$1,000,000
Projected Completion Date	June 2015
Recent Activity	This project was presented at the December 4, 2012, Infrastructure Committee meeting. Additional information will be provided to the committee at a later date.
PROJECT	Courthouse Area Streetscape Improvements
Description	Design of streetscape improvements along U.S. Route 1 between Hope Road and Stafford Hospital Center Boulevard, and Courthouse Road between Red Oak Drive and Stafford Avenue.
Budget Amount	\$2,856,670 (Enhancement Grant funding including 20% match.)
Completion Date of Design Phase	November 2012
Projected Completion Date	December 2013 Phase IA
Recent Activity	The Virginia Department of Historic Resources has requested additional information before they will grant approval. Staff has provided the additional information requested, and offered to meet with Historic Resources to discuss. Historic Resources will provide a response within 30 days. Staff continues to work with the consultant on plan revisions and on the bid documents.



January 2013

Month

Year-to-Date

PERMIT ACTIVITY	Month			Year-to-Date		
	Jan 2013	Jan 2012	Percent Change	YTD 1/1/2013-1/31/2013	Previous YTD 1/1/12-1/31/12	Percent Change
PERMITS ISSUED	293	264	11	293	264	11
CONSTRUCTION VALUE	\$26,819,107	\$13,667,138	96	\$26,819,107	\$13,667,138	96
FEES	\$230,008	\$136,309	69	\$230,008	\$136,309	69

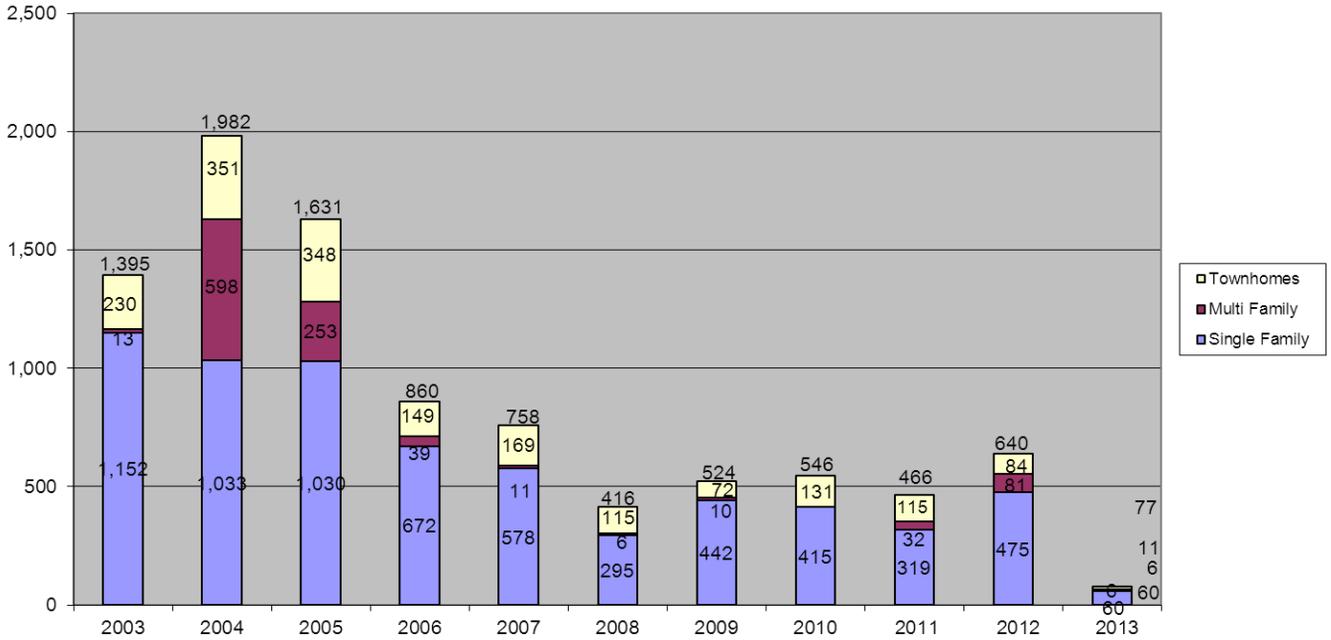
NEW CONSTRUCTION						
<i>RESIDENTIAL</i>						
SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	71	34	109	71	34	109
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	6	11	(45)	6	11	(45)
CONSTRUCTION VALUE	\$18,274,063	\$10,178,995	80	\$18,274,063	\$10,178,995	80
<i>COMMERCIAL</i>						
COMMERCIAL	1	0	>100	1	0	>100
CONSTRUCTION VALUE	\$2,500,000	\$0	>100	\$2,500,000	0	>100

ADDITIONS/ALTERATIONS						
RESIDENTIAL	146	153	(5)	146	153	(5)
COMMERCIAL	69	66	5	69	66	5
CONSTRUCTION VALUE	\$6,045,044	\$3,488,143	73	\$6,045,044	\$3,488,143	73

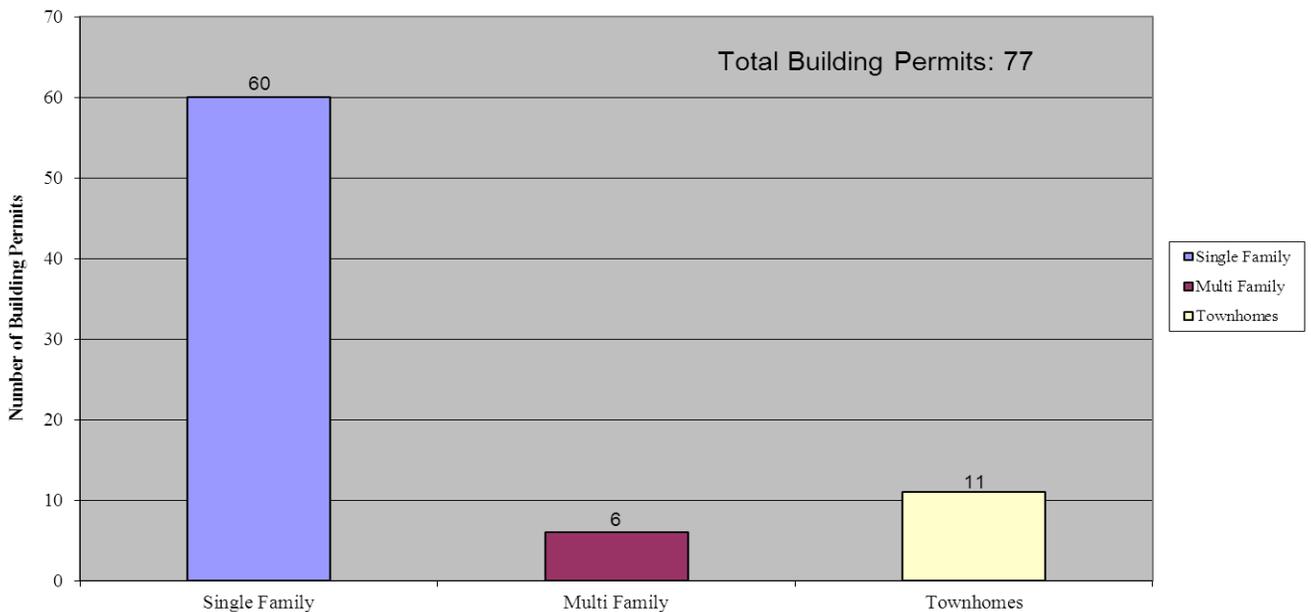
CERTIFICATES OF OCCUPANCY						
NEW SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	36	28	29	36	28	29
NEW MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	3	0	>100	3	0	>100
NEW COMMERCIAL	0	1	(100)	0	1	(100)
COMMERCIAL CHANGE	7	8	(13)	7	8	(13)



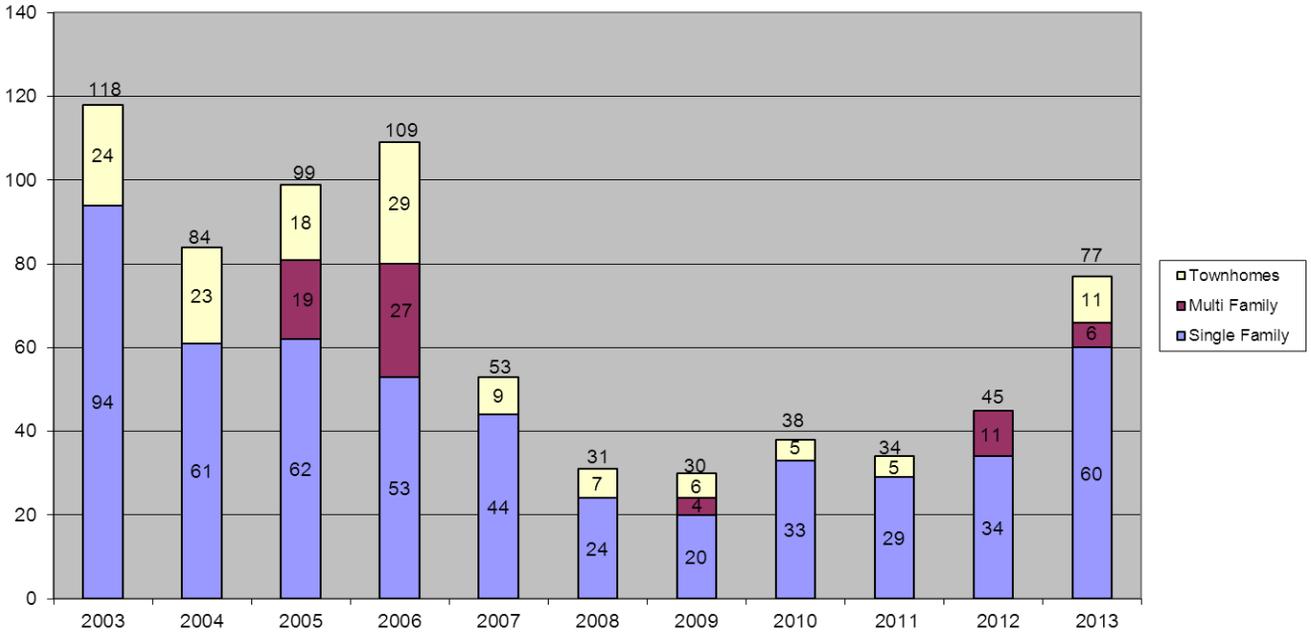
History of Building Permits Issued 2003-2013 Full Year Statistics



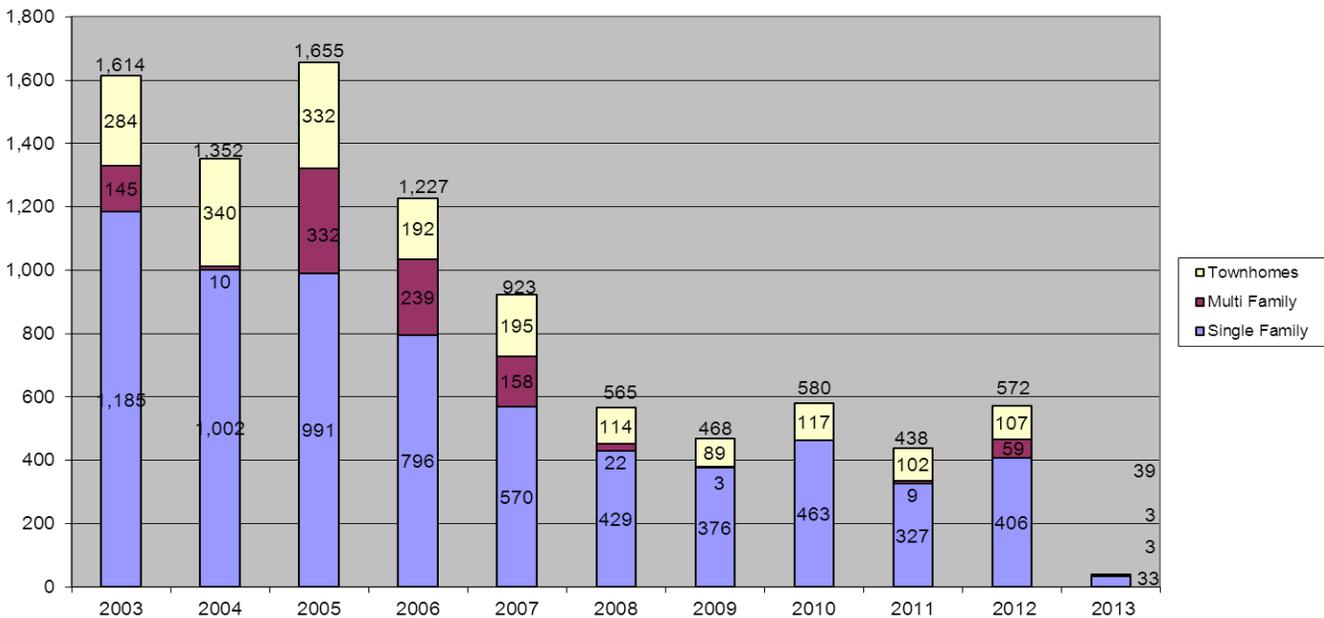
Building Permits Issued Through January 2013



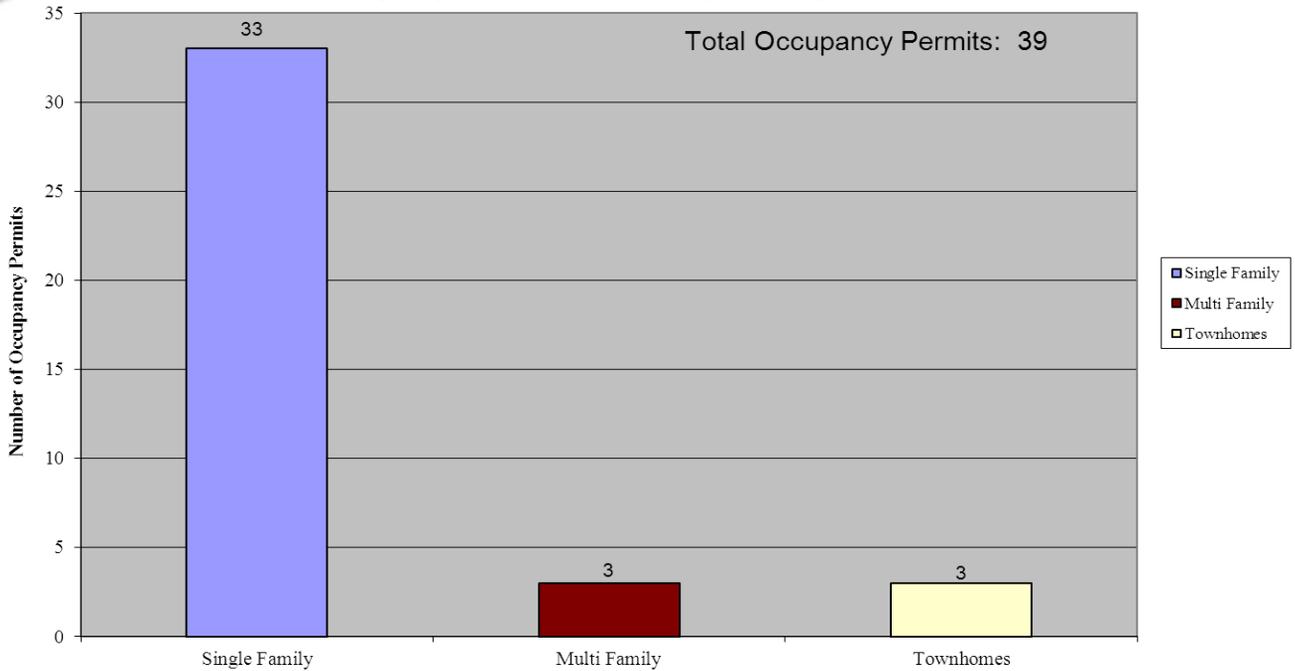
**History of Building Permits Issued
2003-2013
January of Each Year**



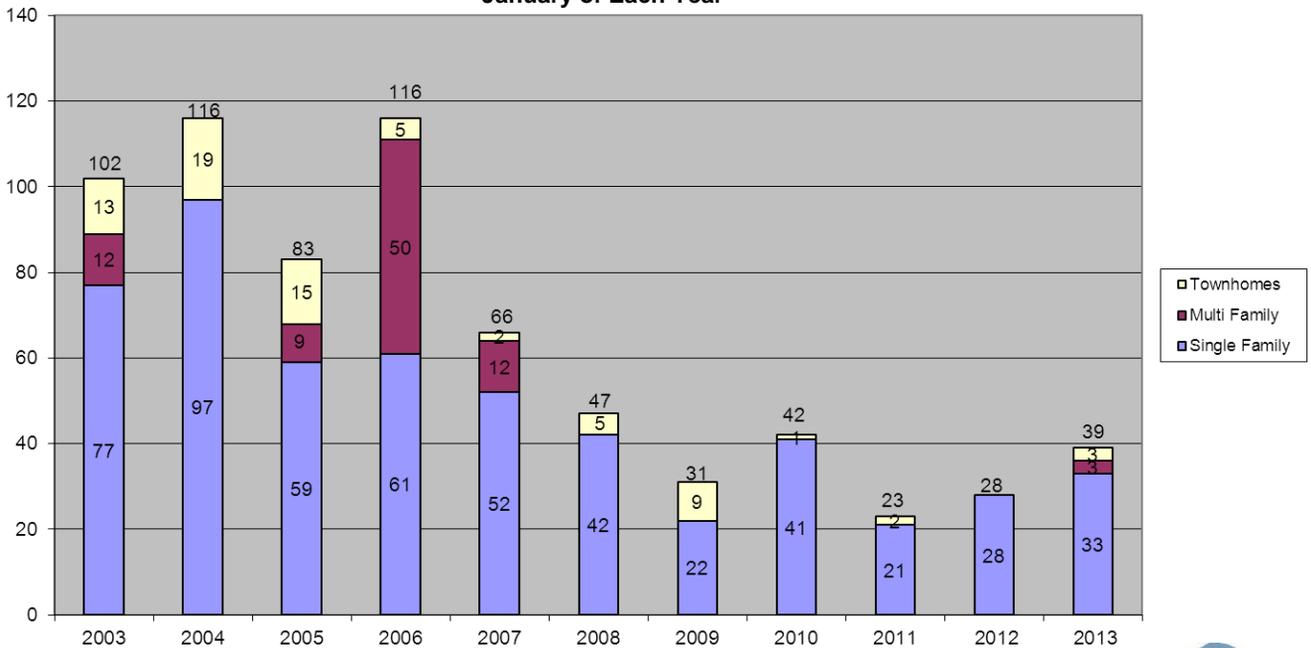
**History of Occupancy Permits Issued
2003-2013
Full-Year Statistics**



Occupancy Permits Issued Through January 2013



History of Occupancy Permits Issued 2003-2013 January of Each Year



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS JANUARY 2013

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Poplar Tree	Cluster subdivision plan for 21 single family lots on 49.26 acres zoned A-1	Submitted 2/6/2013	Hartwood
Access Eye Center	Dedication plat for waterline easements on 0.77 acres zoned B-2	Submitted 2/6/2013	Falmouth
MMHH Investment	Boundary line adjustment for 2 residential lots on 1.48 acres zoned R-1	Submitted 2/5/2013	Griffis-Widewater
St. Andrews on the Potomac	Cluster subdivision plan for 203 single family lots on 444.21 acres zoned A-1	Submitted 1/30/2013	Griffis-Widewater
Colonial Forge Sec. 2	Construction plan for 97 single family lots on 38.25 acres zoned A-1 & R-3 w/proffers	Submitted 1/30/2013	Hartwood
David & Patricia Blackman	Consolidation plat for 2 single family lots, 40,000 s.f. zoned A-2	Submitted 1/28/2013	Rock Hill
Southgate Hills	Preliminary subdivision plan for 17 single family lots on 11.38 acres zoned R-1	Submitted 1/28/2013	Falmouth
Fox Chase Commons	Preliminary subdivision plan for 99 town house units on 9.08 acres zoned R-3	Submitted 1/25/2013	Falmouth
Southgate Sec. 1B	Final plat for 48 single family lots on 40.74 acres zoned R-1	Submitted 1/24/2013	Hartwood
Tylerton Subdivision	Exception from stormwater regulations on 2.18 acres zoned R-1	Submitted 1/18/2013	George Washington
Embrey Mill regional pond RP-9	Exception from stormwater regulations on 2.18 acres zoned A-1 & PD-2	Submitted 1/17/2013	Garrisonville
Cannon Run	Minor subdivision plat for 2 single family lots on 10.16 acres zoned A-2	Submitted 1/17/2013	Hartwood
Colonial Forge Sec. 1D	Subdivision plat for 9 single family lots on 4.24 acres zoned R-3	Submitted 1/17/2013	Hartwood
Colonial Forge Sec. 6C	Subdivision plat for 54 single family lots on 9.33 acres zoned R-3	Submitted 1/16/2013	Hartwood
Kings Crossing	Cluster plan for 25 single family lots on 68.08 zoned A-1	Submitted 1/16/2013	Rock Hill
Forest View Estates	Preliminary subdivision plan for 14 single family lots on 55.44 acres zoned A-1	Submitted 1/15/2013	Hartwood
Stafford Hospital Center East Campus	Subdivision plat for 10 commercial lots on 22.26 acres zoned B-2	Submitted 1/15/2013	Aquia



Planning and Zoning Update

Widewater	Cluster plan for 793 single family lots on 1,737.66 acres zoned A-1 & A-2	Submitted 1/11/2013	Griffis-Widewater
Windsor Property	Minor subdivision plat for 2 single family lots on 7.93 acres zoned A-1	Submitted 1/11/2013	Hartwood
Berea Market Retail-Aldi	Dedication plat for storm drainage easements on 1.89 acres zoned B-1	Submitted 1/8/2013	Hartwood
Approvals			
Woodstream Sec. 3	Dedication plat for sanitary sewer easements on 42.18 acres zoned R-4	Approved 2/7/2013	Griffis-Widewater
Berea Market Retail-Building 3	Dedication plat for water, storm drainage, ingress/egress easements on 1.06 acres zoned B-1	Approved 2/6/2013	Hartwood
Patriot Ridge	Construction plan for 16 single family lots on 23.12 acres zoned A-2	Approved 2/6/2013	Griffis-Widewater
Embrey Mill Sec. 2	Final subdivision plat of 196 single family lots on 47.94 acres zoned A-1 & PD-2	Approved 1/25/2013	Hartwood
Moncure Valley	Dedication plat for off-site sanitary sewer easements on 53.08 acres zoned R-1	Approved 1/25/2013	Aquia
Leeland Station Sec. 6C	Boundary line adjustment for 2 residential lots on 14.43 acres zoned PD-1	Approved 1/17/2013	Falmouth
Berea Knolls	Vacation/Dedication plat for storm drainage easements on 33.55 acres zoned R-1	Approved 1/15/2013	Hartwood
Butler Estates	Technical change to approved preliminary subdivision plan to adjust lot lines and accommodate emergency turn around on 3.94 acres zoned R-1 with proffers	Approved 1/11/2013	Rock Hill
Mount Pleasant Estates South	Preliminary subdivision plan for 15 single family lots on 10.3 acres zoned R-1	Approved 1/10/2013	Falmouth
Colonial Forge Sec. 6B	Final subdivision plat to vacate/resubdivide 50 single family lots dedicating easements on 27.33 acres zoned R-3	Approved 1/8/2013	Hartwood
South Gateway Drive Extension	Dedication plat for easements and right of way on 2.43 acres zoned M-1	Approved 1/7/2013	Falmouth
SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Celebrate VA Merchants Tire	Major site plan for 6,922 s.f. building on 0.676 acres zoned B-2	Submitted 2/6/2013	Hartwood
Decatur Estates	Infrastructure plan for bio-retention serving 8 residential lots on 9.47 acres zoned A-2	Submitted 2/5/2013	Griffis-Widewater
Margaret Brent Elementary School	Grading plan for a walking trail on 128.43 acres zoned R-3	Submitted 1/31/2013	Rock Hill



Planning and Zoning Update

Aquia Harbour Police Station	Minor site plan to remove existing police station and construct new building on 0.398 acres zoned B-2	Submitted 1/17/2013	Griffis-Widewater
Stafford Co Courthouse Enhancement Phase 1A	Infrastructure plan to improve road frontage along Route 1 on 1.28 acres zoned B-2	Submitted 1/15/2013	Aquia
Berea Market Retail Aldi Revision	Major site plan revision to add storm sewer on 1.89 acres zoned B-1	Submitted 1/8/2013	Hartwood
Approvals			
Stafford Co High School BMP Retrofit WQR 16	Infrastructure plan for BMP retrofit and stream restoration for Rocky Pen Run Reservoir zoned A-1	Approved 2/4/2013	Hartwood
Stafford Co Elementary School revisions	Revisions to add library, playground and geo-thermal well-field on 15.86 zoned R-1	Approved 1/22/2013	Aquia
VA Paving	Minor site plan to add truck scales and storage silo on 16.10 zoned A-1	Approved 1/11/2013	Rock Hill
CONDITIONAL USE PERMITS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Sydney Hastings Office Building 1 & 2	CUP to allow an exception to the height requirements for 8' fence in the front yard on 2.49 acres zoned B-2	Submitted 1/22/13	George Washington
Approvals			
0			
REZONINGS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
0			
ORDINANCES			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Referrals			
Parking in Redevelopment Areas	Amend Zoning Ordinance to revised parking standards in Redevelopment areas	BOS agenda referral to PC 1/22/13	N/A
Time limit on Appeals	Amend Subdivision Ordinance to extend the time limit to act on appeals	BOS agenda referral to PC 1/22/13	N/A
Technical changes to approved preliminary plans	Amend Subdivision Ordinance to clarify technical changes and revisions to approved preliminary subdivision plans	BOS agenda referral to PC 1/22/13	N/A
Anne E. Moncure Elementary School	Comprehensive Plan amendment to include the school in the USA	BOS agenda referral to PC 1/22/13	N/A
Issuance of Occupancy Permits	Amend Zoning Ordinance to remove requirement that Zoning Administrator issue occupancy permits, State Code specifies issuance by Building Official	BOS agenda referral to PC 2/5/13	N/A



Planning and Zoning Update

Approval of Building Permits	Amend Zoning Ordinance to remove requirement that Zoning Administrator approve building permit within 5 days, State Code specifies issuance by Building Official	BOS agenda referral to PC 2/5/13	N/A
Manufactured Homes	Amend Zoning Ordinance to change minimum width requirement for manufactured homes in accordance with State Code	BOS agenda referral to PC 2/5/13	N/A
ZONING ACTIONS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Inspections			
Conducted		52	Various
Cited		32	Various
Other		12	Various
Zoning Permits (Various)			
Commercial New		3	Various
Commercial Change		21	Various
Residential New		74	Various
Residential Change		58	Various
Signs		11	Various
Daycare		5	Various
Home Occupancy/Home Business		17	Various
Approval of Building Permits	Amend Zoning Ordinance to remove requirement that Zoning Administrator approve building permit within 5 days, State Code specifies issuance by Building Official	BOS agenda referral to PC 2/5/13	N/A
Temporary Structure		0	Various
Demo		3	Various
Retaining Walls		0	Various
Zoning Verifications		6	Various
Zoning Determinations		1	
Stafford Lakes Commercial	Vesting Determination on a portion of Assessor's Parcel 44R-5 formally known as 44-47A, 47B and 47C.	Submitted 1/24/13	Hartwood
Zoning BZA		0	
LOT GRADING PLANS			
ITEM (Address)	DESCRIPTION (Subdivision)	ACTION-Approved	ELECTION DISTRICT
Colonial Forge, Sec. 1C	1 single family lot	1/2/2013	Hartwood
Colonial Port , Sec. 1	1 single family lot	1/2/2013	Aquia



Planning and Zoning Update

Millstone at the Glens	1 single family lot	1/3/2013	Rock Hill
Queens Guard, Sec. 2	1 single family lot	1/3/2013	Hartwood
Southgate, Sec. 1A	2 single family lots	1/4/2013	Falmouth
Leeland Station, Sec. 5A	1 single family lot	1/9/2013	Falmouth
Seasons Landing, Sec. 3	1 single family lot	1/9/2013	Aquia
Hills of Aquia, Sec. 1	1 single family lot	1/9/2013	Aquia
Richland Forest, Sec. 3	1 single family lot	1/9/2013	Hartwood
Fleetwood Farms	1 single family lot	1/9/2013	George Washington
Deacon Road Estates	1 single family lot	1/10/2013	Falmouth
Tavern Gate, Sec. 2	1 single family lot	1/14/2013	Hartwood
Grouse Pointe, Sec. 2	3 single family lots	1/14/2013	Hartwood
Poplar Hills, Sec. 1	1 single family lot	1/15/2013	Aquia
Colonial Forge, Sec. 1C	1 single family lot	1/15/2013	Hartwood
Woodstream, Sec. 3	6 single family lots	1/15/2013	Griffis-Widewater
Aquia Harbour	1 single family lot	1/18/2013	Aquia
The Glens, Sec. 4	1 single family lot	1/18/2013	Rock Hill
Colonial Forge, Sec. 1C	1 single family lot	1/18/2013	Hartwood
Colonial Forge, Sec. 3	2 single family lots	1/18/2013	Hartwood
Augustine North, Sec. 2	1 single family lot	1/22/2013	Garrisonville
Deacon Road Estates	2 single family lots	1/22/2013	Falmouth
TM 17-14E	1 single family lot	1/22/2013	Rock Hill
Hills of Aquia, Sec. 8	1 single family lot	1/23/2013	Aquia
TM 55-139X	1 single family lot	1/23/2013	Falmouth
Celebrate VA North, Sec. 3A1	5 single family lots	1/23/2013	Hartwood
Colonial Forge, Sec. 3	1 single family lot	1/23/2013	Hartwood
Poplar Hills, Sec. 5	3 single family lots	1/24/2013	Aquia
Stafford Lakes Village, Sec. 14B	1 single family lot	1/25/2013	Hartwood



Planning and Zoning Update

LOT GRADING PLANS			
ITEM (Address)	DESCRIPTION (Subdivision)	ACTION-Approved	ELECTION DISTRICT
Celebrate VA North, Sec. 4B	2 single family lots	1/25/2013	Hartwood
Celebrate VA North, Sec. 4C	1 single family lot	1/25/2013	Hartwood
Hills of Aquia, Sec. 5	1 single family lot	1/25/2013	Aquia
Colonial Forge, Sec. 1C	1 single family lot	1/25/2013	Hartwood
Mountain View Estates	1 single family lot	1/29/2013	Rock Hill
Hills of Aquia, Sec. 5	1 single family lot	1/29/2013	Aquia
Leeland Station, Sec. 5A	1 single family lot	1/30/2013	Falmouth
Southgate, Sec. 1A	1 single family lot	1/30/2013	Aquia
Seasons Landing, Sec. 3	1 single family lot	1/31/2013	Falmouth
Stafford Lakes Village, Sec. 14B	2 single family lots	1/31/2013	Hartwood
Total	58		
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
ARB denial of Paul Eakin structural improvements	BOS Appeal of ARB denial for structural improvements in Falmouth Historic District	Approved 2/5/2013	Falmouth
Biddulph-Dredging	Wetlands permit for dredging at the end of a pier , zoned A-1 in Aquia Creek	Submitted 1/17/2013	Aquia
Embrey Mill/Austin Ridge Sewer	Wetlands permit for sewer line through Embrey Mill subdivision	Approved 1/18/2013	Garrisonville
River Creek	Wetlands permit to construct boat ramp and piers in River Creek subdivision zoned A-1	Submitted 1/23/2013	George Washington
SF Carwash	As-built plan for a carwash, 0.89 acres zoned B-2	Approved 1/30/2013	Aquia
Berea Market Retail Aldi Revision	As-built plan for 16,871 s.f. retail building, 4.49 acres zoned B1	Submitted 1/8/2013 & Approved 1/25/2013	Hartwood
Stafford Co Courthouse Annex	As-built plan for 15,462 s.f. office building, 19.13 acres zoned B2	Submitted 1/17/2013 & Approved 2/7/2013	Aquia
Berea Market Retail Building 3	As-built plan for 8,300 s.f. retail building, 1.02 acres zoned B1	Submitted 2/7/2013 & Approved 2/8/2013	Hartwood
Cockeye Cox's Seafood	Certificate of Appropriateness for roof replacement to structure on Cambridge St. in Falmouth Historic District	Submitted 1/24/2013	Falmouth
Woods at Augustine (Elm Street Communities)	Chesapeake Bay Compliance/Perennial Flow study for the Woods at Augustine proposed rezoning	Submitted 1/8/2013	Rock Hill
Stafford Co Utility Claiborne Run	Chesapeake Bay Compliance/Water Quality Impact Assessment to remove fish blockage as element of Rocky Pen Run Reservoir	Approved 1/17/2013	George Washington
Colonial Forge Woodcutters Road Phase IIA	Chesapeake Bay Compliance/Water Quality Impact Assessment to mitigate RPA impacts from road construction	Submitted 2/8/2013	Hartwood



**Rappahannock Regional
Solid Waste Management Board**

January 2013 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of January 1	9,700
Week of January 7	16,880
Week of January 14	8,800
Week of January 21	11,580
Week of January 28	10,500
TOTAL	57,460

**Work is backed by scale tickets.
Total includes signage pickup.**



Monthly Call Summary – January 2013

Total CALLS	1976
Emergency Medical Calls	890
Fire Marshal Office Calls	573
Service Calls	227
Fire Calls	202
Vehicle Accident Calls	69
Other	13
Rescue Calls	2

	Jan-13	Dec-12	Jan-12
Responding Unique Calls	1117	1193	1017
Calls in excess of eight minutes	365	386	347
Response percentage under eight minutes	71%	68%	66%
Calls in excess of ten minutes	169	205	171
Response percentage in excess of ten minutes	15%	17%	17%

Goal: 90% of calls responded to in under eight minutes.

Monthly EMS Summary - January 2013

Patient Contacts

Dead at Scene	9
Patient Refusals	118
Transferred to another Unit	0
Transported POV	0
Transports	676
Total	803

Percent of Patients Transported	84%
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Return of Spontaneous Circulation (ROSC)	2
Clinical Saves - Awaiting report from hospitals	

Helicopter Transports	0
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Transports

Fauquier Hospital	1
Mary Washington Hospital	368
Stafford Hospital	299
Sentara Northern Virginia Medical Center	0
Spotsylvania Regional Medical Center	8
MWH Free Standing ED	0
INOVA Fairfax	0

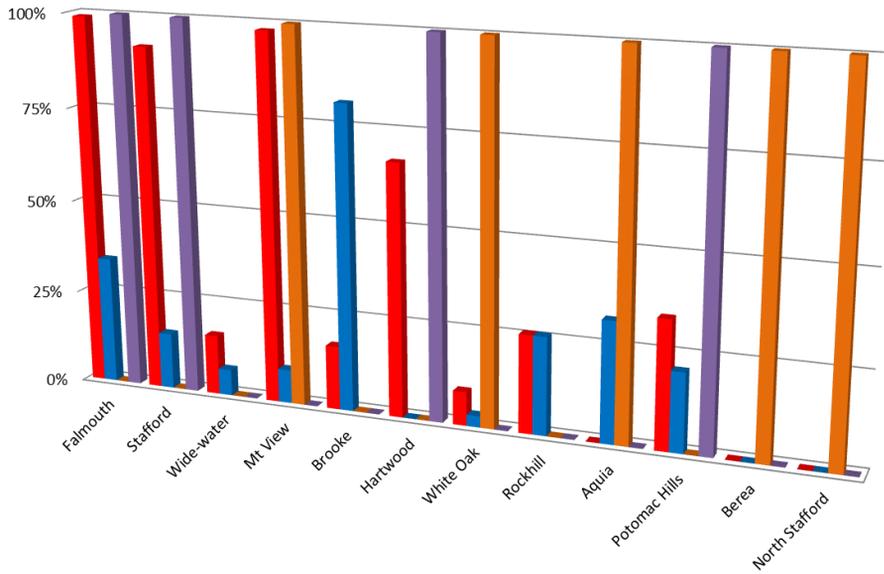
Total	676
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Calls 8 Mins or Less by First Due

First Due	Jan-13	Jan-12
Zone 1 - Falmouth	73%	64%
Zone 2 - Stafford	79%	83%
Zone 3 - Widewater	40%	33%
Zone 4 - Mt. View	79%	58%
Zone 5 - Brooke	56%	50%
Zone 6 - Hartwood	53%	36%
Zone 7 - White Oak	53%	60%
Zone 8 - Rockhill	49%	31%
Zone 9 - Aquia	77%	79%
Zone 10 - Potomac Hills	80%	92%
Zone 12 - Berea	68%	66%
Zone 14 - North Stafford	72%	68%

Fire & Rescue Monthly Staffing January 2013



	Falmouth	Stafford	Wide-water	Mt View	Brooke	Hartwood	White Oak	Rockhill	Aquia	Potomac Hills	Berea	North Stafford
■ Fire	99%	92%	16%	98%	17%	67%	9%	26%	0	34%	0	0
■ EMS	34%	15%	7%	9%	81%	0%	3%	26%	32%	21%	0	0
■ Career Fire	0	0	0	100%	0	0	100%	0	100%	0	100%	100%
■ Career Medic	100%	100%	0	0	0	100%	0	0	0	100%	0	0

*A zero percentage in the chart above indicates units not in service.



E1

Unit	Staffing %
Engine 1	99%
Medic 11	100%
Medic 11B	3%
Ambulance 11	0%
Rescue Squad 1	31%
Rescue Squad 1 Cross Staffed	64%

CO2 - Stafford Fire

Unit	Staffing %
Rescue Engine 2	72%
Engine 2	20%
Medic 2	100%
Truck 2	10%
Truck 2 Cross Staffed	47%

CO3 - Widewater

Unit	Staffing %
Engine 3	16%
Medic 3	0%
Ambulance 3	7%

CO4 - Mt.View Fire

Unit	Staffing %
Engine 4	100%
Medic 4	3%
Tower Ladder 4	0%
Tower Ladder 4 Cross Staffed	98%

CO5 - Brooke

Unit	Staffing %
Engine 5	17%
Rescue Squad 5	0%
Rescue squad 5 Cross Staffed	1%
Medic 5	100%
Medic 5B	80%
Ambulance 5	0%

CO6 - Hartwood

Unit	Staffing %
Engine 6	67%
Medic 6	100%
Medic 6B	0%
Ambulance 6	0%

CO7 - White Oak Fire

Unit	Staffing %
Rescue Engine 7	7%
Engine 7	2%

CO8 - Rockhill Fire

Unit	Staffing %
Engine 8	26%

CO9 - Aquia

Unit	Staffing %
Engine 9	100%
Medic 9	20%
Ambulance 9	12%

CO10 - Potomac Hills

Unit	Staffing %
Engine 10	34%
Rescue Squad 10	6%
Rescue Squad 10 Cross Staffed	15%
Tower Ladder 10	0%
Tower Ladder 10 Cross Staffed	0%
Medic 10	100%
Medic 10B	0%
Ambulance 10	0%
Battalion Chief 2	8%

CO12 - Berea

Unit	Staffing %
Quint 12/Engine 12	100%

CO14 - North Stafford

Unit	Staffing %
Rescue Engine 14	100%

EMS1 - Stafford Rescue

Unit	Staffing %
Medic 1	3%
Ambulance 1	12%

EMS4 - Mt.View Rescue

Unit	Staffing %
Medic 4B	0%
Ambulance 4	9%

EMS7 - White Oak Rescue

Unit	Staffing %
Medic 7	100%
Medic 7B	0%
Ambulance 7	3%

EMS8 - Rockhill Rescue

Unit	Staffing %
Medic 8	10%
Ambulance 8	16%

Legend

Career Units





This report summarizes the activities of the Stafford Sheriff's Office through January 2013. The charts compare data year-to-date through January 2013 vs. year-to-date through January 2012. Below are highlights.

Crime Distribution

Crime	2013	2012	% Change
Property Crime	55.5%	58.5%	-3.0%
Narcotics Violations	21.7%	19.3%	2.4%
Fraud Crimes	18.1%	16.4%	1.7%
Crimes Against Persons	4.7%	5.8%	-1.1%

The above is a summary for all the crimes reported, YTD

Major Crimes Summary

Crime	2013	2012	% Change
All Reported Crimes	981	953	2.9%
Major Crimes	364	378	-3.7%
% of All Reported Crimes That are Major Crimes	37.1%	39.7%	-2.6%

Crimes Against Persons

Crime	2013	2012	% Change
Kidnapping/Abduction	0	1	-100.0%
Robbery	3	3	0.0%
Homicide	0	0	0
Rape	1	3	-66.7%
Aggravated Assault	8	11	-27.3%



Below is a summary of how the categories compared year-to-year through January 2013 vs. year-to-date through January 2012

Crimes Against Property

Crime	2013	2012	% Change
Motor Vehicle Theft	11	9	22.2%
Burglary	9	21	-57.1%
Larceny	182	191	-4.7%
Fraud/Financial	66	62	6.5%

Misc

Activity	2013	2012	Change
Crime Rate per 100 Residents	0.42	0.46	-0.03
Concealed Weapons Permits and Federal Licenses	567	211	168.7%
Criminal Arrest	538	520	3.5%
DUI Arrests	39	52	-25.0%
Citations	673	687	-2.0%
Deputies Assaulted	2	3	-33.3%
Calls for Service	5,625	5,503	2.2%



Below is a summary of how the categories compared year-to-year through January 2013 vs. year-to-date through January 2012

Animal Control

Activity	2013	2012	% Change
Dogs Picked Up	54	67	-19.4%
Dogs Turned In	47	48	-2.1%
Dog Adoptions	17	33	-48.5%
Cats Turned In	50	61	-18.0%
Cat Adoptions	13	26	-50.0%
Dogs Euthanized	20	26	-23.1%
Cats Euthanized	33	51	-35.3%

Courts

Activity	2013	2012	% Change
Evictions	78	86	-9.3%
Out-of-State Prisoner Extraditions	10	5	100.0%

Communications

Activity	2013	2012	% Change
ECC Call Volume	25,233	23,182	8.8%
Total Law Enforcement CAD Incidents Processed	11,802	11,759	0.4%
Total Fire and Rescue CAD Incidents Processed	1,976	1,948	1.4%
ECC Auxiliary/Support CAD Events - Utility	195	152	28.3%
ECC Auxiliary/Support CAD Events - Animal Control	214	144	48.6%
ECC Auxiliary/Support CAD Events - Controlled Burns	359	395	-9.1%



January 2013			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	343	7	2.0%
General Government Non Public Safety	328	10	3.0%
General Government Total	671	17	2.5%
Utilities	139	5	3.6%
Total	810	22	2.7%

Turnover Rate					
	2013	2012		2013	2012
January	0.1%	0.7%	July		0.9%
February		0.7%	August		0.9%
March		0.7%	September		0.4%
April		1.4%	October		0.9%
May		0.8%	November		1.0%
June		0.8%	December		1.0%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



	JANUARY 2013	JANUARY 2012	% CHANGE
Number of Child Protective Services (CPS) Complaints Investigated	54	51	5.9%
Number of Children in Foster Care	53	43	23.3%
Number of Children Receiving Child Day Care Assistance	307	290	5.9%
Private Day School Placements	60	59	1.7%
Public Day School Placements	27	26	3.8%
Residential Placements Excluding Foster Care Children	15	20	-25.0%
Residential Placements Total	22	24	-8.3%
Number of Families Served by Family Assessment and Planning Team	16	23	-30.4%
Number of Active/Ongoing Public Assistance	9,902	9,323	6.2%
Number of New Applications for Public Assistance	764	722	5.8%
Number of Food Stamp Households Served	4,068	3,699	10.0%
Value of Food Stamp Benefits Issued	\$1,315,880.00	\$1,232,136.00	6.8%



The January Utilities Operations Report follows:

1. Both water treatment facilities and both wastewater treatment facilities met all permit limits and Health Department requirements for the month.
2. Both reservoirs are full. Average water sales for January totaled 6.60 million gallons per day (mgd) – a 0.7% decrease over sales in January 2012. During the same period, the number of active accounts increased by 2.3% to 32,947.

3. Remaining Water and Wastewater Treatment Capacity:

➤ Smith Lake WTF:	5,814 EDUs
➤ Abel Lake WTF:	<u>1,373</u> EDUs
	7,187 EDUs
➤ Aquia WWTF:	13,493 EDUs
➤ Little Falls Run WWTF:	<u>12,982</u> EDUs
	26,475 EDUs



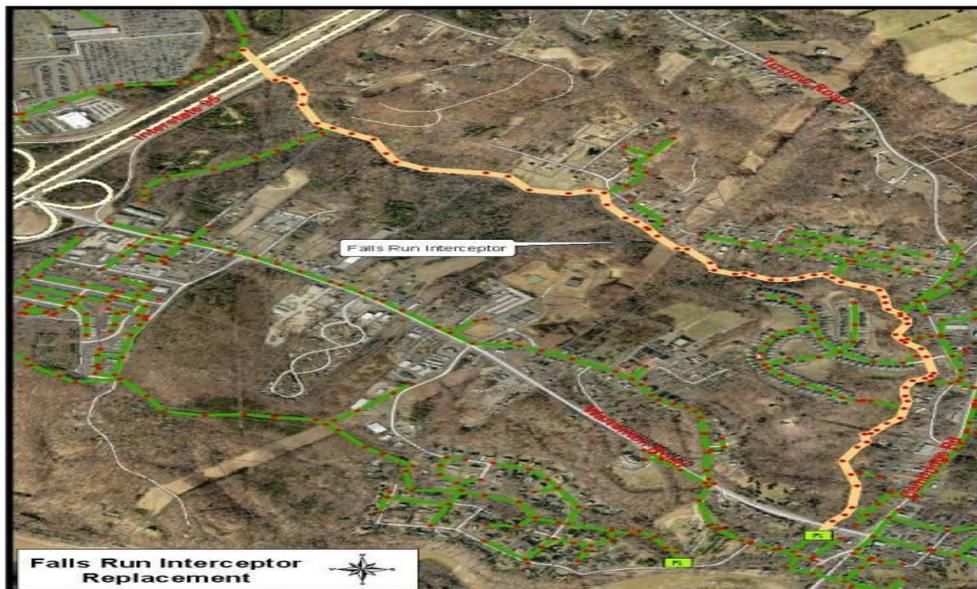
PROJECT	Rocky Pen Run Water Treatment Facility
Description	Design and construction of a 10 million gallons per day (mgd) water treatment facility utilizing membranes expandable to 25 mgd with incremental addition of more membranes and membrane infrastructure.
Project Budget Amount	\$26M
Completion Date of Design Phase	May 2011
Current Projected Completion Date of Project	March 2014
Recent Activity	Site infrastructure, under-slab works, and foundation construction is underway. Construction of finished water storage tank is complete. Concrete clarifiers construction has begun as well as the sludge thickener and waste equalization basin. Several concrete slab sections in the clarifier area have been placed.



PROJECT	Rocky Pen Run Dam & Reservoir
Description	New dam to create a 521-acre, 5.54 billion gallon reservoir. Involves placement of approximately 900,000 cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the new water treatment facility.
Project Budget Amount	\$47M
Completion Date of Design Phase	August 2011
Current Projected Completion Date of Project	Fall 2013
Recent Activity	<p>Dam: Embankment is approximately 86 percent complete. Spillway labyrinth wall construction nearly 90 percent complete. Spillway chute excavation is complete. Pump station construction has begun. Reservoir clearing contract work is underway.</p> <p>Rocky Run Road: Abandonment process is underway. Design for roadway termini is complete and has been submitted to Planning. Abandonment/closure to occur very late 2013 to early 2014.</p>



PROJECT	Falls Run Sewer Interceptor Replacement (Phase 1)
Description	13,000 feet of 42", 36", 30", 15", and 8" gravity sewer from the Falls Run Pump Station to the west side of I-95. Includes installation of 400 linear feet of steel casing under I-95, installation of 67 new precast manholes, and a new grinder vault at the pump station.
Project Budget Amount	\$6,798,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	April 2014
Recent Activity	Clearing activity is anticipated to be complete by February 15. Pipe installation is anticipated to begin toward the end of February. Casing pipe for the bores under U.S. Route 17 and Carriage Hill Drive was delivered. A large number of submittals have been received and processed. Property owner correspondence is ongoing to address concerns with property impacts.



PROJECT	Falls Run Pump Station Odor Control System
Description	Installation of biological gas-phase odor control system, piping, electrical, and instrumentation upgrades needed to eliminate chronic odor issues in the Falmouth Bottom area associated with the pump station
Project Budget Amount	\$712,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	September 2013
Recent Activity	Notice to proceed was issued on January 7, 2013 for this project. Installation is currently scheduled for July and August 2013.
PROJECT	Celebrate Virginia Water Tank
Description	Construction of a 1.0 MG elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Completion Date of Design Phase	July 2011
Current Projected Completion Date of Project	2014
Recent Activity	The county is in the process of acquiring the property. Subdivision plat approved. County will acquire property at a later date and is pursuing easement on property. Construction should begin spring 2013. Plans are at the Virginia Department of Health for final review prior to issuance of permit to construct.



PROJECT	Courthouse Area (Wyche Road) Waterline Improvements
Description	Approximately 5,000 feet of 12-inch water main on Courthouse Road from I-95 to Red Oak Drive and on Wyche Road from Courthouse Road to Venture Drive. It will provide water transmission capacity to move water from the Smith Lake WTF to the U.S. Route 1 area south of the courthouse and will improve fire flows in the Wyche Road area.
Project Budget Amount	\$1.35M
Completion Date of Design Phase	June 2011
Current Projected Completion Date of Project	July 2013
Recent Activity	Project design is complete. Easement plats are complete. Approved plans have been received from Planning. Easement deeds have been prepared by the County Attorney's office. Ownership of one parcel is in question and title research is continuing. Minor revision to accommodate VDOT's I-95/U.S. Route 630 Interchange is underway. Easement acquisition is ongoing.
PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to U.S. Route 1. Will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at U.S. Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	Dependent on build-out data, not yet received.
Current Projected Completion Date of Project	TBD
Recent Activity	A build-out analysis is being performed by engineering consultants currently, which will determine the final pipe size for this project. Bidding of this project is on hold pending a review of the Utilities Department budget. A change order has been received to complete the added scope necessary to complete the design of this project.



PROJECT	North Stafford Industrial Park Pump Station Replacement
Description	Replacement of existing pump station due to deterioration and revised operational requirements. Currently pumps through the force main along U.S. Route 1 to the Courthouse area. New station will pump into the Upper Accokeek sewer shed, which will reduce energy consumption and free up capacity in the U.S. Route 1 force main. Will include 1,729 feet of 6-inch force main from the pump station to connect with the existing force main from the Upper Accokeek Pump Station. A temporary force main connection will allow the existing station to pump to Upper Accokeek during construction of the new station.
Project Budget Amount	\$750,000
Completion Date of Design Phase	December 2011
Current Projected Completion Date of Project	May 2013
Recent Activity	Sequencing of the remaining construction work is being modified to provide the best final product in the most cost efficient manner. Weather pending, substantial completion should take place in May 2013.



Utilities Enterprise Fund

January 2013					
	Current Month	Fiscal Year To Date		% Change	FY 13 Budget
		FY 13	FY 12		
A. No. of Active Accounts:	32,947	32,947	32,202	2.3%	33,252
B. Availability Applications:					
1. Water - Total	83	338	237	43%	---
 Paid *	53	324	239	36%	---
 Paid EDUs *	57.5	329.5	258.0	28%	525
 Revenue	\$392,538	\$2,302,413	\$1,825,126	26%	\$3,450,000
2. Sewer - Total	78	316	209	51%	---
 Paid *	61	328	238	38%	---
 Paid EDUs **	65.5	344.5	255.0	35%	475
 Revenue	\$224,950	\$1,189,180	\$881,100	35%	\$2,607,000

* applications may have been filed prior to this month but not paid at that time
** equivalent dwelling units

UTILITY PLANT OPERATIONS					
A. WATER					
1. Total Volume (MG):	245.7	2,056.3	1,957.1	5%	3,986
2. Sales (MG):	204.5	1,721.4	1,652.3	4%	3,072
3. Cost per 1000 Gal.:	\$1.29	\$1.07	\$1.01	6%	\$1.21
B. WASTEWATER					
1. Little Falls Run Facility:					
(a) Volume Treated (MG):	93.9	604.6	704.5	-14%	1,307
(b) Cost per 1,000 Gal.	\$1.62	\$1.63	\$1.37	19%	\$1.49
2. Aquia AWT Facility:					
(a) Volume Treated (MG):	147.3	985.9	1,076.6	-8%	2,085
(b) Cost per 1,000 Gal.	\$1.22	\$1.31	\$1.16	13%	\$1.32



DATE	PUBLICATION	HEADLINE
1/1/13	FLS	Deputies to Patrol Stafford Schools
1/2/13	WTOP	Newtown Tragedy Prompts Stafford to Increase School Security
1/2/13	WJLA	Stafford County Schools Start New Security Measures
1/3/13	FLS	Marina Owners Hope Lower Boat Tax Could Help Business
1/3/13	PotomacLocal.com	Stafford Sheriff Hopes More Deputies in Schools Will Build Stronger Link to Educational Community
1/5/13	PotomacLocal.com	I-95 Slope Work Resumes at Quantico This Week
1/6/13	FLS	Brake Fire Causes Unexpected Stop for Amtrak Train Near Brooke in Stafford County
1/7/13	FLS	VRE Says Brooke Still Has Parking for Riders
1/7/13	FLS	Short Board Meeting Planned for Tuesday; Deputy to Fill Planning Seat
1/8/13	FLS	Stimpson, Thomas to Lead Stafford Board
1/8/13	FLS	Special Meeting Set for Budget Talks
1/8/13	FLS	New Park Planned for Fall 2014 in Stafford
1/9/13	FLS	Want to Go for a Swim?
1/9/13	FLS	YMCA Interested in Operating Embrey Mill Facility
1/9/13	FLS	Stimpson Steps Down from VRE Board
1/9/13	Stafford County Sun	Union Church in Need of Repairs
1/10/13	PotomacLocal.com	Stafford Launches 311 Call Service
1/10/13	FLS	311 Call Center Up and Running
1/10/13	PotomacLocal.com	Debris Removal to Close Harrell Road in Stafford County
1/13/13	FLS	Soil Fix Impacting I-95 Near Quantico
1/13/13	PotomacLocal.com	Officials Say Northern Virginia 'Best Place' for FBI Headquarters
1/14/13	FLS	Stafford May Torpedo Boat Tax
1/15/13	FLS	School Safety Task Force Has First Meeting
1/15/13	FLS	Stafford Project Has Focus on Children
1/15/13	FLS	Stafford School Board Honors Sheriff
1/15/13	FLS	Business Picking Up Along U.S. 17 Corridor in Stafford



DATE	PUBLICATION	HEADLINE
1/16/13	FLS	Stafford Practice Situation Explored
1/16/13	Stafford County Sun	Stafford County's U.S. 1 Has Stories to Tell
1/16/13	Stafford County Sun	Stafford County Still Battling Flu Bug
1/17/13	FLS	Stafford Admissions Tax Bill Delayed
1/18/13	FLS	Schools Getting Upgrades
1/18/13	FLS	I-95 Crashes Clog Local Highways
1/19/13	FLS	County Wants to Add to Savings in Hopes of Approving Its Bond Rating
1/19/13	FLS	Girl's Death Inspires Lifesaving Legislation
1/20/13	FLS	Stafford Grappling with New Budget
1/21/13	FLS	Amy's Café Appeals to Board for Work on Deck, New Trellis
1/22/13	FLS	Stafford May Get New List of Parks
1/22/13	FLS	Stafford Board Supports Gwyneth's Law
1/22/13	PotomacLocal.com	Stafford Plucks New Parks Director from VDOT
1/23/13	PotomacLocal.com	PBS' 'The Abolitionists' Has Stafford Connections
1/23/13	Stafford County Sun	Stafford Supervisors Grant Easement to Dominion Power
1/24/13	FLS	Express-Lanes Work Causes Closure
1/24/13	PotomacLocal.com	Two Inches of Snow Falls on Stafford, Lesser Amounts in Prince William, Manassas
1/26/13	FLS	Two More People Will be Answering 911 Calls in Stafford County
1/28/13	FLS	Special-Ed Needs Pressing Stafford
1/28/13	FLS	Stafford Names New Parks Director
1/29/13	FLS	State Program Boosts Teacher Pay in Northern Virginia
1/30/13	FLS	Lawsuit Filed Against County Over Past Boat Taxes
1/30/13	Stafford County Sun	Rebuild, Teacher Pay Spur Tensions
1/30/13	PotomacLocal.com	Stafford Ponders Boat Tax Elimination
1/31/13	FLS	CPR Bill Moves Forward After Emotional Appeal
1/31/13	FLS	Booms to Bring Express Lanes



The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.

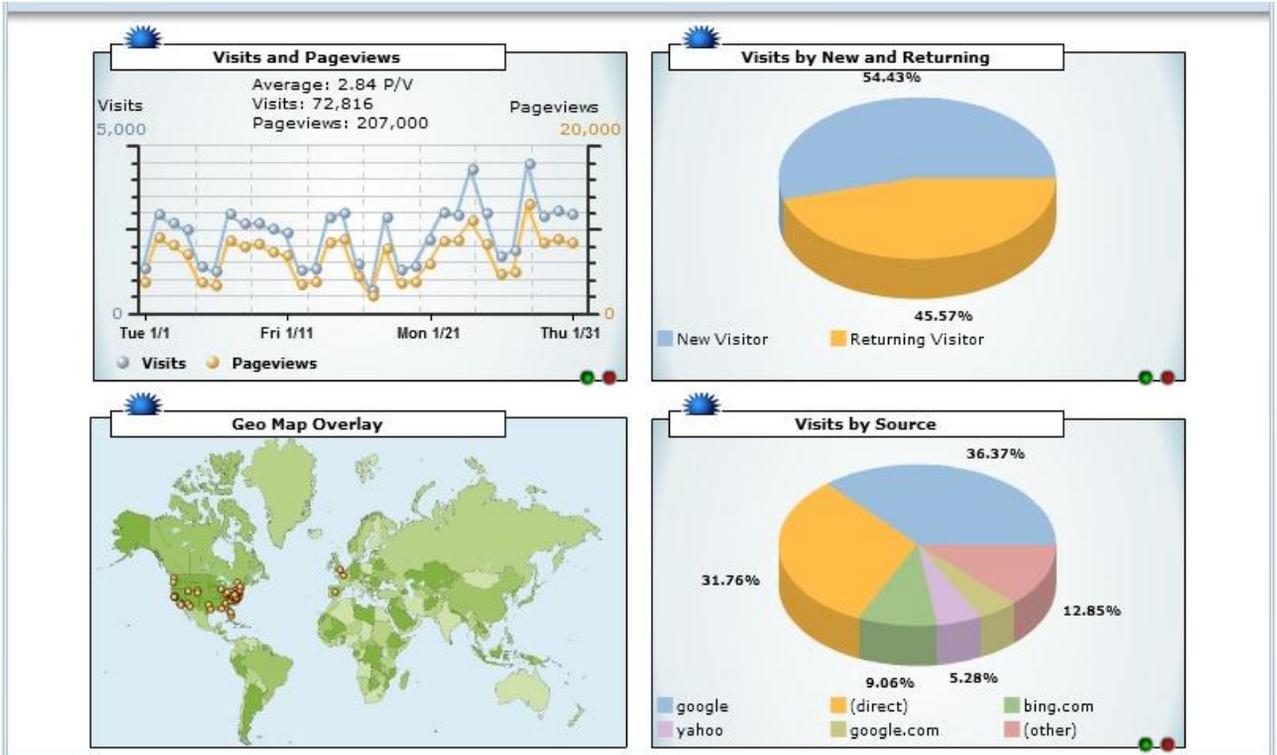


January 2013 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of 311 Phone Calls Handled	1058
Live Help Chats*	152
Citizen Tracker Requests Handled via County Website	14
Citizens Assisted at the Administration Center Desk in Lobby	1486
Total Number of Visitors to Administration Center	4076
Citizens Assisted at the Judicial Center Desk in the Courthouse	943
Total Number of Volunteer Hours**	1293

* Live Help allows users to send an e-mail through the County’s Web site and receive an immediate response from staff. Of the 152 Live Help requests, 100 were live chats in which the user and staff member exchanged information through instant messaging, and 52 were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

** This fiscal year this equates to a savings of **\$186,056** in full-time staff costs (with benefits), and a savings of **\$148,943** without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state’s Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.



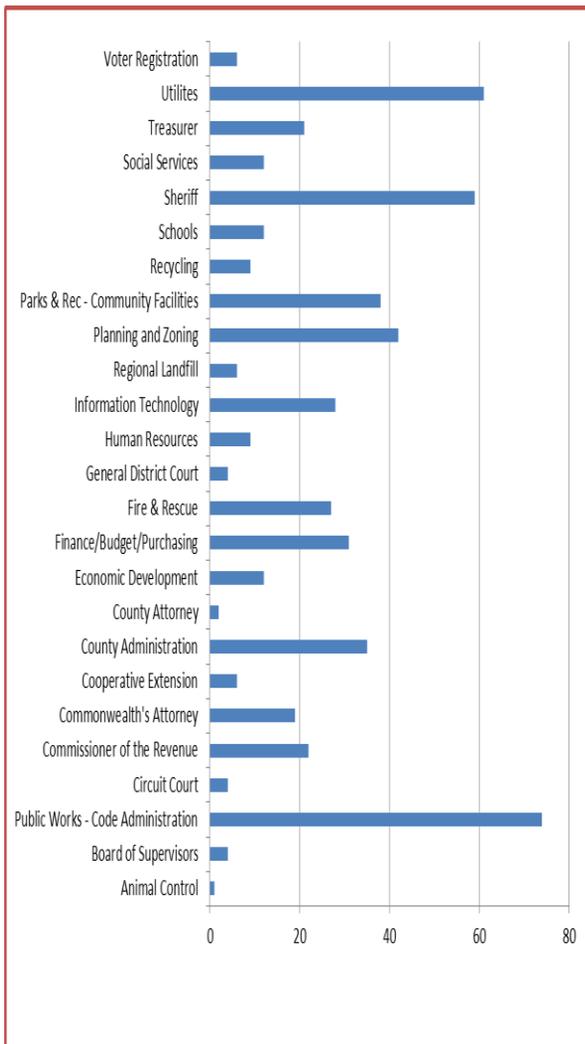


	Page Titles	Visits	Pageviews	Avg Time
1.	Stafford County, VA - Official Website	42,483	79,750	00:02:19
2.	Stafford County, VA - Official Website - Bill Payment	10,170	16,191	00:02:04
3.	Stafford County, VA - Official Website - NeoGov	3,657	8,156	00:01:38
4.	Stafford County, VA - Official Website - Jobs Available	3,469	12,389	00:00:48
5.	Stafford County, VA - Official Website - Real Estate	2,819	4,714	00:02:28
6.	Stafford County, VA - Official Website - Education	2,739	3,354	00:01:44
7.	Stafford County, VA - Official Website - GIS	1,727	3,643	00:01:52
8.	Stafford County, VA - Official Website - Social Services	1,130	2,355	00:01:19
9.	Stafford County, VA - Official Website - Landfill & Recycling	1,111	1,780	00:01:21
10.	Stafford County, VA - Official Website - Purchasing	1,066	1,973	00:00:28



Documents Scanned	
Circuit Court	199
COMA	145
Planning	0
Public Works	2263
Purchasing	28
Sheriff	4190
Utilities	1143

GIS Map Requests	
Internal/External Map Request	53
Walk-Ins	21
Map Sales	7



Animal Control	1	0.18%
Board of Supervisors	4	0.74%
Public Works - Code Administration	74	13.60%
Circuit Court	4	0.74%
Commissioner of the Revenue	22	4.04%
Commonwealth's Attorney	19	3.49%
Cooperative Extension	6	1.10%
County Administration	35	6.43%
County Attorney	2	0.37%
Economic Development	12	2.21%
Finance/Budget/Purchasing	31	5.70%
Fire & Rescue	27	4.96%
General District Court	4	0.74%
Human Resources	9	1.65%
Information Technology	28	5.15%
Regional Landfill	6	1.10%
Planning and Zoning	42	7.72%
Parks & Rec - Community Facilities	38	6.99%
Recycling	9	1.65%
Schools	12	2.21%
Sheriff	59	10.85%
Social Services	12	2.21%
Treasurer	21	3.86%
Utilities	61	11.21%
Voter Registration	6	1.10%
Totals	544	100%

